UND Staff Senate Minutes
January 9, 2013
River Valley Room - Union


Ex-Officio: Pat Hanson NDSSS Ex-Officio: Janice Hoffarth

Members Absent: Kasey Young

Members Absent (excused): Chadd Damm, Katie Douthit, Jessica Dunphy, Diane Hillebrand, Darin Lee, Dan O'Donnell, Leyton Rodahl, Clay Willoughby, William Young

Update from President Kelley.

Program: Jenny Wirth, Graduate student with Multicultural Student Services, talked about events planned for Martin Luther King, Jr. Day on January 21.

1. Call to Order: Meeting called to order by President Patricia Young at 1:03 pm.

2. Approval of the December 12, 2012 Staff Senate minutes:
   Brenda Halle made a motion, Marsha Nelson seconded to approve the minutes of the December 12, 2012 Staff Senate meeting. Motion carried.

3. Treasurer Report - Katie Douthit
   Trish Young reported (for Katie) that payments for the 31 Days of Glory have been processed. Katie is waiting for four winners to complete a W-9.

4. Membership - Vicki Thompson
   No report.

5. Staff Senate Committee Reports - **Please remember to turn in a report to the secretary prior to this meeting (either e-mail or hard copy)
   a. Bylaws/ Election - Kristi Swartz
      The committee made a motion to accept Michelle Meyer as a new member to fill a vacancy until May 2013. Motion carried.

   b. Denim Day Committee - Cheri Williams
      UND employees donated $14,147 in 2012 for both regular and special Denim Days.

   c. Fundraising/ Scholarship - Sharley Kurtz, Shannon Medina
      The committee will meet on January 23 to work on the dependent scholarships.

   d. Legislative - Darin Lee
      No report.

   e. Public Relations - John Lee (this committee meets the first Wednesday of each month at 9:00 am in the Alumni Room in the Union)
      Have not met, but the committee is busy working on materials advertising Chancellor Shirvani’s talk, Exceptional U items, made Denim Day posters and name tents. Reviewed releases for Denim Day, Denim & Diamonds, and the Seeds for Staff Success application. John has also been working on Staff Happens (and it is slowly coming together), but has lacked the time to hammer it out.
f. **Staff Development Program** - Diane Hillebrand (this committee meets every month before Staff Senate). Met on January 9 and went over the list of speakers. The months of April and May are open if anyone has any suggestions for workshops. "Acing the Interview" will be held in March.

h. **U-Shine Award** - Kim Keeley
   January winner is Kim Lawrence. The Staff Exceptional U award winner was Bob Schindele.

i. **Denim & Diamonds** - Trish Hodny (This committee will meet every Monday at 9:30 in the Law School's conference room until the event).
   Trish mentioned that the silent auction times will be staggered. El Roco will have the bar set up. Catering will handle the food. Senators interested in helping with gaming should contact Jenny Le Texier. Senators don’t need to have experience with the gaming tables, we will train anyone who is able to help.

6. **Old Business**
   a. **Suggestion Box**
      None.

7. **New Business**
   Trish Young read a note from Provost Steve Light thanking Staff Senate for all they do.

8. **Other Committee Reports**
   a. **Building/ Facilities Access Committee** - Marsha Nelson
      Have not met.

   b. **Chester Fritz Auditorium Advisory Committee** - Kim Keeley
      Have not met.

   c. **Conflict of Interest/ Scientific Misconduct Committee** - Diane Hillebrand, Cheri Williams
      Have not met.

   d. **COSE** - Patricia Hodny, Kim Keeley, Shannon Medina
      There have been some resignations. Discussion about the merchandise.

   e. **Diversity Council** - Thomas Brockling, Kristine Paranica, William Young
      Have not met.

   f. **Healthy UND Tobacco Task Group** - Kim Ruliffson
      Have not met.

   g. **NDSSS** (North Dakota State Staff Senate) - Kristi Swartz, Trish Young, Diane Hillebrand
      Met on December 17 and voted for a representative for the SBHE.

   h. **University Bookstore Advisory Committee** - Nancy Krom
      Have not met.

   i. **University Senate** - Trish Young, Diane Hillebrand, Sharley Kurtz *(does not meet in the summer)*
      Have not met.

   j. **Work Well Committee** - Shelly Pecka *(meets once a semester)*
      Have not met.

   k. **Sexual Violence** - Trish Hodny
      Meetings will be every other Tuesday starting January 22.

   l. **SBHE** - Janice Hoffarth
      The Chancellor will speak to the state legislature on Monday about Pathways and the budget. Each university president will then talk about why the Governor's budget is important to their institution.
m. **Ad-hoc University Ombuds Committee** - Cheri Williams
   The committee met on January 8. The job description has been approved. It is being advertised as a half-time, one year pilot position with a start date of May 15. The ad should be placed next week.

9. **Matters Arising/ Open Discussion**
   Trish Young reported on the President’s Cabinet – Engineering programs are expanding to Western ND, there are three candidates for the Provost position and there was discussion about Pathways to Success.

   Kim Ruliffson mentioned that an individual from Minot was wondering about participation in the 31 Days of Glory raffle. The Executive committee will discuss a solution at their next meeting.

10. **Next Staff Senate Meeting February 13, 2013 in the River Valley Room in the Union.**

11. **Adjournment:** 1:48 pm.