ConnectND Campus Advisory Committee
Meeting Minutes
Thursday, June 28, 2012

Presiding: Joann Kitchens, Chair
Recording Secretary: Marcia Pritchert, Recording Secretary

Members Present: Kara Brown, DCB; Mark Lowe, DSC; Joann Kitchens, LRSC; Sarah Olson, MaSU; Jonelle Watson, MiSU; Viet Doan, NDSU; Peggy Lucke, UND; Marcia Pritchert, VCSU

Members Absent: Jeff Jacobs, BSC; Cloy Tobola, NDSCS; Aimee Copas, NDUS; WSC; Jacob Gapp, Student Rep

ConnectND: Mick Pytlik, Teri Thorsen, Rick Anderson

I. ConnectND Executive Director’s Report, Mick Pytlik

- **Student Center Page** – Last month Mick reported that the Student Center page was the landing page for students in the stage environment. The following Monday it was put into Prod. Individuals who have a student role will get Student Center page by default. Individuals who have both an employee and student role will also get the Student Center page. There is some concern about this and they are working on different roles to accommodate this. The feedback from students is very positive.

- **Mobile Applications (Update and brief demo)** – Mick gave a High Point Mobile Application demo. Last month we reported that we had signed a contract for mobile access to our applications. On June 18th consultants from HighPoint made final connections. As of Monday we have made connection to Campus Solutions and HRMS. We continue working on identifying issues and getting data. We are conducting internal testing now. This is not the final view. This application will allow you to perform functions from a mobile device. The software was drawn for PCs at this time so not user-friendly. This will present in mobile format. IPad and iPhones will reformat to fit that device. Students are coming to campus with these devices. The intent is to allow self-service functionality thru mobile devices in real time. Roll out should be early August. There will be a broad announcement. It has been demoed to the CIO Council. It will be presented to User groups as we move forward and at the July board mtg.

- **PeopleTools 8.51 Upgrade Update (kicks out from the system)** – This problem is still occurring in Campus Solutions. We are still engaged with Oracle to resolve the issue. It is reviewed weekly by our team and service rep from Oracle. HR and Financials have not had problems. It is something unique in Campus Solutions that causes problem.

II. Institutional Reports/Announcements (2 minutes per report)

- Bismarck State College - absent
- Dakota College at Bottineau – no report
- Dickinson State University - no report
- Lake Region State College - no report
- Mayville State University - no report
- Minot State University - no report
- North Dakota State College of Science - absent
- North Dakota State University - no report
- NDUS System Office - absent
- University of North Dakota – Peggy expressed their concern with the T2 (parking) environment being refreshed without notice, which created issues. They have communicated their concerns with Tom. There is also a concern with TouchNet’s lack of responsiveness in addressing issues with updating PeopleSoft connect with TouchNet. Peggy asked about the Campus
Solutions reporting environment not being updated for several days. Rick gave explanation on activities that led to this issue. Last week was after the installation of patches and reporting environments needed to be patched. Additionally, the system crashed on Tuesday night on prod system that caused a ripple effect of updating. Also, the DR for Financial Aid where students accept aid had been altered and was put into production with no prior notice and Student Finance wasn’t involved in the process. Concerns have been communicated to Tom. Mick indicated there was a miscommunication/lack of communication within Campus Solutions on this issue. UND Financial Aid has submitted a ticket to have the language in the notice to students modified so that it’s consistent with UND’s process. There is an urgency to this as students are accepting their aid and calling with questions. Mick explained that a note went out yesterday to assist campuses with charge priorities and offer of assistance.

- Valley City State University – no report
- Williston State College – absent

III. **Directors Reports – Financials and HRMS, Teri Thorsen**

- **Financials**
  - Financials did an upgrade over the weekend. They are working on a couple known issues – JP Morgan uploads and queries. Not being able to download queries is an issue.
  - PCard conference was attended. There are some changes with JP Morgan (upgrade) that effect on our work

- **HRMS**
  - Work on the data warehouse continues and we have been notified that there was no way to figure out the issue ourselves.
  - Manager self-service has experienced a little set-back. The Executive Oversight Comm had not granted approval and not certain when that will happen.
  - Retro disb process – members have been assigned but no dates set.
  - A joint meeting of groups to talk about web-based annual budgeting is initiated. Some campuses have web-based capabilities. We are researching three possible technologies. A sub-committee will be formed to determine requirements. We will begin programming after that.

IV. **Directors Reports – Campus Solutions, Mick Pytlik**

- Mobile apps (installation and testing standpoints)
- Much activity in ancillary systems
- We are still spending time responding to needs of legislative committees. New needs for data and info on enrollment and tuition/fees are frequent. We are working on the data warehouse – how to capture data on a regular basis and store consistently.

V. **Data Center Report – Rick Anderson**

- Outages are getting the full attention of data center. Stage and query are updated.

VI. **Other**

VII. **Next meeting July 26, 2012 – Viet Doan - Recorder**

Respectfully Submitted,
Marcia Pritchert