
Members Absent (excused): Katie Douthit, Jim Hanson, Kim Higgs, Trish Hodny, Susan Kroetsch, Sharley Kurtz, Marsha Nelson, Dale Spicer, Vicki Thompson, Cheri Williams, Kasey Young.

Members Absent: Kim Burris, Chadd Damm, John Lee, Dan O'Donnell, Carol Winkels.

New Members: Lacey Erickson, Gloria Rodriguez, Moses Serna.

Ex-Officio: Pat Hanson (Absent - Excused) NDSSS Ex-Officio: Kristi Swartz SBHE Ex-Officio: Janice Hoffarth

1. Call to Order: Meeting called to order by President Diane Hillebrand at 1:01 PM

2. Approval of May 8, 2013 Staff Senate minutes:

   Change to meeting date for the ND SSS committee report. Met June 18, 2013, not June 8. Lynn Lee made a motion, Darin Lee seconded to approve the minutes of the May 8, 2013 Staff Senate meeting with edit. Motion carried.

3. Treasurer Report - Katie Douthit

   Diane Hillebrand reported for Katie Douthit. There are two negative balances on the treasurer’s report, which will be resolved after Katie moves some funds between accounts by the end of June.

4. Membership - Cheri Williams

   Diane Hillebrand reported for Cheri Williams. There are currently four positions open, which will be discussed during the ByLaws/Elections update.

5. Committee Reports - Please remember to turn in a report to the secretary prior to this meeting (either e-mail or hard copy)

   a. Bylaws/ Elections - Trish Young

      The Bylaws/Elections committee made a motion to elect Lacey Erickson to fill a one year temporary term, and Gloria Rodriguez and Moses Serna to fill three year permanent terms. Motion carried.

      The Bylaws/Elections committee will be bringing forward an idea to Executive Committee regarding absentee voting.

      Trish Young discussed the idea of having an additional officer position that would be a Webmaster/Historian/Archivist position. If approved at Staff Senate, it would then need to go to the President for approval to change our Constitution. Diane Hillebrand and Sharley Kurtz have already begun working with the Chris Carper from Records Management, as well as with Curt Hanson, who handles archiving materials at UND. The ByLaws/Elections committee made a motion to add a Webmaster/Historian/Archivist officer position. Motion carried.

b. Denim Day Committee - Cheri Williams

   There will be weekly denim days during June, July and August.

c. Fundraising/ Scholarship - Shannon Medina/ Pam Henderson

   Shannon reported that we have only received a few applications for Seeds for Staff Success. Applications are due by June 15th for this award period.

Approved August 14, 2013
Shannon discussed the idea of Staff Senate running the popcorn machine in the Memorial Union on Tuesdays and Thursdays from 10:30 to 1:30 July 23 through August 22, 2013. There would be two staff senators per one hour shift, and proceeds would go to dependent scholarships. The Fundraising/Scholarship Committee made a motion to sell popcorn for 10 sessions for $1 per bag. Motion carried.

The Fundraising/Scholarship Committee would like to change the date for the Denim and Diamonds event to October 4, 2013. There will be fewer conflicts having it in the fall, compared to the spring. We are working with the University to obtain additional financial support, which would allow us to lower the ticket prices. The Fundraising/Scholarship Committee made a motion to have Denim and Diamonds on October 4, 2013. Motion carried.

d. Legislative - Darin Lee
   Have not met

e. Public Relations - John Lee (this committee meets the first Wednesday of each month at 9:00 am in the Alumni Room in the Union as needed)
   The committee is currently proofing the newsletter.

f. Staff Development Program - Sharley Kurtz (this committee meets every month before Staff Senate from 12-1 in the Alumni Room in the Union)
   Have not met

g. Staff Recognition - Marsha Nelson and Vicki Thompson
   Have not met

6. Old Business
   a. Suggestion Box
      No submissions

7. Stop and Stretch

8. New Business
   a. July Meeting
      Jolene Marsh made a motion, Kim Keeley seconded to cancel the July Staff Senate Meeting. Motion carried.

9. Other Committee Reports
   a. Building/Facility Access Committee - Marsha Nelson
      No report

   b. Chester Fritz Auditorium Advisory Committee - Kim Keeley
      No report

   c. Conflict of Interest/Scientific Misconduct Committee - Diane Hillebrand, Cheri Williams
      Met on May 10, 2013. Discussed changes to the policies and procedures. Will meet again throughout the summer in subgroups.

   d. COSE (Council of State Employees) - Kim Burris, Kim Keeley, Shannon Medina
      Kim Keeley reported that the STAR Award has changed and that all nominations will now receive a certificate. They're working on authorizing Day Dreams to be the official clothing distributor for COSE. The Perks Cards was not approved. Next meeting will be June 18, 2013.

   e. Denim and Diamonds - Trish Hodny
      Information reported during Fundraising/Scholarship Committee update.

   f. Diversity Council - Thomas Brockling, Kristine Paranica, William Young
      No report

   g. Healthy UND Tobacco Task Group - Kim Rulifson
      No report

   h. ND SSS (ND State Staff Senate) - Diane Hillebrand, Sharley Kurtz, Trish Young
      Diane, Sharley, Trish, Kristi Swartz and Janice Hoffarth will be attending the ND SSS meeting in Minot on June 18, 2013. Any concerns, please let any of the representatives know.

   i. Parades - Robert Schindele
      Will begin forming committee for upcoming academic year.

   j. SBHE (State Board of Higher Ed) - Janice Hoffarth
      No report

   k. Sexual Violence - Eileen Tronnes-Nelson
1. **The President’s Cabinet - Diane Hillebrand**
   No report

2. **U-Shine Award - Lynn Lee**
   April winner was Joan Erickson from the Library. May winner was Joan Jenson from dining services.

3. **University Bookstore Advisory Committee - Nancy Krom**
   No report

4. **University Ombuds Advisory Committee - Cheri Williams**
   No report

5. **University Senate - Diane Hillebrand, Sharley Kurtz, and Kim Keeley**
   No report

6. **University Senate Executive Committee - Diane Hillebrand**
   No report

7. **Work Well Advisory Board - Jessica Dunphy**
   New Staff Senate representative is Jessica Dunphy. Kim Ruliffson has asked for a GRA for the upcoming academic year. We have seen a ten percent growth in faculty and staff participation in wellness activities on campus. Work Well has received twenty sit/stand work stations that will be placed throughout campus in the near future. The Advisory Board is working on a lactation policy for campus.

10. **Matters Arising/ Open Discussion**
    Concern brought up by Denyse Sturges regarding UND budget. Staff Senate reassured that we should not be worried.

11. **Next Staff Senate Meeting - August 14, 2013, Memorial Union Red River Valley Room**

12. **Adjournment - 1:49 PM**

13. **Meet and Greet - as time allows**