UND Staff Senate Minutes
March 13, 2013
River Valley Room - Union


Members Absent: Kimberly Burris, Dan O’Donnell

Members Absent (excused): Jim Hanson, Patricia Hodny, Janice Hoffarth, Jenny LeTexier, Evan Nelson, Shannon Medina, Leyton Rodahl, Denise Sturges, Cheri Williams, Kasey Young

Ex-Officio: Pat Hanson  NDSSS Ex-Officio: Janice Hoffarth

Staff Senate pictures taken
Legislative update from Susan Walton, VP for University and Public Affairs and Cindy Fetsch, Budget Office.
Kim Ruliffson, Work Well talked about nutrition.

1. Call to Order: Meeting called to order by President Patricia Young at 1:15 pm.

2. Approval of the February 13, 2013 Staff Senate minutes:
   Marsha Nelson made a motion, Diane Hillebrand seconded to approve the minutes of the February 13, 2013 Staff Senate meeting. Motion carried.

3. Treasurer Report - Katie Douthit
   Katie reported that the Denim and Diamond deposits and payments are progressing smoothly.

4. Membership - Vicki Thompson
   Vicki mentioned that she corrected some names that had been placed as unexcused when they were actually excused.

5. Staff Senate Committee Reports - **Please remember to turn in a report to the secretary prior to this meeting (either e-mail or hard copy)
   a. Bylaws/ Election - Kristi Swartz
      Kristi Swartz made a motion for nominations to cease. Brenda Halle seconded the motion to cease nominations. Motion carried.

   b. Denim Day Committee - Cheri Williams
      Met on February 14. We reviewed and made minor changes to the regular Denim Day application.

   c. Fundraising/ Scholarship - Sharley Kurtz, Shannon Medina
      Sharley reported that they received 79 applications for scholarships and 15 were awarded. Seed for Staff Success applications are due March 15. The Denim and Diamonds silent auction brought in $4291 which brought the total income to $6021.

   d. Legislative - Darin Lee
      Met on March 7. Discussed several bills that were on the floor. Bill 2333 passed the House and is on its way to the Senate. There may be a study on the maximum amount that the state should cover for healthcare.
e. **Public Relations** - John Lee (this committee meets the first Wednesday of each month at 9:00 am in the Alumni Room in the Union as needed)
   Have not met, but continue to review items and prepare posters, etc. for Staff Senate.

f. **Staff Development Program** - Diane Hillebrand (this committee meets every month before Staff Senate).
   Met today and discussed monthly speakers, tours and workshops. The April speaker will be from the Accreditation Department. There may not be a speaker in May. Working on a progressive tour for May. The Ambassador Program is on hold until the Mentor Program gets started.

g. **Staff Recognition** - Marsha Nelson
   Met on February 20. Discussed the Senator of the Year award process and Spring Fling. Ballots were handed out (and picked up) for Senator of the Year. Next meeting is April 17.

h. **U-Shine Award** - Kim Keeley
   March winner has not been notified yet. The Faculty Exceptional U award winner has not been notified yet. The Staff Exceptional U award winner is Joan Jenson, Dining Services Supervisor.

i. **Denim & Diamonds** - Trish Hodny (This committee will meet every Monday at 9:30 in the Law School's conference room until the event).
   Pam Henderson reported for Trish Hodny. Ticket sales for Denim and Diamonds totaled $2440. 138 tickets were sold. After expenses the balance is $38.

6. **Old Business**
   a. **Suggestion Box**
      None.

7. **New Business**
   a. Tearnie Braaten handed out flyers for a benefit for Jose Solis, a UND police officer who is battling cancer.
   b. Trish Young mentioned that UND Student Senate has submitted a vote of no confidence in Chancellor Sharvani. If Staff Senate wants to submit a vote, they will have to do it as a group. **Connie Gagelin made a motion that Staff Senate do nothing at this time. Marsha Nelson seconded the motion. Motion carried.**

8. **Other Committee Reports**
   a. **Ad-hoc University Ombuds Committee** - Cheri Williams
      Met on March 6 and reviewed 21 applications. Six were selected for telephone interviews.

   b. **Building/ Facilities Access Committee** - Marsha Nelson
      Met on March 1 and went over policies and procedures with Chief Plummer.

   c. **Chester Fritz Auditorium Advisory Committee** - Kim Keeley
      Have not met.

   d. **Conflict of Interest/ Scientific Misconduct Committee** - Diane Hillebrand, Cheri Williams
      Met and approved minutes, elected a Chair and Co-Chair, and reviewed policies and documents.

   e. **COSE** - Patricia Hodny, Kim Keeley, Shannon Medina
      Kim mentioned that the clothing sale ends March 15. The Perks card was denied by the Governor's Office citing that this is not the purpose of COSE, they are more for fundraising for employees in need. The committee will review its bylaws and review their purpose at the next meeting.

   f. **Diversity Advisory Council** - Thomas Brockling, Kristine Paranica, William Young
      Have not met.

   g. **Healthy UND Tobacco Task Group** - Kim Ruliffson
      Met on February 27. Eric Plummer, Chief of UND Police and Hailey Thorson, Safety Office spoke about the tobacco policies, recourse for violators and the new state law on smoking. Violations can be reported to the Safety Office.

   h. **NDSSS** (North Dakota State Staff Senate) - Kristi Swartz, Trish Young, Diane Hillebrand
      Discussed the NDSSS logo and the situation with the Chancellor.
i. **The President’s Cabinet** - Trish Young
   Met on March 4. Discussed the Student Senate resolution, the Provost position and Denim and Diamonds.

j. **SBHE** - Janice Hoffarth
   Kristi Swartz reported that Janice is staying firm on the ITSS building use that staff have concerns about.

k. **Sexual Violence** -  
   Vacant.

l. **University Bookstore Advisory Committee** - Nancy Krom
   Have not met.

m. **University Senate** - Trish Young, Diane Hillebrand, Sharley Kurtz *(does not meet in the summer)*
   There were a lot of announcements. Discussed the faculty handbook. There were 48 applicants for the Dean of Arts and Sciences, four finalists were chosen.

n. **Work Well Committee** - Shelly Pecka *(meets once a semester)*
   No report.

9. **Matters Arising/ Open Discussion**
   Shelly Pecka asked if there was a list of what the silent auction items from Denim and Diamonds went for. Sharley Kurtz has a list.

10. **Next Staff Senate Meeting April 10, 2013 in the River Valley Room in the Union.**

11. **Adjournment:** 2:20 pm.