
Members Absent (excused): Mara Boppre, Shannon Dravland, Jessica Dunphy, Jim Hanson, Diane Hillebrand, Trish Hodny, Angela Holkesvig, Moses Serna, Dennis Stangl.

Members Absent: Molly Christianson, Chadd Damm, Jenny Duffy, Kim Keeley, Bree Melicher, Beth Moe, Arlyn Pearson, Gloria Rodriguez, Vicki Thompson, Kasey Young.

Resigned: Josh Lindenberg, Sue Sholes.

Ex-Officio: Joy Johnson (present on behalf of Pat Hanson)
NDSSS Ex-Officio: Kristi Swartz (absent) SBHE Ex-Officio: Janice Hoffarth (absent)

1. Call to Order by President Sharley Kurtz at 1:02 PM.

2. Approval of June 11, 2014 Staff Senate minutes
   Motion made by Don Rasmussen to approve the minutes from June 11, 2014. Second by Elizabeth Becker. Motion carried.

3. Treasurer Report – Sarah Abentroth
   Sarah reported that she changed the fund names on the treasurer’s report to better clarify which funds were for Denim and Diamonds and Seeds for Staff Success.

4. Membership – Cheri Williams
   We are now at 48 members. Josh Lindenberg and Sue Sholes resigned. Suggestions for interested staff to fill those spots should be sent to Sharley, Shannon Medina, or Cheri.

5. Historian Report – Elizabeth Becker
   Elizabeth reported that they submitted the Staff Senate logo to the logo identity group for approval. It was returned with many suggestions on what needs to be changed before it could be approved. Elizabeth and John Lee are working on redesigning the logo and will bring back several options to have the full Staff Senate vote on. We have approval for the time being to continue to use the current staff senate logo until we establish a new one.

6. Committee Reports - Please remember to turn in a report to the secretary prior to this meeting (either e-mail or hard copy)
   a. Bylaws/Elections – Diane Hillebrand
      No report
   b. Denim Day Committee – Cheri Williams
      Cheri reported that she distributed the $4,639 in donations collected from January through June 2014 to the 12 local regular Denim Day recipients. There is a special Denim Day scheduled for the Sunshine Hospitality Home Compassion Campaign on September 4 and for International disaster relief efforts on September 18.
   c. Fundraising/Scholarship – Pam Henderson
      Pam reported that the Fundraising/Scholarship committee met August 12. They are working on collecting donations for Denim and Diamonds. If any staff senator knows a local business that would like to donate, or has something they would personally like to donate, please let Pam know.

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d. Legislative – Trish Hodny  
   No report

e. Public Relations – Lacey Dahlen (this committee meets the first Wednesday of each month at 9:00 am in the Alumni Room in the Union as needed)
   Lacey reported that the committee met on July 21. Discussed logo and creating publicity videos.

f. Staff Development Program – Shannon Medina (this committee meets every month before Staff Senate from 12-1 in the Alumni Room in the Union)
   Shannon reported that they have not met. Have lined up some sessions for the fall semester including Elizabeth Becker coordinating a few sessions on technology services for staff and Don Rasmuson helping with a few safety sessions based on the survey that went out in July. If anyone has any ideas for future programs, please let Shannon know. Next month, Fred Whittman will be speaking on the United Way Campaign.

g. Staff Recognition – Shannon Dravland
   Sarah reported that the committee met July 11. Sign up sheet was sent out via email for State Employee Recognition Week to help with Taco In A Bag on September 9. Will also have Night Shift Breakfast on September 10 and Pie and Ice Cream on September 11. Flier will be sent out in the near future.

7. Old Business
   a. Suggestion Box
      Received one suggestion regarding that they would like to see more events utilize the quad area. Sharley will forward the suggestion on to Cassie Gerhardt.

8. Stop and Stretch

9. New Business
   a. Approval of budget
      Fiscal Year 2015 budget dispersed. Sharley and Shannon will be meeting with President Kelley on September 4, 2014 for final approval.
      Motion made by Cheri Williams to approve the budget for fiscal year 2015. Second by Shannon Medina.
      Motion carried.

10. Other Committee Reports
   a. Building/Facility Access Committee – Marsha Nelson
      Sharley reported that the committee met on June 25. They are reviewing their makeup of the committee and welcomed new members. Reviewed two missing key approvals. Marsha will be resigning from this committee after December when she retires.

   b. Conflict of Interest/Scientific Misconduct Committee – Kim Keeley, Trish Hodny
      No report

   c. COSE (Council of State Employees) – Kim Keeley, Shannon Medina, Shannon Dravland
      Shannon Medina reported that they met in July at NDSU. Reviewed the Governor’s Award and how they can better market the award and the event where the award is given. Working on more ideas for fundraising. Will meet again in September.

   d. Denim and Diamonds – Jenny Duffy
      Jenny reported that tickets were handed out at the meeting. Tickets are $10 a piece, and can be paid for by cash or check (made out to UND). We have confirmed a band for the evening, Cold Shot. We will begin set up at 4:30 PM at the Gorecki Alumni Center. If anyone would like to assist, please let Jenny know. Will be meeting again on Tuesday, August 19.
      Like us on Facebook: https://www.facebook.com/UNDStaffSenateDenimDiamonds

   e. Healthy UND Coalition - Kim Rulifson, Jessica Dunphy
      Kim passed out the Tobacco Free UND maps as a refresher with the new semester starting. Work Well met this summer to do a program review to help prepare for the upcoming year. Will be meeting further to do strategic planning. Would like to add faculty to the group.

   f. ND SSS (ND State Staff Senate) – Diane Hillebrand, Sharley Kurtz, Shannon Medina
      Sharley reported that ND SSS had a meeting on July 21. They gave campus reports. Discussion on the tuition waiver for online classes. Human Resources will be sending an email soon regarding the details of what is covered. Diane Hillebrand was elected ND SSS Vice President/President Elect.

   g. Parades – Jim Hanson
      Sharley reported that there are two upcoming parades: Potato Bowl and Homecoming.

   h. SBHE (State Board of Higher Ed) – Janice Hoffarth
      No report

   i. Senate Legislative Affairs Committee – Sharley Kurtz
      Sharley reported that they met last week.

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j. Sexual Violence Prevention – Eileen Tronnes-Nelson
   No report
k. Shared Governance Committee – Sharley Kurtz
   No report
l. The President’s Cabinet – Sharley Kurtz
   Sharley reported that there was a special meeting of the President’s Cabinet on August 4 to review
   Impact Statements. The Parking Policy was discussed and will continue discussion at the next meeting.
   Sharley has met with several of the past presidents’ who worked on this issue and is working on creating
   remarks to present next week at the cabinet regarding the full impact for staff.
m. U-Shine Award – Jessica Dunphy
   No report
n. University Bookstore Advisory Committee – Brandon Wallace
   Brandon reported that the committee met. The UND Bookstore has requested approval for shortened
   hours after the school year rush ends.
o. University Ombuds Advisory Committee – Cheri Williams
   Cheri reported that the committee met with the President and the Provost on July 8. President Kelley
   planned to put together a small group of individuals, who work directly with Title IX, to analyze and
   review the potential conflict with the Ombud’s position.
   The committee met with the Ombud on July 28. Dusty provided us with a copy of his year-end report.
   The committee is scheduled to meet with President Kelley and Provost DiLorenzo on August 26, and later
   with the Ombud on that same day.
p. University Senate – Sharley Kurtz, Shannon Medina and Lacey Dahlen
   No report
q. University Senate Executive Committee – Diane Hillebrand
   No report

11. Matters Arising/Open Discussion
a. The CVIC is having a Dine Out Day on August 27, where participating restaurants will donate up to 10%
   of sales to the Building Hope Campaign. Participating restaurants include, but are not limited to Blue
   Moose, Bonzer's, Brick and Barley, Dakota Harvest, Red Pepper, Rhombus Guys and the Toasted Frog.
b. Idea was brought forward to Scholarship/Fundraising committee to have little academic year calendars
   that go on the bottom of computer screens. At this time, we will not pursue that due to the logo
   redesign and timing for this academic year.
c. FYI that the Staff Chat Listserv was having some technical issues. If you tried to send anything and it did
   not go through, please contact HR.
d. The Staff Senate Annual Report has been posted to the website.
e. Sharley met with VP Walton and was reminded on the Guidelines for Communicating with local, state,
   and federal government officials. She will send out the guidelines.

12. Next Staff Senate Meeting – September 10, 2014 1:00 – 2:30 PM Memorial Union, River Valley Room

13. Adjournment
   Motion made by Lacey Dahlen at 1:58 PM to adjourn the meeting. Second by Don Rasmuson. Motion carried.

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