
Members Absent (excused): Patty Dorsher, Shannon Jongeward, Jenny Le Texier, Jennifer Lunde, Tina Monette, Angie Morgan, Amber Onder, Jen Proulx, Patricia Reed, Dennis Stangl, Brandon Wallace, Andrew Wynne

Members Absent: Pam Burkes, Mark Danes, Lani Moen, Jayson Sharp

Ex-Officio Present/ Absent: Peggy Varberg for Pat Hanson

The meeting was called to order by President, Pam Henderson, at 1:00 p.m.

Announcements/Question Period There was a question on the survey results. They will be available in August.

President Henderson apologized for the confusion at the election in May; this was attributed to the switch from Sturgis to Robert’s Rules (RONR). We now have a task force to study RONR and we are working on this.

Don Rasmuson moved and Amanda Filipy seconded to approve the minutes of May 11, 2016 Staff Senate Minutes as distributed. Motion carried.

Officer Reports - as needed

Staff Senate Committee Reports - as needed (please read committee reports prior to meeting sent with agenda)

Carrie Jackson said save the date, October 28, for Denim and Diamonds.

University Committee Reports - as needed (please read committee reports prior to meeting sent with agenda)

Suggestion Box Suggestion/Question:

How come the coke machine has a card reader but the vending machines do not. I use the vending machine very regularly but always have to have cash which I carry less frequently. Can the vending machines get card readers? I think so many more people would use them if they had card readers. I’m too far from the union to get snacks during the day so adding a card reader would be much more convenient.

Response from Oryllnn Rosaasen, Director of Dining Services: We have not added credit/bank card readers to the snack machines because of the PCI (Payment Card Industry) requirements. The cost of compliance with PCI on the vending machines for the number of machines UND self operates outweighs the benefit of having the readers.

Suggestion/Question:

Is the salad bar at Old Main Market Place closed for the summer? I have gone there twice in the last two weeks and both times it has been closed during the normal lunch hour. It just has a sign saying "closed" without specific dates of when it may be open again. If it is closed for the summer may I suggest having it open specific days (Tuesday/Thursday). This is the time of year people probably actually want to eat salads!!!
Response from Ed Martin, OMM General Manager:
Email 1: We faced some staffing issues that put us in a position where we were unable to staff all four concepts during the week of finals. It was an unfortunate set of circumstances and I apologize for the inconvenience. We are looking at doing a possible rotation between the salad bar and the deli during the summer months or possible having the salad bar open on during the middle of the week. We typically have not had enough business during the summer months to justify having the four concepts open every day, however. We are also unable to shut down A&W and Marco’s, per the contract. We hope to have a schedule for that particular concept shortly.

Email 2: It looks like we are going to open the salad bar 11a-1p on Tuesday June 7, Wednesday June 8, and Thursday June 9. We will evaluate sales and decide on a continuing schedule from there, but it will be Tuesday, Wednesday, and Thursday for the foreseeable future.

Stop and Stretch

Business Items

July Meeting – Potluck The link will be sent this afternoon to sign up for the potluck. It will be held at Skalicky on July 13. Two people are needed to bring paper goods. Please be there by 12:45.

Senator Orientation

Ice Breaker 1 - BINGO to learn and meet and greet

Review of Senator Expectations

1.) Attend all staff senate meetings; if you are unable to attend contact the membership officer Jennifer Lunde so that you are excused. With 3 unexcused absences you can be removed from office. Also, we need a quorum to conduct business. A quorum is 50% of the members. You also must be engaged in at least one of the committees. You are here to serve other constituents on staff, so communicate: bring information in and send information out to members. You are voting for your constituents. How would they want you to vote? Be courteous; try to limit your side conversations as they can be distracting to the speaker.

Review the Constitution and Bylaws. Diane Hillebrand mentioned we also have a mission statement; in addition to the constitution and bylaws. The mission statement is embedded into the constitution which was established March 31, 1998. The objectives and purposes is where the mission statement is embedded. How is our membership comprised? The updated version should be on the web; they were recently updated. The senate officers are 10 officers and there are 7 official committees. To change the constitution was proposals are submitted in writing to the Constitution, Bylaws and Election Committee. Then after some wordsmithing it is brought to the full senate; it is not up to the committee. Changes to the constitution require 75% of the total membership to agree.

Bylaws - The membership broadbands are illustrated here. The ideal is to have 1/3 of the senate membership rotate in and out each year but it doesn't always work this way. People resign, move, etc. This year we have a very new senate, so there will be less rotation next year unless many resign. Staff senate has really grown especially in the last 8-10 years. We recently learned the 1st meeting starts in May which was part of the confusion at the May meeting when we did the vote. We had new and old senators present. This is why we are studying RONR. We don't want to be stuffy but do want to have order where everyone feels they can be heard.

Staff Senate Website [http://und.edu/staff-senate/](http://und.edu/staff-senate/) Elizabeth Becker has done a lot to our website to make it more up to date and informative as to who we are and what we do. Note the suggestion box which includes a list of past suggestions where people can read the response to their questions.

Overview of Parliamentary Procedure (RONR) Stacey Borboa-Peterson provided a few points. We do not need to say Madam Chairwoman - just raise your hand. A point of order was explained. We are no longer going to ask for abstentions per RONR. A handout described the task force meeting monthly and the committee discusses items in RONR. Stacy will highlight these at the meetings, add to the handout and will put it up on the website. She noted the most used motions are likely to extend the meeting and adjourn the meeting. If you vote to extend the meeting you must vote to adjourn the meeting.

Ice Breaker 2 - Everyone dropped their cell phone in a bag; then everyone drew one out. We had to describe the owner of the cellphone based on the cellphone and then guess whose cell phone we had.

Last updated October 12, 2016
Diane Hillebrand moved to extend the meeting by 10 minutes Barry Brode seconded the motion. Motion carried.

Staff Senate Committees and Committee Sign-up - Each committee has 1 minute to describe their committee.

Community Relations Committee has a new name. It used to be the Denim Day Committee. Denim Day and Tons of Love have been combined. Katrina Kriewall - Chair

Constitution, Bylaws and Elections Committee - Organizes and manages elections and changes to the bylaws. Diane Hillebrand, Chair

Fundraising Committee - Members are needed special as this committee does the work that funds our programs: Denim & Diamonds is 1 of 2 events last year that raised over $8000 from the silent auction alone. In December there is the 31 Days of Glory raffle. Carrie Jackson, Chair

Legislative Committee - Last year was an off year but the legislature will meet twice this year so it will be quite a bit busier. If you are interested in following bills and the impact to the state and the university this is a good committee for you. Stacey Borboa-Peterson, Chair.

Public Relations Committee - Proof items that go out from staff senate such as email flyers for events, posters, staff senate display case on 3rd floor of union. They meet a lot by email. Kari Gagner, Chair

Staff & Professional Development Committee - Tries to identify professional development activities and tours on campus that are of interest. Barry Brode & Mark Danes, Co-chairs

Staff Recognition Committee - World Kindness Day, Random Acts of Kindness, Staff Recognition Ushine award, Spring Fling are this committee's activities. Tyler Clause, Chair

Everyone then filled out a signup sheet of committee choices which were given to President Henderson to assign committee members.

The bios of the new senators will be in the newsletter.

Laurie McHenry moved and Lesli Riskey seconded to adjourn. Motion carried. Meeting adjourned at 2:40 p.m.

Next Staff Senate Meeting
July 13, 2016 – Staff Senate Potluck - 1:00 – 2:30 PM Skalicky Atrium
Setup beginning at 12:30