Members Present: Tearnie Braaten, Kristi Bruggeman, Kim Burris, Chadd Damm, Katie Douthit, Connie Gagelin, Brenda Halle, Jim Hanson, Brian Fricke, Brent Gerhardt, Patricia Hodny, Kim Keely, Nancy Krom, Darin Lee, John Lee, Lynn Lee, Jolene Marsh, Shannon Medina, Evan Nelson, Marsha Nelson, Dan O'Donnell, Tatjyana Richards, Kim Ruliffson, Dale Spicer, Derek Stinchfield, Denyse Sturges, Renae Tholkes, Vicki Thompson, Eileen Nelson, Cheri Williams, Carol Winkels, Casey Young

Ex-Officio: Pat Hanson

Members Absent: Joan Jensen, Edward Martin, Marco Holter, William Young

Members Absent (excused): Clay Willoughby, Jessica Dunphy, Kristi Swartz, Trish Young, Diane Hillebrand, Chad Bushy, Sharley Kurtz, Leyton Rodahl, Dennis Stangl

1. Call to Order: Meeting called to order by Secretary Lynn Lee at 1:00 pm.

2. Approval May 9, 2012 Staff Senate minutes: Marsha Nelson made a motion, Brenda Halle seconded to approve the minutes of the May 9, 2012 Staff Senate Meeting with corrections to excused/unexcused attendance. Motion carried.

3. Treasurer Report – Katie Douthit
Katie mentioned that she will start putting more detailed information in the report. Money will be transferred from the General Fund before the end of June.

4. Membership – Vicki Thompson

5. Staff Senate Committee Reports - **Please remember to turn in a report to the secretary prior to this meeting (either e-mail or hard copy)
   a. Bylaws/Election – Kristi Swartz (This committee meets every month before Staff Senate at 9:00 in the Agassiz Room)
      The committee brought forth a motion to have Elizabeth Becker complete the rest of Jennifer Manzke’s term (one year). Jennifer is moving and had to resign her position. Approved.
   b. Denim Day Committee – Cheri Williams
      Committee met on June 7th. Cheri Williams will continue as the Chair of the committee. The committee agreed to have weekly Denim Days through the summer. John Lee is designing New Denim Day buttons.
   c. Fundraising/Scholarship – Sharley Kurtz, Shannon Medina
      Sharley will continue as Chair and Shannon will be the Co-Chair. The committee talked about various fundraising ideas such as possibly selling popcorn (in the Union) for the summer. They are also exploring options (not just electronically) to make sure everyone on campus is aware of events.
   d. Legislative – Darin Lee
      Darin Lee is the new Chair. The committee will not meet until August.
   e. Public Relations - John Lee (this committee meets the first Wednesday of each month at 9:15am in the Alumni Room in the Union)
      Discussed the committee report and goals for the upcoming year. Also discussed archiving the history of Staff Senate. Not sure how the history will be stored (server, cloud, hard drive) but are willing to begin tackling the project. Meeting times and places for the upcoming year will again be the first Wednesday of every month in the Alumni room at 9:15. There is no meeting in July (July 4) and the room was unavailable in March. The committee plans to keep a tally of the amount and type of work they do.
Staff Development Program – Diane Hillebrand (this committee meets every month before Staff Senate from 12-1 in the Alumni Room in the Union)  
Did not meet.

Staff Recognition – Marsha Nelson  
Did not meet. Will meet in early July to start planning for State Employee Recognition Week.

6. Old Business
   a. U-Shine Award Winner  
      Did not announce. Not sure if notified yet.
   b. Suggestion Box  
      No suggestions.

7. New Business
   a. July meeting  
      Members agreed not to have a July meeting.

8. Other Committee Reports
   a. Building/Facilities Access Committee – Marsha Nelson  
      No report.
   b. Chester Fritz Auditorium Advisory Committee –  
      Representative needed.
   c. Conflict of Interest/Scientific Misconduct Committee – Diane Hillebrand, Cheri Williams  
      Representative(s) needed.
   d. COSE – Patricia Hodny, Shelley Pohlman, Marco Holter  
      Representative(s) needed. Marco retires in August and Shelley Pohlman’s term with Staff Senate is up. Trish Hodny is rewriting the bylaws for COSE as the current bylaws are outdated. They’re working on a new spring clothing line.
   e. Diversity Council – Thomas Brockling, Janice Hoffarth and Linda Skarsten  
      Representative(s) needed. No report.
   f. Healthy UND Tobacco Task Group –  
      Representative needed. No report.
   g. NDSSS (North Dakota State Staff Senate) – Kristi Swartz, Trish Young, Diane Hillebrand  
      Lynn ran the Staff Senate meeting because Kristi Swartz, Trish Young, Diane Hillebrand had previous commitments.
   h. University Bookstore Advisory Committee –  
      Representative needed. No report.
   i. University Senate – Trish Young, Kristi Swartz, Diane Hillebrand (does not meet in the summer)  
      No report.
   j. Work Well Committee – Linda Skarsten (meets once a semester)  
      Representative needed. Kim Ruliffson reported that a rep from Staff Senate was needed. Indoor walking paths are being created. The Work Well Program is trying to get 50% participation in a wellness event so that they can receive an award from the American Heart Association.

9. Matters Arising/Open Discussion
   Jolene Marsh asked to have clarification as to the University Bylaws not allowing staff to vote along with faculty when a new department chair is elected.
   Vicki Thompson passed around a list of committees and asked that everyone either check off their name if correct or add/change if incorrect.
   Kim Ruliffson shared that the Hsylop pool is open and FREE for staff, faculty and students to use this summer from 11:30-1:30pm (for lap swimming Monday – Thursday) and 7:30-9:30 (recreational swim from Monday – Thursday).
Kim suggested adding a “stretch break” to the agenda and as a suggestion for departmental staff meetings because it is not good health practice to sit for hours at a time.

10. **Next Staff Senate Meeting August 8, 2012 in River Valley Room - Union.**

11. **Adjournment:** 1:33 pm