Members Present: Sarah Abentroth, Elizabeth Becker, Lacey Dahlen, Katie Douthit, Shannon Dravland, Jenny Duffy, Jessica Dunphy, Aaron Flynn, Brent Gerhardt, Jim Hanson, Pam Henderson, Diane Hillebrand, Trish Hodny, Nancy Krom, Sharley Kurtz, Darin Lee, John Lee, Josh Lindenberg, Kelli Puckett, Leyton Rodahl, Kim Rulifson, Dale Spicer, Dennis Stangl, Denyse Sturges, Eileen Tronnes Nelson, Cheri Williams, Carol Winkels.


Members Absent: Chad Bushy, Chadd Damm, Gloria Rodriguez, Moses Serna, Derek Stinchfield, Kasey Young, Trish Young.

Resigned: Teamie Braaten, Will Young.

NOTE: Members Going Off Staff Senate: Kristi Bruggeman, Chad Bushy, Katie Douthit, Aaron Flynn, Nancy Krom, Darin Lee, Lynn Lee, Marsha Nelson, Kelli Pucket, Derek Stinchfield, Trish Young.


Ex-Officio: Pat Hanson NDSS Ex-Officio: Kristi Swartz SBHE Ex-Officio: Janice Hoffarth (absent)

1. Call to Order by President Diane Hillebrand at 1:06 PM

2. New Staff Senator Introductions
   Introduction of new staff senators by their mentors.

3. Approval of April 9, 2014 Staff Senate minutes
   Cheri Williams made a motion to approve the minutes from April 9, 2014. Second by Carol Winkels. Laura Look abstained. Motion carried.

4. Treasurer Report – Katie Douthit
   Katie reported that everything is currently in order for the budget. Will process bills for Spring Fling as they come through.

5. Membership – Cheri Williams
   Cheri reported that we are currently at 48 members for the 2014-2015 year. Need two senators in either the technical/paraprofessional job category 4000 or crafts/trades/services job category 6000/7000 for three year terms, or can fill temporary one year terms from other job categories. Cheri passed out the 2014-2015 meeting day and time list, as well as the current membership list.

   Elizabeth reminded committee chair to review the website and get her any additions or corrections. Elizabeth is working with the UND Calendar system so that there will be the option of selecting Staff Senate as the event type, and this will get linked with the Staff Senate website.

7. Committee Reports - Please remember to turn in a report to the secretary prior to this meeting (either e-mail or hard copy)
   a. Bylaws/Elections – Trish Young

Approve at June 11, 2014 Staff Senate Meeting
Diane reported that elections for 2014-2015 are completed. The committee has not met. Diane will be committee chair for 2014-2015.

b. Denim Day Committee – Cheri Williams
Cheri reported that the special Denim Day for the March of Dimes March for Babies raised $430. She will remain as chair for 2014-2015.

c. Fundraising/Scholarship – Shannon Medina/Pam Henderson
Pam reported that she will remain as solo chair for 2014-2015. The committee met on April 16, 2014 to select the Seeds for Staff Success winners for the first quarter. The 2014-2015 Dependent Scholarship winners were selected at the April Staff Senate Executive Committee meeting.

d. Legislative – Katie Douthit
Katie reported that Trish Hodny will be the new chair for 2014-2015.

e. Public Relations – Nancy Krom (this committee meets the first Wednesday of each month at 9:00 am in the Alumni Room in the Union as needed)
Nancy reported that Lacey Dahlen will be chair for 2014-2015. The committee met on May 7 and coordinated year end processes. Will be working to update the Staff Senate display case in the Memorial Union.

f. Staff Development Program – Sharley Kurtz (this committee meets every month before Staff Senate from 12-1 in the Alumni Room in the Union)
Sharley reported that due to weather, attendance wasn’t very high for the May Walking Tour. However, those that did attend has a wonderful time. Shannon Medina will be chair for 2014-2015, and will meet in June.

g. Staff Recognition – Marsha Nelson
Shannon Dravland reported that she will be chair for 2014-2015. The committee has not met. They are wrapping up Spring Fling details.

8. Old Business
a. Suggestion Box
Diane reported that there were three suggestion box items this month.

1. All Twamley Snack Bar suggestions have been consolidated and submitted to VP Lori Reesor and VP Alice Brekke by Diane. Diane mentioned that the University Senate Executive Committee made a motion to have UND Administration reconsider the closing of the Twamley Snack Bar.

*Katie Douthit made a motion for Staff Senate to support University Senate Executive Committees request to have UND Administration reconsider the closing of the Twamley Snack Bar. Second by Lisa Moore. Discussion ensued. Motion carried.*

2. Question on if the mothering room on 4th Floor of Twamley will remain open. Pat Hanson confirmed that the mothering room will reopen now that the elevator construction is complete.

3. Comment regarding the Sioux-per Drunk tshirts that were worn by several students during Spring Fest – “Are these UND Community Values?” Discussion ensued regarding actions being taken by UND Administration. No UND money was spent on the shirts and they were not part of a UND sponsored event or on UND property. The individuals wearing the shirts were not all UND students. President Kelley released a statement, and a video is being released by President Kelley and the student body President, Tanner Franklin. There will be a protest walk on Friday, May 16, 2014 at 11:00 AM starting at the American Indian Student Services and ending at Twamley Hall.

9. Stop and Stretch

10. New Business
a. Presentation of certificates and photos
Senator of the Year award given to Shannon Medina. Certificates and photos distributed to all 2013-2014 Staff Senators.

b. Recognition of outgoing Senators/passing of the gavel
Thank you and recognition given to all outgoing Staff Senators. Diane Hillebrand introduced the 2014-2015 President, Sharley Kurtz. Thank you given by Sharley to outgoing President, Diane Hillebrand.

c. Election of Members-at-Large for the Executive Committee
i. U-Shine

Approve at June 11, 2014 Staff Senate Meeting
Jessica Dunphy nominated by Pam Henderson. Motion made by Trish Hodny to cease nominations and cast a unanimous vote for Jessica Dunphy. Second by Jenny Duffy. Motion carried. Jessica Dunphy elected.

ii. Denim and Diamonds

iii. Parades
Jim Hanson nominated by Katie Douthit. Motion made by Trish Hodny to cease nominations and cast a unanimous vote for Jim Hanson. Second by Elizabeth Becker. Motion carried. Jim Hanson elected.

11. Other Committee Reports
a. Building/Facility Access Committee – Marsha Nelson
   No report. Marsha will remain as our Building/Facility Access Committee liaison and report to Sharley and Shannon to keep Staff Senate up to date.

b. Chester Fritz Auditorium Advisory Committee – Kim Keeley
   No report.

c. Conflict of Interest/Scientific Misconduct Committee – Diane Hillebrand, Cheri Williams
   Cheri reported that the committee completed revisions to the Conflict of Interest policies and procedures. The committee will not meet again until fall. At that time they will need two new Staff Senate members.

d. COSE (Council of State Employees) – Kim Keeley, Shannon Medina, Shannon Dravland
   No report.

e. Denim and Diamonds – Trish Hodny
   No report.

f. Diversity Council - Thomas Brockling, Kristine Paranica, William Young
   No report. We will need two new Staff Senate members in the fall.

g. Healthy UND Tobacco Task Group – Kim Ruliffson
   No report.

h. ND SSS (ND State Staff Senate) – Diane Hillebrand, Sharley Kurtz, Trish Young
   Kristi Swartz reported that they will be meeting on May 27, 2014, at which time they will be electing the 2014-2015 President. Kristi gave an introduction of what ND SSS does for the new Staff Senators.

i. Parades
   No report.

Motion made by Elizabeth Becker to extend the meeting by 10 minutes at 2:26 PM. Second by Trish Hodny. Motion carried.

j. SBHE (State Board of Higher Ed) – Janice Hoffarth
   Kristi Swartz reported that the online tuition process is still in the works. It has been presented to the Presidents’ of the 11 NDUS institutions by the Chancellor.

k. Senate Legislative Affairs Committee – Diane Hillebrand
   Diane reported that the committee met and have been working to make sure that all faculty, staff and students have had ample time and ways to provide input to the Pathways program.

l. Sexual Violence Prevention – Eileen Tronnes-Nelson
   Eileen reported that the Committee on Sexual Violence Prevention met on April 23, 2014. Donna Smith, Attorney, was introduced as the new UND Affirmative Action Officer and Title IX Coordinator. Donna Smith’s office is located on the 4th floor of Twamley Hall. Staff Senator, Lacey Dahlen, from the marketing department at the UND Health and Wellness Center, developed an excellent “You Tube” on Sexual Violence Prevention and presented a preliminary viewing of the “You Tube” to the Committee. Additionally, discussions on the Forensic Experiential Trauma Interview, and updates on Title IX, Clery, and VAWA.
   The final spring semester meetings of the Committee on Sexual Violence Prevention was on May 7, 2014.
   “NOT ALONE,” a “White House Fact Sheet on Protecting Students from Sexual Assault” published April approve at June 11, 2014 Staff Senate Meeting
2014, is online and the Task Force recommendations are embedded in the report. The report itself is actually meant to be read online since there are a number of resource links embedded therein. http://www.whitehouse.gov/sites/default/files/docs/report_0.pdf

m. Shared Governance Committee – Sharley Kurtz
Sharley reported that the Shared Governance Committee drafted a white paper regarding the development of a Faculty Senate, which faculty are reviewing. Hosted an open forum on creating a Faculty Senate, at which they received good input and will continue to work on the proposal.

n. The President’s Cabinet – Diane Hillebrand
No report.

o. U-Shine Award – Lynn Lee
Diane reported that the Annual U-Shine award was presented to Kurt Foerster at the recognition ceremony for staff personnel on May 13, 2014. Will be presenting the May U-Shine award next week.

p. University Bookstore Advisory Committee – Nancy Krom
No report.

q. University Ombuds Advisory Committee – Cheri Williams
Cheri reported that the committee met with the Ombuds on May 12 and discussed some possible emerging campus-wide issues. The Ombuds will provide a year-end report in mid-June. The committee met with President Kelley and Provost DiLorenzo on May 13 and discussed continuation of the program. President Kelley has not yet made a decision whether or not to continue the program. The one-year pilot program ends on June 30.

r. University Senate – Diane Hillebrand, Sharley Kurtz, and Kim Keeley
Diane reported that University Senate met on May 1. Discussion occurred on the position description forms. Made recommendation to dissolve the Senate’s Student Policy Committee, ROTC Committee and Summer Session Committee. All three recommendations accepted. Looking further into the Faculty Oath, which is currently distributed by the Provost’s Office.

s. University Senate Executive Committee – Diane Hillebrand
Diane reported that the Faculty Oath was discussed. The Council of College Faculty will take it over so that it is consistent for all 11 institutions.

t. Work Well Advisory Board – Jessica Dunphy
No report.

12. Matters Arising/Open Discussion
None

13. Next Staff Senate Meeting – June 11, 2014 1:00 – 2:30 PM Skalicky room 211

14. Adjournment
Motion made by Diane Hillebrand to adjourn the meeting at 2:38 PM. Second by Aaron Flynn. Motion carried.