Staff Senate Minutes
January 14, 2015
Memorial Union, River Valley Room
1:00 pm – 2:30 pm


Members Absent:  Trish Hodny, John Lee.

Resigned:  Arlene Brown, Chadd Damm.

Ex-Officio:  Pat Hanson
NDSSS Ex-Officio:  Kristi Swartz (not present)
SBHE Ex-Officio:  Janice Hoffarth (not present)

Guest:  Provost Thomas DiLorenzo
Provost DiLorenzo gave a recap on the legislative session that just started.  The SOAR Task Force will be meeting with various groups on campus, including deans, chairs, and directors to launch the survey process.  The task force hopes to complete their data gathering and have a recommendation for the University priorities by the end of the spring semester.  Provost DiLorenzo answered a few questions from staff.  He encouraged staff to share ideas if we have ways we can make things more efficient for the University.

1. Call to Order by Vice President Shannon Medina at 1:03 PM
2. Approval of December 10, 2014 Staff Senate minutes
   Motion made by Katrina Kriewall to approve the minutes from December 10, 2014.  Second by Shannon Dravland.  Motion carried.
3. Treasurer Report – Sarah Abentroth
   Sarah reported that the silent auction match was requested from the President’s Office for $7211.

4. Membership – Cheri Williams
   Cheri reported that we are down to 44 members.  If you know of anyone interested in filling a temporary position, please let Diane, Sharley or Cheri know.

5. Historian Report – Elizabeth Becker
   Elizabeth passed out new name tents and binder covers to those that didn’t get them at the December meeting.

6. Committee Reports - Please remember to turn in a report to the secretary prior to this meeting
   a. Bylaws/Elections – Diane Hillebrand
      Diane reported that the committee met on January 12.  They will be bringing forward some additional changes to the bylaws at the February meeting.  The committee is working on setting the timeline for the upcoming Staff Senate elections.
   b. Denim Day Committee – Cheri Williams
      Cheri reported that all 2014 regular Denim Day recipient checks have been mailed.
   c. Fundraising/Scholarship – Pam Henderson
      Pam reported that the committee met on December 18. We selected six recipients for Seeds for Staff Success funding.  Committee looked at the wording for the website and application for Seeds for Staff

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Success to provide more clarification on the amount of the awards, how often applicants can apply and receive funding, as well as when the deadlines are. The committee has changed the quarterly deadlines to match up with the University Fiscal year calendar. The new Seeds deadlines are March 31, June 30, September 30 and December 31. Information will be coming out in early February regarding applications for Dependent Scholarships for 2015-2016. Pam will be stepping down as chair after this staff senate year. If anyone is interested in the position, please connect with Pam.

d. Legislative – Katrina Kriewall
Katrina reported that the Legislative committee met on January 8. She gave a brief recap on the legislative issues that could impact UND.

e. Public Relations – Lacey Erickson (this committee meets the first Wednesday of each month at 9:00 am in the Alumni Room in the Union as needed)
No report

f. Staff Development Program – Shannon Medina (this committee meets every month before Staff Senate from 12-1 in the Alumni Room in the Union)
No report

g. Staff Recognition – Shannon Dravland
Shannon reported that the Staff Recognition committee met on January 9. They have started planning for Spring Fling, which will be on April 30. They will be meeting again on February 9.

7. Old Business
   a. Suggestion Box
      None

8. Stop and Stretch

9. New Business
   No new business

10. Other Committee Reports - Please remember to turn in a report to the secretary prior to this meeting
   a. Building/Facility Access Committee –
      This committee is currently seeking a Staff Senate representative.

   b. Committee on Sexual Violence Prevention – Eileen Tronnes-Nelson
      Eileen reported that the committee has not met since the last Staff Senate meeting in December. Upcoming meetings are:
      January 22, 2015 (8:30-10:00) Badlands Room, Memorial Union
      March 5, 2015 (8:30-10:00) Badlands Room, Memorial Union
      April 30, 2015 (8:30-10:00) TBD

   c. Conflict of Interest/Scientific Misconduct Committee – Trish Hodny
      No report. This committee is currently seeking a second Staff Senate representative.

   d. COSE (Council of State Employees) – Kim Keeley
      Cheri Williams reported that COSE is looking for a new Board Member for a 3-year term. The next meeting is on January 20 in Grafton. Team COSE will be participating in the UND Relay for Life on April 24. If you're interested in participating please contact Kim Keeley. There will be a special Denim Day on April 2 in support of this event.

   e. Denim and Diamonds – Jenny Duffy, Trish Hodny
      No report

   f. Global Engagement Steering Committee – Pam Henderson
      No report

   g. Healthy UND Coalition - Kim Ruliffson, Jessica Dunphy
      Kim reported that their last Healthy UND meeting was in November. The Wellness Expo will be on March 4. Work Well will have a table set up at Spring Fling on April 30 for Staff. Coming this spring, UND will be installing three maintenance stands for bicycles. The Tobacco Task Force is working on revising their policy for campus to add e-cigarettes.

   h. Nickname and Logo Task Force – Sharley Kurtz
      No report

   i. ND SSS (ND State Staff Senate) – Diane Hillebrand, Sharley Kurtz, Shannon Medina
      Diane reported that they last met on December 8, and will be meeting again January 26.

   j. Parades – Jim Hanson
      No report

   k. SBHE (State Board of Higher Ed) – Janice Hoffarth
      No report

   l. Senate Legislative Affairs Committee – Sharley Kurtz

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m. Shared Governance Committee – Sharley Kurtz
   No report
n. The President’s Cabinet – Sharley Kurtz
   No report
o. U-Shine Award – Jessica Dunphy
   No report
p. University Bookstore Advisory Committee – Brandon Wallace
   No report
q. University Ombuds Advisory Committee – Cheri Williams
   Cheri reported that the search committee met on January 12 and reviewed 19 applications. Four have
   been selected for the first round of interviews, which will be done via videoconference. We plan to have
   those done by mid-February.
r. University Senate – Sharley Kurtz, Shannon Medina and Pam Henderson
   No report. Meeting tomorrow.
s. University Senate Executive Committee – Sharley Kurtz
   No report

11. Matters Arising/Open Discussion
    None

12. Next Staff Senate Meeting – February 11, 2015 1:00 – 2:30 PM Memorial Union, River Valley Room

13. Adjournment
    Motion made by Shannon Dravland to adjourn the meeting at 1:47 PM. Second by Katrina Kriewall. Motion
    carried.

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