Staff Senate Agenda & Committee Reports  
June 8, 2016  
Memorial Union River Valley Room  
1:00-2:30pm

1. Call to Order
2. Announcements/Question Period
3. Approval of May 22, 2016 Staff Senate Staff Senate minutes
4. Officer Reports – as needed
5. Staff Senate Committee Reports – as needed (please read committee reports prior to meeting sent with agenda)
6. University Committee Reports - as needed (please read committee reports prior to meeting sent with agenda)
7. Suggestion Box
8. Business Items
   a. July Meeting – Potluck Signup
   b. Senator Orientation
      i. Ice Breaker 1
      ii. Review of Senator Expectations
      iii. Review Constitution and Bylaws
      iv. Staff Senate Website
      v. Overview of Parliamentary Procedure/Robert’s Rules
      vi. Ice Breaker 2
      vii. Staff Senate Committees and Committee Sign-up
9. Matters Arising/Open Discussion
10. Adjournment

Next Staff Senate Meeting  
July 13, 2016 – Staff Senate Potluck – 1:00 – 2:30 PM Skalicky Atrium  
Setup beginning at 12:30
Staff Senate Committee Reports
June 8, 2016 Meeting

Staff Senate Committee Reports

1. **Community Relations**, Katrina Kriewall – No report submitted.
7. **Staff Recognition**, Tyler Clauson
8. **University Senate Legislative Affairs Committee**, Stacey Borboa-Peterson – No report submitted.
9. **Ad Hoc Committees**
   a. Denim & Diamonds: No report.
   b. Parades, Jim Hanson – No report.
   c. U-Shine Award, Tyler Clauson – The U-Shine recipient for May was Pat Bohnet – President’s Office. The Annual U-Shine recipient for 2015-2016 was Ali Moreland – Dean of Students. The June recipient has been selected but not yet presented. Stay tuned…

Other University Committee Representation Reports

1. **Budget, Restructuring, & Reallocation Committee**, Barry Brode & Sarah Abentroth –
2. **Building/Facilities Access Committee**, Don Rasmuson – The Building Access Committee met on the 25th of May to discuss reinstating key privileges to an individual at the Med School. The reinstatement was approved. We also discussed the opportunity to switch the Engineering complex to EDA
3. **Committee on Sexual Violence Prevention**, Don Rasmuson
   Committee on Sexual Violence Prevention
   Minutes – DRAFT pending approval
   March 30, 2016
   10:00 a.m. – 11:30 a.m.
   Badlands Room

   Present: Vicki Morrissette, Chair; Nikki Berg Burin; Allie Canoy; M.Sgt. Clark for LTC Clarence Carroll; Jane Croeker; Morgan Devine; Chuck Evans; Amber Flynn; Jackie Hoffarth; Peter Johnson; Theresa Knudson; Kay Mendick; Marcia Mikulak; Linda Neuerburg; Don Rasmuson; Natalie Raymond; Linda Skarsten; Donna Smith; Alyssa Walker

   Absent: Stacy Bjorlie; Ashley Hutchison; Sara Kaiser; Taylor Nelson; Shawn Peterson; Lori Swinney;
   Laurie – campus CVIC advisor

   Resigned: Holly Wojtylko and Chelsea Castonguay have left UND
1. Welcome and Announcements

- The positive sexuality/sexual assault reduction seminar is now a class, Counseling 399: Healthy Relationships, Sex Positivity, & Society. It's being offered for men and women in the fall - four sections for women (total of 60 students) and two for men (30). It is one credit; pass/fail.
- Amber Flynn announced upcoming events for next week's “It’s On Us” campaign, as part of April being sexual violence prevention month.
- Introduction of guests:
  - Sandra Mitchell, Associate VP of Diversity and Inclusion
  - Students, Will Brandenberger and Catherine Salfer

2. Approval of December 7, 2015 Minutes: Donna Smith moved and Marcia Mikulak seconded to approve minutes as written. Minutes were approved by members present.

3. Students, Will Brandenberger and Katie Salfer introduced and discussed the possibility of doing a campus-wide event entitled, “Still Not Asking For it UNDie Run”. The event is tentatively planned to occur May 7, 2016.
   - Will and Katie stated they have contacted and/or met with key campus partners regarding this project, including Donna Smith, UPD Chief Eric Plummer, Kay Mendick, Amber Flynn, and Ken Carlson, UCC.
   - The intent of the event is to raise awareness about consent, victim blaming, and sexual violence prevention. Participants will run in underwear or other preferred dress to spread the message that what you wear does not invite violence.
   - Committee members asked questions about event specifics.
   - Other members expressed concern that such events have been labeled ‘Slut Walks’ and have involved heavy alcohol use at other schools. Will and Katie stated they were familiar with these issues and are working to keep the focus of this event on prevention issues. They also stated the event is planned for midday and UPD will be involved.
   - Vicki shared a 2014 message from Jerry Price, Dean of Students and Vice Chancellor of Student Affairs at Chapman University, regarding his concerns and cautions regarding participation in the “Undie Run, a non-sanctioned University event.” Will and Katie stated they were familiar with this document and the history of this event at Chapman and elsewhere.
   - Donna informed the CSVP that Will and Katie came to the meeting because they wanted to get an idea of whether or not the CSVP would support such an event. The members voted informally, and the general consensus was to support these students and their right to bring attention to issues in a way they think will have a positive impact on students and campus culture.
   - Committee members are encouraged to email the students with additional questions, concerns, or suggestions: will.brandenberger@und.edu or catherine.salfer@und.edu

4. Sandra Mitchell and Donna Smith presented a draft of the new Student Campus Climate and Safety Assessment. This assessment is part of a campus wide effort to gather information on the campus climate.
   - Committee reviewed and offered suggestions on the assessment that will be e-mailed mid-April, 2016, to all graduate and undergraduate students.
   - Data from this quantitative assessment will be analyzed by an outside agency. Survey results will be used later to gather qualitative data.
• Members are encouraged to email any additional suggestions and or questions to either Donna Smith or Sandra Mitchell.

5. Marcia Mikulak asked about the future direction of the committee.
• Vicki explained reluctance to schedule meetings when there are no clear agenda items, and shared the CSVP’s accomplishments since its inception in 2012:
  - UND has a strong Title IX Coordinator and Deputies that ensure campus (faculty, staff, and student) response processes, including investigation, are completed in a thorough and timely manner. The Title IX Coordinator is responsible for campus training and education efforts for faculty, staff, and students.
  - A Title IX website and resource guides were created and distributed to campus members.
  - The Code of Student Life has been updated, and is in process of a full revision that will reflect the current needs of campus, as well as state and federal regulations.
  - A full-time Coordinator for Sexual Violence Prevention position was created and funded. This position is responsible for SV prevention education and programming.
  - All incoming students are required to complete training on-line for alcohol, drug, and sexual violence prevention.
  - The Green Dot Bystander Intervention Program was launched in October 2015.
  - A CVIC confidential advisor located on campus.
  - Students will be asked to complete the Student Campus Climate and Safety Assessment later this month.
• Vicki encouraged committee members to share agenda items, and indicated she will continue to schedule meetings as needed.
• Members discussed need for continued training, especially for faculty who may not fully understand their responsibilities. NOTE: All staff and faculty who have been designated as ‘responsible employees’ are required to complete Title IX training.
• Donna Smith is working with Kay Mendick, Amber Flynn, and CVIC to develop additional training opportunities for campus members.
• Members voiced a need for continued conversations about prevention activities on campus as this information is helpful for reporting back to their areas, and for increasing collaborative efforts.
• Morgan asked about a definition of ‘consent’ for campus. Donna informed the group that the Code of Student Life revision group was working on this and that their recommendations will soon go to the Policy Advisory Group. As part of that process, campus members are asked to provide feedback.

Next meeting: TBD

* Members of the UND Community and the CSVP are encouraged to submit agenda items to Vicki Morrissette.
1. Welcome and Announcements

- Donna Smith reported that of the 15, 581 Student Campus Climate, Safety and Sexual Assault Assessments sent to students, 594 had responded as of this morning. Students will get another reminder on May 8, 2016 and the process closes May 13, 2016.
- Shawn Peterson reported that he did not see any of the four emails (one from UND Administration and three from EBI) that were sent out regarding the assessment. He stated he would be willing to send it out on Facebook. Donna indicated she will send him the information again.
- Members discussed other ways to get the message out (in addition to the emails, faculty announcements in classes, Student Life Weekly website/blog, U Letter, Student Life Weekly E-Newsletter, posters, and table tents).
- Don Rasmuson announced that Alyssa Walker is leaving UND, so he will represent Staff Senate as well as UPD.
- Kay Mendick announced that the new Dru Sjodin Scholarship winner is Breanna Egeland. Kay suggested we invite her to join the committee, as last year's winner, Morgan Devine, will be leaving the committee. VM informed the group that Morgan is welcome to continue as a student member if she would like to do so.
  *NOTE: Vicki contacted Breanna. She indicated she would like to serve and will attend as her schedule allows.

2. Approval of March 30, 2016 Minutes: Morgan Devine moved and Linda Skarsten seconded to approve minutes as written. Minutes were approved by members present.

3. Alex Pokornowski, Director of Judicial Affairs and Crisis Programs, presented the Code of Student Life REVISION DRAFT that is currently in the review process. Discussion followed. Members asked questions and offered suggestions for Alex to take back to the Code of Student Life Review committee. Members were encouraged to also provide comments as directed by the Policy Advisory Group:

- Policies open to comment may be reviewed and commented on by going directly to the New & Revised Policy Updates website or by clicking the red link below. Policies open to comment have been reviewed by the Policy Advisory Group (unless otherwise indicated) which includes representation from all vice president divisions. The final policy document will take into consideration feedback received during the campus-wide comment period. Comments are due by June 15, 2016. Contact Dean of Students Office, 777-2664, if you have questions or submit your comment.

Next meeting: TBD

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4. **Conflict of Interest/Scientific Misconduct Committee**, Trish Hodny & Lisa Moore
See below for the update for the COI committee. We won’t meet again until the fall.
Thanks,
Trish

Dear Committee members,

Julie called me the other day to let me know that the President signed on the Misconduct in Scholarship Policy on May 3rd. The new policy will take effect immediately.

Once again I would like to thank everyone for the hard work put into changing and updating this policy and create a better framed, clearer (well, I think ☑️) and hopefully faster policy procedure. A special thanks to Julie for putting everything in one document, and for her valuable inputs during the whole process.

Have a good summer everyone!

Soizik

5. **Council of State Employees (COSE)**, No report submitted.
10. **North Dakota State Staff Senate** Diane Hillebrand, Amber Flynn, Pam Henderson - NDSSS met on May 18th. Received SBHE Staff Advisor update and taskforce updates with nothing new to report. Discussed logistics of the ND SSS face to face meeting in June in Williston. Bylaws changes regarding SSS terms and dates for nominations will be presented at the June meeting. Laura Fetting, DSU and Katie Peterson, WSC were appointed to the NDUS retirement plan oversight committee. Nominations were opened for officers positions. Voted to suspend bylaws date regarding nominations passed. Nominations will remain open until the face to face meeting. Bismarck to hold a table on May 24 for SBHE meeting in Bismarck
11. **Parking & Transportation Advisory Committee**, Pam Henderson & Tammy Hendrickson - No report submitted.
12. **President’s Cabinet**, Pam Henderson - No report submitted.
13. **University Bookstore Advisory Committee**, Brandon Wallace - No report submitted.
15. **University Senate Executive Committee**, Pam Henderson - No report submitted.