

UNIVERSITY OF NORTH DAKOTA STUDENT GOVERNMENT BYLAWS

ARTICLE I MEETINGS

- A. Student Senate and all Student Government agencies and committees shall establish a regular meeting date and time. Notice for regular meetings shall be given at least twenty-four (24) hours before the scheduled in-person or virtual meeting.
- B. A special meeting may be called by the Student Body President, the Student Body Vice President, or by a written petition to the Student Body Vice President signed by at least one-third (1/3) of the current total membership of the Student Senate.
- C. All meetings conducted by Student Senate, or a Student Government agency or committee shall adhere to the North Dakota Open Meetings Statute as outlined in N.D.C.C. § 44-04-17
- D. The current edition of *The Standard Code of Parliamentary Procedure* shall govern Student Senate and all Student Government agencies and committees in all parliamentary situations not provided for in law, NDUS and/or UND policies, or the Student Government Constitution and Bylaws.

ARTICLE II STUDENT SENATE COMMITTEES

- A. Student Senate shall organize three (3) permanent committees: (1) Appropriations, (2) Judicial, and (3) State and Local. The powers of these committees are subject to Student Senate control.
 - 1. Membership of each committee shall be composed of approximately one-third (1/3) of the current total membership of Student Senate. Members shall serve on their respective committees for the length of their term of office. Committee membership is determined by the Student Body Vice President, with consideration of the Student Senators' seniority and requests.
 - 2. Each committee shall have a chair and a vice chair.
 - a. The chair shall be elected by the committee and approved by a majority vote of Student Senate present and voting. The chair shall not vote, except to break a tie.
 - b. Each respective committee shall elect the vice chair. The vice chair shall be a voting member of the committee unless fulfilling the role of acting chair.
 - 3. Quorum for each committee shall consist of a simple majority of the current membership.

4. General categories and matters assigned to each committee are described in these bylaws. However, Student Senate retains the power to refer any matter or motion to a particular committee as it sees fit.
5. Bills, but not resolutions, must sit in committee for a minimum of one (1) meeting before being voted on by Student Senate.
6. A majority vote by a committee is necessary for legislation to be introduced to Student Senate.
 - a. If legislation fails in committee, it cannot be introduced to Student Senate until it is amended in such a way that the legislation is approved by the appropriate committee, unless the vote is overturned by Student Senate. A motion must be made and passed by a two-thirds (2/3) majority vote of Senators present and voting.
 - b. A committee can only vote on legislation if quorum is met. If quorum is not met, the chair of that committee may select a Student Senator on a different committee to serve as a temporary member.
 - c. If a bill or resolution is pulled out of committee or the vote of the committee is overturned, that bill or resolution must sit for the mandatory one (1) meeting review period. This requirement may be waived by a three-fourths (3/4) vote of the Student Senate present and voting.

B. Appropriations Committee

1. The general categories of matters delegated to the Appropriations Committee are as follows:
 - a. Activity and university fees
 - b. Budget and budget overruns
 - c. Equipment and capital expenditures
 - d. Line-item charges
 - e. Purchases and purchasing procedures
 - f. Revenue and expenditure control
 - g. Payments for services
2. All projects or programs sponsored by a Student Senate, or a Student Government agency or committee must recognize Student Government sponsorship in an appropriate form.
3. Student Government resources may fund any item Student Government believes possesses need and value for the students at the University.
4. When considering funding from Student Government resources, the Appropriations Committee shall consider criteria including, but not limited to:
 - a. The relevance of the item to the long-term needs of students
 - b. The urgency of the need of the item to students
 - c. The quality and quantity of student use
 - d. The possibility of the item receiving funding from other entities instead of, or in addition to, Student Government

- e. The potential for repeated funding in the near future
 - 5. Allocations exceeding \$10,000 require a two-thirds (2/3) vote for approval of the Student Senate Present and voting.
 - 6. The cost of *formal* academic instruction should be borne by non-student fee dollars; therefore, Student Government resources shall not be allocated for any credit generating activity, though not wholly inclusive to, classroom, academic credit towards graduation, or credit appearing on transcript.
 - 7. The Student Body Treasurer shall present a budget for the next fiscal year to the Appropriations Committee. The budget shall have a two-meeting review period in the Appropriations Committee and be approved by a simple majority of Student Senate present and voting.
- C. Judicial Committee
- 1. The general categories of matters delegated to the Judicial Committee are as follows:
 - a. Contracts
 - b. Ethics and ethical issues
 - c. Matters dealing with Student Government elections and appointments
 - d. Policies and procedures
- D. State and Local Committee
- 1. The general categories of matters delegated to the State and Local Committee are as follows:
 - a. City and campus bus service
 - b. Curriculum
 - c. Election awareness
 - d. Faculty issues
 - e. Lobbying efforts
 - f. Local issues
 - g. North Dakota Student Association (NDSA)
 - h. Project development
 - i. State Board of Higher Education
 - j. University Administrative actions
 - k. University Senate actions

ARTICLE III STUDENT GOVERNMENT JUDICIAL BRANCH

- A. The general responsibilities of the Judicial Branch shall include:
 - 1. Judicial Review

2. Review of the Constitution and Bylaws
 3. Special Investigations as directed by the Student Body President or the Student Senate
- B. The Chief Justice shall preside over any Student Government impeachment proceeding.

ARTICLE IV STUDENT GOVERNMENT STANDING COMMITTEES AND AGENCIES

- A. Student Senate shall have the power to create and disband any standing committee or agency it sees fit. Standing committees shall be constituted under the authority of Student Senate, and shall create their own constitution and bylaws, which shall not conflict with the Student Government Constitution or Student Government Bylaws.
1. Student Senate shall have financial jurisdiction and authority over standing committees. Student Senate shall have the authority to investigate, sanction, or restrict any standing committee and/or chair.
 2. Student Senate may amend a standing committee's constitution in the following manner:
 - a. The proposed amendment(s) must be brought up at one (1) Student Senate meeting and approved by a majority of the Student Senate present and voting.
 - b. The proposed amendment(s) shall be considered at the next regular meeting of the standing committee. The standing committee may suggest revisions to the amendment(s) or may suggest that Student Senate pass the amendment(s) as is.
 - c. If the amendment(s) is recommended as is, it shall be placed on the agenda for the next meeting of Student Senate for any further discussion. If there are no revisions to the amendment(s), it shall stand as approved. If revisions to the amendment(s) are recommended by the standing committee, the final vote must be approved by a two-thirds (2/3) majority of the Student Senate present and voting.
 3. An amendment or revision to a standing committee's bylaws may be approved by Student Senate with a simple majority vote of Senators present and voting.
 4. Appeals. All grievances of standing committee decisions shall be appealed directly to that standing committee. Further appeals may be submitted to the Student Senate Judicial Committee. Any further appeals may be brought to the Judicial Branch.
 5. Standing committee members may serve on only one (1) standing committee at a given time.
 6. Liaisons. Student Senate shall appoint a Student Senator to serve as a liaison for each standing committee, who shall report committee business to Student Senate each meeting.

7. Standing committees shall recommend a candidate to Student Senate to fill each vacant position on the committee, in accordance with the respective committee's constitution and bylaws. Student Senate shall then hold a confirmation hearing on the standing committee's nominee. Student Senate reserves the right to accept applications and approve individuals to fill any vacant positions on a standing committee.
- B. Student Organization Funding Agency (SOFA)
1. SOFA shall be established under the authority of Student Senate.
 2. Any recognized student organization receiving funds from SOFA cannot receive funds from the Student Senate or any other Student Government agency or committee, whether before or after SOFA funds are received, for the same program, publication, transportation, operations, or equipment request.

ARTICLE V AD HOC COMMITTEES & SPECIAL PROGRAMS

A. Ad Hoc Committees

1. Ad Hoc Committees shall be temporary committees created and approved by the Student Senate under the direction of the Student Body President if/when a situation arises that needs a body dedicated to the research of the feasibility of a particular facet of Student Life.
2. These committees shall adhere to all governing documents of UND Student Government.
3. Student Senate shall have financial jurisdiction and authority over Ad Hoc committees. Student Senate shall have the authority to investigate, sanction, or restrict any Ad Hoc committee and/or chair.
4. Ad Hoc Committees must consist of at least one Student Senator.

B. Special Programs

1. Special Programs shall be projects that UND Student Government sponsors or operates as part of the overall duties of Student Government until deemed necessary that the special program is no longer needed, has changed its purpose, or has developed into a permanent program.
2. Any special program approved by Student Senate must have a date of review. After a proper review of the program, a decision of renewal, termination, or permanent status may be made.
 - a. Renewal: The program will continue as a special program.

- b. Termination: The program will no longer exist
- c. Permanent Status: Student Government shall adopt the special program as a full program and create a specific section in the bylaws for that particular program

ARTICLE VI ELECTIONS

A. Code of Student Government Elections

- 1. The Code of Student Government Elections will be created under the authority of these Bylaws.
- 2. Student Government Elections shall be conducted according to the procedures and guidelines set forth in the Code of Student Government Elections. The Code of Student Government Elections may not conflict in any way with the Student Government Constitution or Bylaws.
- 3. The Code of Student Government Elections, submitted in a bill to the Student Senate annually, must sit for one (1) week before the whole Senate for review. After one (1) week, the Student Senate may approve any amendments with a simple majority vote of those Senators present and voting. Under special circumstances, this period may be suspended by a two-thirds (2/3) majority vote of the current total membership of Student Senate.

B. Elections Coordinator(s)

- 1. The Elections Coordinator(s) shall be responsible for carrying out all duties outlined in the Code of Student Government Elections.
- 2. The Elections Coordinator(s) shall be appointed by the Student Body President and approved by a majority vote of the Student Senate present and voting.
- 3. The Elections Coordinator(s) shall NOT be involved/affiliated with any campaign.
- 4. The Elections Coordinator(s) shall have full discretion on any discrepancies regarding elections.

C. General Election Policies

- 1. Election Day shall be selected by the Student Senate by a majority vote of Senators present and voting.
- 2. The Election Coordinator(s) shall present election results to the Student Senate no more than two (2) weeks after the election.
- 3. In the event of a tie, the Student Senate will serve as the deciding vote.

4. Prior to being included on the election ballot or appointed, candidates for Elected Executive Officers and Student Senate shall sign a written release authorizing the Student Government Advisor (or his/her designee) access to their student records to verify their eligibility to hold office, taking into consideration student status, academic “good standing”, academic division of enrollment, and place of residence.
 - a. This verification shall be performed at least once each semester of the term of office for those elected or appointed to serve.
 - b. All information obtained shall remain confidential unless such information appears to affect a person’s eligibility to serve in Student Government.
 - c. If a person’s eligibility to serve in Student Government appears to be in question, the Student Government Advisor shall apprise an appropriate Student Government officer of the information. If the person whose eligibility is in question is an Executive, an appropriate officer shall be either the chair of the Judicial Committee or the Senate President Pro Tempore. If the person whose eligibility is in question is a Student Senator or a member of the Judicial Branch of Student Government, the appropriate officer shall be the Student Body President.
 - d. The Student Government officer notified shall decide on the action to be taken in accordance with the Constitution and Bylaws of Student Government.

D. Student Senate Apportionment Plan

1. The apportionment plan for Student Senate representation shall be evaluated annually and approved by the last scheduled Student Senate meeting of the fall semester.
 - a. Residential Student Senators shall be apportioned twelve (13) seats.
 - i. Off Campus - 10
 - ii. Residence Halls - 2
 - iii. University Apartments - 1
 - b. Academic Student Senators shall be apportioned one (1) seat for each of the following academic districts:
 - i. College of Arts and Sciences
 - ii. Nistler College of Business & Public Administration
 - iii. College of Education and Human Development
 - iv. College of Engineering and Mines
 - v. College of Nursing and Professional Disciplines
 - vi. John D. Odegard School of Aerospace Sciences
 - vii. School of Graduate Studies
 - viii. School of Law
 - ix. School of Medicine and Health Sciences

E. Student Senate Vacancies

1. If an elected or appointed representative finds it necessary to resign from his/her/their position prior to the end of the established term of office, such a resignation must be submitted in writing to the appropriate committee chair or executive.
2. Appointment of all Senators must be approved and ratified by the Student Senate.
3. Should there be five or more candidates per student senate vacancy, the Judicial committee must approve five names to put forth to the Student Senate

ARTICLE VII UNIVERSITY SENATE

- A. Two (2) University Senators will be appointed ex-officio: The Student Body President and the Student Body Vice-President.
- B. The remaining seats, as determined by the University Senate Bylaws, will be appointed by the Student Body President, and confirmed by the Student Senate by a simple majority vote.
- C. University Senators will be required to fill the University Senate committee positions that are not already appointed ex-officio. Each University Senator may only be required to fill a maximum of two (2) University Senate committee positions.
- D. Term of Office
 1. The term of office for elected University Senators shall be one (1) year, beginning June 1.
 2. The term of office for ex-officio University Senators shall be for the duration of their corresponding position in Student Government.

ARTICLE VIII NORTH DAKOTA STUDENT ASSOCIATION (NDSA)

- A. The Student Body President shall appoint a head delegate to represent UND at the NDSA. Their responsibilities shall include
 1. Appointing voting and alternative delegates to attend general assembly meetings of NDSA
 2. Organizing travel to and from meetings
 3. Organizing the hosting of the NDSA meeting at UND
 4. All of these duties shall be accomplished with the approval of the Student Body President. The Student Body President holds the power to remove the head delegate.

- B. Priority for Voting Delegate positions shall be given to Student Senators and Student Government Executives. Any remaining Voting Delegate positions may be filled by an at-large student.
- C. Voting Delegates are expected to attend all NDSA meetings.
- D. Alternate Voting Delegates will take the place of a Voting Delegate in his/her absence.

ARTICLE IX POLICIES

- A. All members of UND Student Government must adhere to the guidelines, principles, and stipulations set forth in the UND Student Government Constitution and these Bylaws. Failure to do so may result in disciplinary procedures as outlined in Section 3 below.
- B. Professional Conduct
 - 1. Any Student Government member convicted of a felony committed during their term of office shall be immediately removed from office.
- C. Impeachment Process
 - 1. The process of impeachment may be held at either a regular Student Senate meeting or at a Special Meeting, as determined by the chair of the Student Senate.
 - 2. Due to the seriousness of impeachment charges, two (2) weeks' notice must be given before an impeachment trial may be held.
 - 3. A two-thirds (2/3) majority roll call vote of the current total membership of Student Senate is necessary to remove the accused from their position in Student Government, as per Article III, Section D, subsection 5 of the Student Government Constitution.

Updated:

10/4/97	04/02/01	08/26/04	09/22/08	03/03/13	10/29/18
07/28/98	11/26/01	02/15/05	02/01/09	09/29/13	02/27/19
10/18/98	03/12/03	03/24/05	04/06/10	04/27/14	05/03/23
09/30/99	10/16/03	03/31/06	04/10/11	01/20/16	
10/13/99	11/19/03	01/29/07	09/25/11	03/23/16	
10/25/99	01/28/04	03/25/07	04/22/12	05/03/16	
02/15/01	04/23/04	04/30/07	09/21/12	09/20/17	