Minutes of the University Senate Meeting
January 16, 2003

1.

The January meeting of the University Senate was held at 4:05 p.m. on Thursday, January 16, 2003 in Room 7, Gamble Hall. Jan Goodwin presided.

2.

The following members of the Senate were present:

Alleva, Patti          Jackson, Jon          Rakow, Lana
Anderson, Angie       Jeno, Susan          Rice, Daniel
Bagheri, Fathollah    Jerath, Sukhvarsh     Romanick, Mark
Baker, Adam           Jose, Matt           Romero, Alan
Bartsch, Brent        Kenville, Kimberly   Ruff, Nick
Blackburn, Royce      Knight, Barbara      Ryan, Steffen
Boyd, Robert          Krog, Nancy          Sheaffer, James
Bridewell, John       Kupchella, Charles   Sheaffer, Margaret
Drewes, Mary          Lee, Randy           Skramstad, Allan
Effertz, Kayla        Levang, Chris        Stanlake, Lowell
Elsainga, Lillian     Lovseth, Jon         Stofferahn, Curtis
Etting, John          Marshall, David      Stolt, Wilbur
Fivizzani, Albert     McBride, Rosanne     Sukalski, Katherine
Gagnon, Gregory       Murphy, Eric          Thompson, Myra
Gerber, Anne          Norman, Katherine     Thureen, Faythe
Goodwin, Janice       Okunishi, Takeshi     Tiffany, Mark
Hansen, Kenneth       Perry, David          Venuhizen, Brett
Heitkamp, Thomasine   Petros, Thomas        Watson, John
Hoffmann, Mark        Porter, James         Zidon, Margaret
Hume, Wendelin        Porter, Kimberly      Zierdt, Candace

3.

The following members of the Senate were absent:

Alfonso, Peter        Goenner, Cullen       Potvin, Martha
Benoit, Joseph        Hanhan, Sara          Sheridan, William
DeMers, Judy          Hikins, James         Smith, Bruce
Downie, Morgan        Hildre, Nate          Tschacher, Walter
Elbert, Dennis        Jenniges, Sharleen    Wilson, H. David
Gallager, Robert      Nichols, Elizabeth

4.

The following announcement was made:

1) Mr. Ettling introduced Ms. Candance Zierdt, who was recently appointed Interim Dean for the School of Law.

2) Ms. Goodwin announced the Wellness Initiative for Preventive Care, and she encouraged the University community to participate.
The Chair asked for corrections or additions to the December 5, 2002 minutes. There being none, the minutes were approved as distributed.

6.

The Chair opened the question period at 4:15 p.m. Ms. Norman asked why the Senate did not review the harassment policy that was recently distributed. Ms. Rakow stated that she serves on the President's Committee and they did not review the document. Ms. Rakow moved to request that the Senate Executive Committee inquire about the status of the document and to bring it to the Senate for discussion. Motion carried on a vote of 51 in favor, with 2 abstentions and 1 other.

7.

Mr. Marshall moved adoption of the new UND Constitution. The motion carried on a vote of 51 in favor, 1 against, 1 abstention and 1 other. Mr. Petros moved to recognize the ad hoc committee for the hundreds of hours of work they contributed. The members of the committee who were in attendance were recognized by applause.

8.

Ms. Goodwin introduced Chris Frost, Chair of the Ad Hoc Faculty Evaluation Form Committee, who addressed the agenda item regarding the faculty evaluation form. Mr. Hanson directed the Senate's attention to items number 2 and 3 on the form. He objected to including in the evaluation those students who do not meet the standards of excellence of attending class and participating. He moved to substitute current questions two and three for the items:

2. I completed all of my homework and reading assignments to prepare for class, unless excused.
SA=100%>A=95%>N=70%>D=50%>SD.

3. I attended all class sessions and related, required meetings, unless excused.
SA=100%>A=95%>N=70%>D=50%>SD.

The Senate discussed. Mr. Jerath offered a friendly amendment to delete all equalities in the sentence. Mr. Hanson did not accept the friendly amendment. Discussion continued. Mr. Fivizzani moved to split the motion into two parts: the first dealing with the composition of the two questions and the second part to determine the accounting of the motion. The Senate approved the motion to divide the question unanimously. Mr. Romanick offered a friendly amendment to keep test question number two and strike number three on the original form and add the two questions offered in the amendment. Mr. Hansen accepted the friendly amendment. The Senate voted to approve the first part of the motion on the language of the questions with a vote of 48 in favor, 7 against, and 1 abstention. Discussion on the second part of the motion continued. The motion was defeated on a vote of 49 opposed with 6 in favor.

9.
Ms. Goodwin asked for other discussion on the faculty evaluation form. Mr. Murphy moved to strike the words "to help students learn" on question number 5 on the current form. The motion carried on a vote of 31 in favor, 22 opposed and 3 abstentions.

10.

Mr. Murphy noted that the form should be changed to reflect present verb tense. Ms. Goodwin directed the committee to correct all verb tense formats. Mr. Lovseth moved to accept the form as amended. Discussion continued. The motion carried 55 in favor with 1 abstention.

11.

Mr. Frost, on behalf of the committee, moved to accept the procedures. The Senate discussed. Ms. Rakow moved to amend the procedures in step four to allow a responsible third party to administer the form. The motion carried unanimously. Mr. Hansen moved to change the procedures to allow all instructors to read or to display the instructions. Discussion ensued. Mr. Petros offered a friendly amendment to change the words to "read or display to enable comprehension of the instructions." Mr. Hansen accepted the friendly amendment. Discussion continued. The motion carried 49 in favor, with 2 opposed and 4 abstentions. The discussion on the procedures continued. Mr. Petros moved to omit step six for now and for a committee to be formed to consider procedures for handling forms in evening, weekend, distance, or other courses where submission to the department is not immediately available. The motion carried 46 in favor, 5 opposed, with 1 abstention. Ms. Sukalski moved to remove the word "student" in item four. The parliamentarian stated that the previous motion would achieve these changes, and the motion was withdrawn. Discussion continued on the main motion. Mr. Murphy asked for clarification of when this form and procedures would go into effect. Mr. Frost replied that the intent of the committee is to use the form in Summer of 2003. The motion to approve the procedures as amended was approved on a vote of 47 in favor, 4 opposed, with 1 abstention.

12.

Mr. Frost moved for the Senate Executive Committee to appoint a new ad hoc committee to consider the policies regarding evaluation of teaching. The Senate discussed. Mr. Petros moved to extend the meeting until 5:45 p.m. The motion carried. The motion to form the ad hoc committee carried on a vote of 45 in favor, 4 opposed, with 1 abstention. Ms. Goodwin thanked the members of the ad hoc faculty evaluation form committee for their work.

13.

Mr. Lovseth announced that Pick-A-Prof would be demonstrated January 21 at 7:00 p.m. and January 29 at 4:00 p.m. in the Memorial Union Lecture Bowl. Mr. Hanson moved to table the Pick-A-Prof demonstration on the agenda to the February Senate meeting. The motion carried on a vote of 26 in favor, 11 opposed, with 3 abstentions.

14.
The meeting was adjourned at 5:33 p.m.

Nancy Krogh
Secretary to the Senate