
Members Absent (excused): Chadd Damm, Jenny Duffy, Nancy Garcia, Jim Hanson, Trish Hodny, Jeff Kaul, Laura Look, Beth Moe, Lani Moen, Kim Ruliffson, Denyse Sturges.


Resigned: Mara Boppre, Gloria Rodriguez.

New Member: Shannon Jongeward.

Ex-Officio: Pat Hanson (absent)
NDSSS Ex-Officio: Kristi Swartz (present)
SBHE Ex-Officio: Janice Hoffarth (present)

Guest: President and Marcia Kelley, and Alice Brekke, VP Finance & Operation
President Kelley addressed the Senate and spoke regarding the campus master plan, campus construction, and the nickname and logo process. VP Brekke answered questions regarding parking.

1. Call to Order by President Sharley Kurtz at 1:04 PM

2. Approval of November 12, 2014 Staff Senate minutes
   Motion made by Shannon Dravland to approve the minutes from November 12, 2014. Second by Carol Winkels. Motion carried.

3. Treasurer Report – Sarah Abentroth
   Sarah reported Student Account Services incorrectly deposited funds into our fund in November. SAS made the correcting entry in December.

4. Membership – Cheri Williams
   Cheri reported that we are at 46 Senators. Mara Boppre and Gloria Rodriguez resigned; both left UND. Welcomed new Senator, Shannon Jongeward.

5. Historian Report – Elizabeth Becker
   No report.
   Elizabeth distributed the new name tents and binder cover sheets with new Staff Senate logo.

6. Committee Reports - Please remember to turn in a report to the secretary prior to this meeting (either e-mail or hard copy)
   a. Bylaws/Elections – Diane Hillebrand
      Diane reported that they have not met. The next meeting is January 12 at 10:00 AM in Twamley 404. They will be discussing the election process and minor changes to the Bylaws.
   b. Denim Day Committee – Cheri Williams

Approved at January 14, 2015 Staff Senate Meeting
Cheri reported that the special Denim Day for the Northlands Rescue Mission Kids Plus raised $584. The committee met on December 5 and reviewed 12 regular Denim Day applications for 2015 funding. All 12 applicants will receive funding.

c. Fundraising/Scholarship - Pam Henderson  
   No report

d. Legislative – Katrina Kriewall  
   Katrina Kriewall reported that she will schedule a meeting after winter commencement.

e. Public Relations – Lacey Dahlen (this committee meets the first Wednesday of each month at 9:00 am in the Alumni Room in the Union as needed)  
   Lacey reported that the committee has not met. John Lee asked that any reports/events for inclusion in Staff Happens be sent to him no later than Reading and Review Day (Friday, December 12).

f. Staff Development Program – Shannon Medina (this committee meets every month before Staff Senate from 12-1 in the Alumni Room in the Union)  
   Shannon thanked everyone who assisted with Tubs of Love donations and monitoring/delivering the tubs to Skalicky. The Salvation Army will be picking up the donations today. Upcoming Staff Development Workshops will focus on campus safety.

g. Staff Recognition – Shannon Dravland  
   No Report

7. Old Business  
a. Suggestion Box  
   Shar reported there were a number of submissions to the Suggestion Box regarding (1) 31 Days of Glory; (2) McCanel Hall; (3) mandatory direct depositing of paychecks; (4) sick leave and payroll questions. All questions and responses will be posted on the web.

8. Stop and Stretch

9. New Business  
a. Parking Consultant  
   The parking consultants were on campus last week and met with members of our Staff Senate Executive Committee. There were 5 members that met with the Parking Consultants. They had some great ideas, and the Executive members brought to the meeting our drafted resolution, as well as other documentation to show the consultants. The consultants are trying to talk to as many people as possible, walking and observing traffic and parking patterns on campus, and trying to do what is best for our entire campus. Shannon and Sharley have drafted a document in favor of forming a parking committee, which they showed to the parking consultants, and will brought forward to University Senate. Sharley however made a motion to table the proposal at University Senate until after the parking consultants make their recommendations and decide what the formation of the committee would be.

b. StaffChat Listserv  
   We have received a lot of suggestion box items regarding a lot of people selling hockey tickets on the StaffChat listserv. You are not allowed to use University resources to sell items for personal gains. Human Resources suspended the ability to sell any personal items on StaffChat listserv.

c. UND Legislative Reception  
   Shannon and Sharley went to Bismarck on December 1st for the UND Legislative Reception. At the last Presidents Cabinets Meeting they reviewed many of the bills for the upcoming legislative period to have talking points for the reception. It went very well and they were able to talk to many constituencies.

10. Other Committee Reports  
a. Building/Facility Access Committee – Marsha Nelson  
   No Report.
   Marsha will be retiring at the beginning of the year, so Sharley will be sending out the Committee Nomination Form in the near future seeking nominations for Building/Facility Access Committee.

b. Committee on Sexual Violence Prevention – Eileen Tronnes-Nelson  
   Amber Flynn reported that the committee met on November 20. Amber explained the new Green Dot initiative. They will be going around campus during the spring semester to educate students, faculty and staff about the importance of this program.  
   Question regarding Title IX training and who should be completing it. Right now, only specific people are required to complete it, which includes all Faculty Advisors for Student Organizations. UND is still in the

Approved at January 14, 2015 Staff Senate Meeting
process of determining and identifying who “required reporters” are. Part of their hope is to have a
required Title IX training as part of the new employee orientation at UND. Donna Smith will be an
upcoming speaker at Staff Senate.
c. Conflict of Interest/Scientific Misconduct Committee – Kim Keeley, Trish Hodny
   No Report
d. COSE (Council of State Employees) – Kim Keeley, Arlene Brown
   No Report
e. Denim and Diamonds – Jenny Duffy, Trish Hodny
   No Report
f. Global Engagement Steering Committee – Pam Henderson
   Pam reported that the committee is meeting bi-weekly. We are working on developing our mission for
   Global Engagement at UND and developing our process to gain input for “inventory”. The next meeting
   will be in January.
g. Healthy UND Coalition - Kim Ruliffson, Jessica Dunphy
   No Report
h. Nickname and Logo Taskforce – Sharley Kurtz
   Sharley reported that the taskforce has been busy analyzing the survey data. They are meeting again
today and will move forward with writing up their recommendation to President Kelley regarding the
process for selecting a new Nickname and Logo.
i. ND SSS (ND State Staff Senate) – Diane Hillebrand, Sharley Kurtz, Shannon Medina
   Diane reported that they met on December 8 for a short meeting. Two nominations were made for the
   new State Board of Higher Education representative, including Sharley Kurtz. The ND SSS will be voting
   on that at their next meeting in January.
j. Parades – Jim Hanson
   No Report
k. SBHE (State Board of Higher Ed) – Janice Hoffarth
   Sharley reported that they are working on the Chancellor search.
l. Senate Legislative Affairs Committee – Sharley Kurtz
   No Report
m. Shared Governance Committee – Sharley Kurtz
   Sharley reported that they are moving forward with proposing a Faculty Senate.
n. The President’s Cabinet – Sharley Kurtz
   No Report
o. U-Shine Award – Jessica Dunphy
   Jess reported that the December U-Shine winner and faculty, staff and student Exceptional-U winners
   were selected, however she is still waiting to present all of them.
p. University Bookstore Advisory Committee – Brandon Wallace
   No Report
q. University Ombuds Advisory Committee – Cheri Williams
   Cheri reported that the committee is scheduled to meet for the first time on Friday, December 12. The
   committee is co-chaired by Cheri Williams and Ryan Zerr. Other members of the search committee are:
   Lexi Hanson, Undergraduate Student, Pre-Med and Philosophy; Vicki Morrissette, Director, Judicial Affairs
   & Crisis Programs; Todd Sage, Doctoral Graduate Student, Teaching & Learning; Donna Smith, Director,
   Affirmative Action; Richard Wise, Associate Professor, Psychology.
r. University Senate – Sharley Kurtz, Shannon Medina and Pam Henderson
   Sharley reported that several updates were given.
s. University Senate Executive Committee – Sharley Kurtz
   No Report

11. Matters Arising/Open Discussion

12. Next Staff Senate Meeting – January 14, 2015 1:00 – 2:30 PM Memorial Union, River Valley Room Adjournment

13. Adjournment
   Dennis Stangle made a motion at 1:56 PM to adjourn the meeting. Second by Diane Hillebrand. Motion carried.

Approved at January 14, 2015 Staff Senate Meeting