

Minutes of the University Senate Meeting  
February 4, 2021

The February meeting of the University Senate was held at 3:30 p.m. on Thursday, February 4, 2021, via Zoom Conference.

1. Liz called the meeting to order at 3:38 pm and made the following announcement and opening remarks and events to note:

Started with procedural communications and the link that you should receive for panelists (voting members of Senate). Wants to make sure that those people who are voting members, should be voting. Try to use the yes/no feature in the Participants panel.

**The following members of the Senate were present:**

Alberts, Crystal	Liang, Lewis	Rundquist, Bradley
Armacost, Andrew	Light, Steven	Sauer, Michelle
Barkdull, Carenlee	Lim, Howe	Schill, Brian
Cherry, Emily	Linder, Meloney	Schlenker, Jared
Chu, Qianli	Liu, Jun	Shivers, Jed
Correll, Scott	Matz, Adam	Spaeth, Andria
Denny, Dawn	Mihelich, John	Storrs, Debbie
Dodge, Michael	Millspaugh, Richard	Stupnisky, Robert
Doze, Van	Minnotte, Michael	Tang, Clement
Dusenbury, Mark	Munski, Doug	Ternus, Matthew
Halcrow, Steven	Myers, Brad	VanLooy, Jeff
Halgren, Cara	Newman, Robert	Wahl, Faith
Hume, Wendelin	Ng, Lilly	Walker, Stephanie
liams, Michele	Nilles, Matthew	Wasylow, Megan
Iseminger, Colt	Oancea, Cristina	Wise, Richard
Jendrysik, Mark	Olson, Devon	Xiao, Feng
Juntunen, Cindy	Park, Chan	Yang, Wei
Kassow, Benjamin	Pedersen, Daphne	Yousif, Zeineb
Kehn, Andre	Perkins, Dexter	Zerr, Ryan
Kenville, Kim	Peterson, Karen	Zhao, Julia
Khavanin, Mohammad	Rand, Kathryn	
Lease, Jered	Reissig, Brad	
Legerski, Elizabeth	Robinson, Sarah	

**The following members of the Senate were absent:**

Bertsch, Brenna	Henley, Amy	Saligumba, Amanda
Cory, Claire	Kostrzewski, Diana	Sens, Donald
Cowdrey, Hunter	Lindseth, Paul	Tande, Brian
Feehery, Davis	Light, Steven	Wilson, Nick
Foster, Nathan	Murphy, Eric	Wynne, Joshua
Germolus, Isaiah	Plowman, Austin	
Hand, Laura	Reedy, Kaelan	

## Senate Calendar:

### Announcements/Chair Opening remarks

1. Upcoming events to take note of:
  - a. Starfish Early Alert Surveys will close on 2/8/2021 12:00 AM CST
  - b. NDUS OER Virtual Conference March 2-3 more info at: [ndus.edu/oer/](http://ndus.edu/oer/)
  - c. CCF is seeking faculty willing to be nominated to serve on the NDUS Retirement Plan oversight committee – must include at least one with an economics finance background and a rep from each institution. If you are interested contact Tom Petros.
  - d. Thanks to those that participated in the Provost Search events.
  - e. Next Senate meeting will be March 4<sup>th</sup>.
2. Reminder re committee annual report deadlines
  - a. Due Feb 18: Administrative Procedures, Intellectual Property, Student Academic Standards
  - b. Overdue: Committee on Committee, Compensation, Honors, SCOFR
3. Legislative session updates (Jed Shivers, Peter Johnson, others)

Jed gave a brief introduction to the update.  
Peter Johnson gave a summary slide show about the Legislative Process. **If you want, we can insert the slides here:**
4. Council of College Faculties update (Tom Petros)

Tom stated that there were some revisions in the constitution, nothing dramatic. Faculty should have received the revised document and Tom asked if anyone had questions.
5. Staff Senate Update (Megan Wasylow) – Nominations for staff senator – they will have 20 open positions. Engagement committee – Coffee with Kathy Feb 11 from 10-10:45 am. 10 slots available. Tubs of love is a success. VP Shivers will speak at the next staff senate meeting on Feb 10 about the legislative process.
6. Student Government update (Matthew Ternus) – Executive team put legislative priority list together. Students involved on their committees. General work – communicate about ongoing pandemic and testing. Health and Wellness bill coming up in the next couple of weeks. P3 Housing resolution coming up next week.
7. Provost updates (Debbie Storrs) - Welcome to new dean of JDO, Robert Kraus. Glad to hear about the vaccination update that faculty/staff will be getting their vaccination prior to start of fall 2021 term. Sent update to faculty for fall 2021 update to return to normal. They are working on a Reconstitution Group to make sure that things are being done safely and according to COVID processing. Another round of CARES money coming to UND – 25% has to go to students. The President and EC will be discussing this. They have gathered a team of individuals together to work to see how to allocate these funds to students. The rest goes to the institution to cover COVID costs. Debbie made that announcement of Tamba-Kuui Bailey, the new AVP of Diversity Equity and Inclusion. Tamba-Kuui gave a brief overview of the next steps in the process as relates to this appointment/office and the task force report. Shout out to Jeff VanLooy and Jon Schabb on their task force/group.
8. Establish Quorum (Marci Mack, for Secretary Correll)

We have quorum.

9. Review and approval of December 3, 2020 minutes.  
Are there any changes to the minutes? With no changes, the minutes can be filed without objection.  
Fall senate attendance Report is include at end of minutes
10. Senate Executive Committee report (chair Legerski)
  - a. Approved COUN 504
  - b. Early graduation request
  - c. Vote in support of Essential Studies Assessment proposal and
  - d. Academic policies and Admissions passing time proposal for AY 2021-22
  - e. Discussed new Syllabi software, problems with final exams being held during last week of class, COVID vaccine matters, Online and Distance Education Committee work
11. Question period (20 Minutes) 4:14 pm
12. Mark Jendrysik asked about recruiting efforts for students for the upcoming terms. Debbie Storrs stated that we are very actively engaged in recruitment at the high school, by using social media, through text, etc. going out to students. We are having Campus visits and also virtual fairs. Debbie feels that we should ask Jennifer Aamodt to come to speak to the Senate.

Crystal Alberts recently got an email from Patty Schoenrock regarding Grants and Contracts processing. It had to do with the PI setting up the grant versus Grants and Contracts doing the ground work. How was this decision made to make the change to this process/workflow?

Jed Shivers and John Mihelich spoke to the new process. They feel that it will make the process more efficient. It will be done through email communication and it will not bring on more work. Jed felt that if you had questions, please contact Lauren Pike, as she would be able to speak more about it. Jed will reach out and provide Crystal, with the information that she is looking for. Bob Newman stated he would like to see it in action before he knows that it is less work.

Colt Iseminger asked to bring forth something regarding the email from TTDAAs regarding deleting documents/data. Why are we being asked to delete stuff and how did you come up with the time frame of why and how it should be deleted. Madhavi stated it is a storage issue and costs involved as to why things might need to be deleted. He asked if it stems from the totally going online in March with COVID. Can faculty ask you not to delete it? We can look into this. Madhavi can provide more information on how and what will be deleted.

Karen Peterson question on storage (USIA) as their student will be using it for testing and how can we keep this information and how quickly do you need it deleted. Madhavi will get back to Liz after speaking with TTDAAs.

Bob Newman wondering about Essential Studies Proposal – he had a course that was certified and what is driving the need for this proposal. Debbie spoke to what is driving it. The need to think about how to effectively access the outcome of essential studies. This is an attempt to use already established artifacts to have a better job of assessing the ES.

Question period closed at 4:30 pm.

**Consent Calendar:**

- a. Faculty Instructional Development Committee Annual Report
- b. Academic Policies and Admissions Committee Annual Report
- c. Legislative Affairs Committee Annual Report
- d. Honorary Degree Committee Annual Report

The reports were filed without opposition/objection.

**Business Calendar:**

- a. December Curriculum Committee Report:  
Dr. Munski made a motion to approve our December Curriculum Report. Julia Zhao seconded the motion. The motion carries.
- b. 2021 Honorary Degree Candidate nomination:  
Mark Jendrysik made a motion to approve the 2021 Honorary Degree Candidate Nomination. Crystal Alberts seconded the motion. The motion carries.
- c. Counsel of College Faculties Constitution and Bylaws changes:  
Dr. Munski made a motion to approve the Counsel of College Faculties Constitution and Bylaws changes. Kim Kenville seconded the motion. The motion carries.
- d. Academic Policies and Admission Committee MWF start times proposal for 2021-22 academic year only:

Dr. Munski made a motion to approve the Academic Policies and Admissions Committee MWF start time's proposal for the 2021-22 academic year. Mark Jendrysik seconded the motion. The Math department has created some challenges for their department. Causing no passing time between classes. Sarah Robinson – they run clinical so that change takes away 14 hours to clinical time they are not able to provide to customers. Dr. Munski can you explain the science behind this decision. Scott stated there was a committee formed prior to the pandemics that studied this passing time. The committee studies the pro/cons. The issues were busing between building/parking issues and gives student more time to get a coffee/snack. The committee proposal was to avoid so many students in the hallways. Jeff VanLooy thinks it is a good idea, as he teaches at Aerospace so it will help those students. Steven Halcrow, SMHS, this change was not shared with them, so they are still on their old schedule. Dr. Munski does not dispute the fact that this passing time will help, but their needs to be a total reexamination of the scheduling, perhaps, we need to look at changing the MWF to be more like Tue/Thur. The motion carries 40 yes 9 no 9 abstain.

Crystal motion to extend to 5:15 if needed. Dr. Munski seconded the motion. 42 in favor. 6 opposed. The motion carries.

- e. Essential Studies Assessment Proposal: Liz gave a brief summary of the proposal. Michael Dodge made a motion to approve the Essential Studies Assessment Proposal. Julia Zhao seconded the motion.  
Crystal Alberts question asked if department chair, faculty etc., were asked for their input on this subject. Michael stated that Karyn Plumm did work on this group. Crystal stated that the English faculty were not consulted on this issue. Daphne Pedersen from Arts & Sciences

question – Point 1, Point 3 each academic program chooses 1 goal. She says we no longer validate by course. She would like someone to explain this. Liz the idea is that within each department there should be goals. It would be helpful to have Karyn Plumm of Brook Solberg come to the meeting to explain this proposal.

Crystal: the task force for the future of UND is in process. ES is going to be at the core- it feels that there should be changes now. Maybe the task force should do their report before making the decision/vote on this proposal. There is an ES meeting next week so please email to Michael Dodge and he can bring it to the meeting next week.

Liz maybe we should postpone this discussion and invite Karyn Plumm and Brook Solberg to the meeting and also send them any questions.

A new motion by Dr Munki to postpone to next meeting. Crystal Alberts seconded the motion. The motion carries.

### **Matters Arising**

**The meeting adjourned at 5:07 p.m.**

Marci Mack, Acting Secretary  
University Senate