ConnectND Campus Advisory Committee

9-30-10 Minutes

Presiding: Marcia Pritchert, VCSU
Participants:
Dakota College at Bottineau – Jim Borkowski
Dickinson State University – Mark Lowe
Lake Region State College – Joann Kitchens
Mayville State University – Pam Braaten
Minot State University – Jonelle Watson
North Dakota State College of Science – Keith Johnson
North Dakota State University – Viet Doan
NDUS System Office – Julie Schepp
University of North Dakota – Peggy Lucke
Williston State College – Lacey Madison

SITS/CND:
Dickinson State University – Mark Lowe
Lake Region State College – Joann Kitchens
Mayville State University – Pam Braaten
Minot State University – Jonelle Watson
North Dakota State College of Science – Keith Johnson
North Dakota State University – Viet Doan

Data Center:
NDUS System Office – Julie Schepp
University of North Dakota – Peggy Lucke
Williston State College – Lacey Madison

1. ConnectND Executive Directors Report Mick Pytlik
   - Data Warehouse Update: Working on developing some reports, validating data, and the data element dictionaries. The data element dictionaries will be in a database that is pretty broadly accessible.
   - Active Directory: We are now into the plan to convert the current user ids to the new ones. Oct 22nd is the conversion date. We will have 2 valid login ids for approximately 2 weeks then the old will become inactive. For students, the old id will be active for approximately 1 month. The CIO Council will be heavily involved & will serve as the communication link to the campuses. Later, other systems may be moved to active directory also. Messages will also be posted on the Campus Connection portal to alert users of the changes.

2. Reducing Complexity
   - Governance: Did not meet this month. Scheduled to meet next month.

3. Other
   - IGPA: Peggy asked for an update on this subject. The registrars met last week with CND staff to talk through the various GPA issues. They are working on creating a place to calculate & store the special GPAs & to make them accessible to users. The cumulative GPA is not readily available to those who use the institutional GPA. The calculation & storage of the special GPA will allow campuses who use the institutional GPA to keep their current process. There is still some discussion on how to handle the collaborative courses. There is a follow-up call scheduled today. Upcoming changes in Oracle may accommodate the differences in the ways GPA is handled.
   - Testing: Users requested that testing not be scheduled for the busy times such as the beginning of school. CND staff agreed that the timing is not always perfect. For example, recently, some testing needed to be completed before a bundle was added.

4. Institutional Reports
   - NDUS: Working on the fall enrollment report with an expected completion date within the next 2 weeks
   - UND: Admin Affairs discussed efficiency processes at their last meeting. There is a benefit to working through the user groups on determining these processes. Laura Glatt will be compiling the data. Peggy asked other campuses how they are handling the request. Julie
added that the System Office knows that the NDUS is one of the most efficient systems in the U.S. The System Office appreciates everyone’s work on this request.

- **VCSU:** When is the next query training? Teri responded that an advanced query workshop (not a training) would be held in late October for people who are already experienced query writers. Query training for new query writers will likely follow a schedule like December or January or February for Financials, February or March for Campus Solutions, and May for HRMS.

5. **Directors reports – Financials and HRMS Teri Thorsen**
   - Financial system: We were scheduled for a tools upgrade for this weekend. It has been pushed back to Oct 25th. The state had a showstopper—they were unable to print checks.
   - Effort reporting continues to be a focus. The project is behind. The vendors are requesting more requirements in order to respond.
   - Travel & expense system: Team is working on the ability to have the per diem self-populate after a user enters the destination city.
   - HRMS: Go-live for the new PERS website is tomorrow.
   - HRMS 9.1 upgrade is slightly behind, but the team is learning a lot by going through the process.
   - IPEDS: Reporting is changing. Updates were made to the HRMS system to facilitate the changes.
   - Also working on direct deposit to international banks.

6. **Directors reports – Campus Solutions Jennifer Kunz**
   - On Saturday, the implementation of the latest CS bundle was completed.
   - Other projects in progress:
     - data warehouse→validation of data; review of reports
     - academic advisement module→live at 6 campuses; receiving a lot of good feedback
     - collaborative report→making good progress; making revisions
     - Hobson’s→all campuses are live
     - Bio/demo→met with reps from state gov’t & starting the process of getting endorsement from that group.
     - Development requests→50 to 60 requests outstanding. Working on prioritization of requests. Will look to the chairs of the user groups to get feedback. Approx 50-60% of time is spent on keeping the system working (fixes, daily tickets, etc.).
     - Mick has spoken with all but 2 user groups regarding the governance structure for CND & about prioritization of requests. The 1st priority is to keep current systems operational (upgrades, fixes, patches, etc.). This consumes a significant amount of time. The 2nd priority is to update the system to adhere to federal & state law (e.g., direct lending & public reporting database). The 3rd priority is to assist with system-wide procedures such as making the system user-friendly. The 4th priority is other strategic impact items such as a modification or creation of a report to save users’ time. The 5th priority are specific-campus requests or items that don’t fall in the other categories.

7. **Directors reports – Data Center Rick Anderson**
   - Help tickets: working with other CND staff to see if they are dealing with help tickets which do not have enough information.

8. **Other**

9. **Next meeting date is October 28, 2010 – Mike Renk, recorder**
Respectfully Submitted, Jonelle Watson, recorder