

**TO:** Members of the Senate  
**FROM:** Scott Correll, Secretary of the Senate  
**SUBJECT:** Senate Meeting on March 7, 2019  
**DATE:** February 28, 2019

The March meeting of the University Senate will be held on Thursday, March 7, 2019 at 3:30 p.m. in Room 113, Education.

**CALL TO ORDER (Chair Todhunter)**

AGENDA

**SENATE CALENDAR:**

- 1) Announcements/Chair Opening Remarks:
  - a. Council of College Faculties Update (attachment)
  - b. Staff Senate Update
  - c. Student Government Update
- 2) Establish Quorum (Secretary Correll)
- 3) Review and approval of December 6, 2018 USenate minutes located at:  
<http://www1.und.edu/university-senate/usenateminutest-2-06-18.pdf> (attachment)
- 4) Senate Executive Committee Report (Chair Todhunter)
  - a. Campus Renewal & Construction Updates Blog  
<http://blogs.und.edu/campus-renewal/>
  - b. SELF I Update
  - c. Nominations for Senate Committees Ballot (unofficial, attachment)
- 5) Question period

**CONSENT CALENDAR:**

- 6) Honorary Degrees Committee – Honorary Degree Nominations (Elizabeth Scharf, attachment)
- 7) Annual Report, Academic Policies and Admissions Committee (attachment)
- 8) Annual Report, Administrative Procedures Committee (attachment)
- 9) Annual Report, Student Academic Standards Committee (attachment)

**BUSINESS CALENDAR:**

- 10) Curriculum Committee, Request for Approval (attachment)
- 11) Essential Studies Committee, Revalidations Part A (attachment)
- 12) Essential Studies Committee, Revalidations Part B (attachment)
- 13) Faculty Instructional Development Committee revised charge (attachments)
- 14) Academic Review Week Policy Proposal (attachment)
- 15) Foreign Language Placement and Credit Test Revision (attachment, Scott Correll)
- 16) Revision to University Graduation Requirements – Minor Policy Revision (attachment, Scott Correll)
- 17) Revision to University Graduation Requirements – Residence Requirement Revision

- (attachment, Scott Correll)
- 18) Revision to University Graduation Requirements – Second Major Transcript Processing  
Revision (attachment, Scott Correll)

## **North Dakota Council of College Faculties**

### **Legislative Priorities for the 66th North Dakota Legislative Assembly**

The Council of College Faculty fosters quality in scholarly activities, teaching and learning, and considers all issues and conditions of employment which apply to the faculty at all campuses of the system. The Council membership consist of faculty representatives from each campus. The Council unanimously approved the following priorities.

#### **Salary Increase**

The Council supports the State Board of Higher Education's recommendation of a 4% salary increase in both years of the biennium.

Faculty did not receive a pay increase during either of the past two years, while the cost of living increased about 4%. In addition to being a financial hardship, it is affecting faculty morale. Furthermore, faculty have an increased work load as a result of a reduction in faculty due to previous budget cuts.

#### **Oppose Further Cuts to Funding**

The Council supports the State Board of Higher Education needs-based budget request for the 2019-21 biennium that is at a "hold even" level from the previous biennium.

As a result of budget cuts last session, nearly 700 positions were eliminated across the university system. Quality is being affected both in the ability to provide an appropriate education for students and to conduct research to benefit the state. Funding is needed to provide new programs to students in evolving areas.

#### **Maintain the Current Benefits Package**

The Council supports maintaining the current benefits package for faculty.

The benefits are a valued part of compensation. Requiring faculty to pay a portion of health insurance, for example, is a reduction in compensation.

Debora Dragseth, President

Birgit Pruess, SBHE Faculty Advisor

Kenneth Hellevang, Legislative Sub-Committee

Minutes of the University Senate Meeting  
December 6, 2018

1.

The December meeting of the University Senate was held at 3:30 p.m. on Thursday, December 6, 2018, in Room 113, Education. Chair Paul Todhunter presided.

2.

The following members of the Senate were present:

Adjekum, Daniel	Holm, Jeff	Oancea, Cristina
Alberts, Crystal	Hume, Wendelin	Olson, Devon
Berg, Justin	Iseminger, Colt	Ozaki, Casey
Bjerke, Elizabeth	Jeno, Susan	Peterson, Lawrence
Campbell, Caroline	Juntunen, Cindy	Petros, Tom
Clauson, Tyler	Keengwe, Jared	Rogers, Aimee
Correll, Scott	Laguetta, Soizik	Rundquist, Brad
Denny, Dawn	Linder, Meloney	Shogren, Maridee
DiLorenzo, Thomas	Lindseth, Paul	Takahashi, Shuzo
Doze, Van	Luber, Patrick	Tavakolian, Kouhyar
Du, Guodong	Majerus, Ryan	Todhunter, Paul
El-Rewini, Hesham	Matz, Adam	Vandeberg, Greg
Gjellstad, Melissa	McGinniss, Mike	VanLooy, Jeff
Green, Noelle	Millspaugh, Richard	Walker, Stephanie
Halgren, Cara	Mochoruk, James	Yang, Cai Xia
Hanson, Erik	Mostad-Jensen, Anne	Zimmerman, Sonia
Heitkamp, Thomasine	Munski, Doug	
Hoffmann, Mark	Myers, Brad	

3.

The following members of the Senate were absent:

Blackburn, Royce	Jorgenson, Terra	Shivers, Jed
Carlson, Hannah	Kennedy, Mark	Simonson, Ty
Dauphinais, Kirsten	Legerski, Elizabeth	Smart, Kathy
Dodge, Michael	Lim, Howe	Sturges, Denyse
Dschaak, Kaleb	Malheim, Jeremy	Tang, Clement
Eggen, Summer	McGimpsey, Grant	Wilson, Nick
Farris, Nick	Neubert, Jeremiah	Wood, Bo
Fernandez-Haan, Zach	Rabiei, Minou	Wynne, Joshua
Gupta, Surojit	Reed, Patricia	Yoshida, Shou
Henley, Amy	Roux, Gayle	Zerr, Ryan
Helleloid, Duane	Schaefbauer, Jordan	
Hunter, Joshua	Sens, Mary Ann	

4.

The following announcements were made:

- a. Mr. Petros gave a Council of College Faculties (CCF) update regarding granting tenure to university presidents. The Chancellor wants to be able to grant tenure as a recruiting tool. CCF took a stance against the proposal. It will go for a second reading to the State Board of Higher Education. Mr. Petros stated that there is a fair amount of opposition to the proposal.

- b. Mr. Clauson gave a Staff Senate update. He reported that Staff Senate will have a 20<sup>th</sup> Anniversary reunion celebration in December. He also reported that there will be a UND Takeover event Wednesday, December 12 after work.
- c. Mr. Hanson gave a Student Government update. He stated that students approved the increase in fees to build a new Memorial Union. The Student Senate is also gearing up for the legislative session.
- d. Madhavi Marasinghe, CIO, University IT, provided an update on multi-factor authentication. The product is DUO Mobile. You will need to use your standard login/password as well as the multi-factor authentication.

5.

Quorum was established.

6.

Mr. Todhunter called attention to the minutes of the November 1, 2018, University Senate meeting; without objection, the minutes were approved.

7.

Mr. Todhunter provided an update on the status of the SELFI. A SELFI Committee has been working diligently over the past several months to share information as soon as it is available. Videos have been created to inform students about the importance of the SELFI and there has been communication to instructors regarding training.

8.

The twenty-minute question period opened at 4:15 p.m.

Mr. Petros asked about the SELFI standard qualitative data being shared with chairs. He stated that he believes the Faculty Handbook states that only aggregate quantitative data is made available to chairs and deans for teaching evaluation. Mr. Todhunter said the Faculty Handbook will be reviewed for wording on this matter. SELFI procedures and the Faculty Handbook must be in agreement.

Mr. Petros asked if a statement as to what percent of completion makes data useful/meaningful could be added to the Dashboard. Mr. Hanson replied that students understand the importance of a higher number of reviews. Mr. Todhunter stated that the SELFI working group has adopted 60% as a target goal.

Ms. Rogers asked if the student's expected grade could be a question on the SELFI.

Mr. Mochoruk asked if we could use previous SELFI data in the new dashboard, even if on a voluntary basis.

Ms. Gjellstad asked if individual data was going to be compared to department norms. Mr. Holm said it was not considered.

Ms. Alberts asked if the legality and FERPA issue has been addressed regarding students for whom classroom teaching is part of their degree program. Mr. Todhunter stated student instructors, in such cases, would be asked to sign a waiver. A signature would be needed before the results could be released.

Ms. Alberts asked if there has been a consideration on condition of employment regarding the SELFI results. Mr. DiLorenzo stated this is only one metric of many that should be used.

Ms. Alberts asked about our minimum undergraduate and graduate class sizes versus those at NDSU. Mr. DiLorenzo does not know NDSU minimum standards, but ours are not hard set.

The question period ended at 4:28 p.m.

9.

Mr. Todhunter called attention to the Annual Report from the Senate Library Committee. The report was accepted and filed.

10.

Mr. Todhunter called attention to the proposed Senate Online and Distance Education Committee charge revision. Mr. Holm moved to approve the revised charge. Mr. VanLooy seconded, and the motion carried.

11.

Mr. Todhunter called attention to the University Curriculum Committee report. Mr. Holm moved to approve, Ms. Jenö seconded, and the motion carried.

12.

Mr. Todhunter called attention to the December 2018 list of Candidates for Degrees. Mr. Munski moved to approve, Ms. Heitkamp seconded, and the motion carried.

13.

Mr. DiLorenzo made a comment on the voluntary separation program. Please talk with HR or Heather Wages in the Provost Office if you want more information.

14.

The meeting adjourned at 4:39 p.m.

Scott Correll, Secretary  
University Senate

Nominations for Senate Committees  
Committee on Committees - March 2019

**For Information Only**

COMMITTEE	CONTINUING MEMBERS	TERM EXPIRES (FALL)	NOMINEES	TERM EXPIRES	VOTE
<b>1. Academic Policies &amp; Admissions Committee</b>			<b>Elect 1 until 2021 and 2 until 2022</b>		
	S. Laguette (JDO)	2020	Bailey Bubach (CEM)	2021/2022	_____
	T. Prescott (A&S)	2020	David Lawrence (A&S)	2021/2022	_____
			Sarah Robinson (A&S)	2021/2022	_____
			Craig Carlson (JDO)	2021/2022	_____
			Colt Iseminger (JDO)	2021/2022	_____
			Stephanie Homstad (NUR)	2021/2022	_____
			Bruce DiCristina (A&S)	2021/2022	_____
			Michael Dodge (JDO)	2021/2022	_____
			Andrea Young (MED)	2021/2022	_____
			Ken Ruit (MED)	2021/2022	_____
			Hans Broedel (A&S)	2021/2022	_____
			Brett Venhuizen (JDO)	2021/2022	_____
<b>2. Administrative Procedures</b>			<b>Elect 3 until 2021</b>		
	D. Munski	2020	Shuzo Takahashi (A&S)	2021	_____
	B. Venhuizen	2020	Minou Rabiei (CEM)	2021	_____
			Crystal Alberts (A&S)	2021	_____
			Kim Kenville (JDO)	2021	_____
			Bonni Gourneau (EHD)	2021	_____
			Sharon Sheridan (BPA)	2021	_____
<b>3. Budget</b>			<b>Elect 3 until 2023 (1 CEM, 1 EHD, 1 JDO)</b>		
	K. Flanagan (NUR)	2021	Robert Stupnisky (EHD)	2023	_____
	M. McGinniss (LAW)	2021	Sherry Houdek (EHD)	2023	_____
	D. Helleloid (BPA)	2021	Philip Gerla (CEM)	2023	_____
	A. Kubatova (A&S)	2022	Clement Tang (CEM)	2023	_____
	T. Petros (A&S)	2022	James Casler (JDO)	2023	_____
	J. Shabb (MED)	2022	Gary Ullrich (JDO)	2023	_____
<b>4. Compensation</b>			<b>Elect 2 until 2022 (1 tenure track, 1 tenured)</b>		
	S. Short (EHD) (T)	2020	Ali Alshami (CEM) (TT)	2022	_____
	P. Drechsel (JDO) (T)	2020	Adam Matz (A&S) (TT)	2022	_____
	N. Kaabouch (CEM) (T)	2020	Michelle Sauer (A&S) (T)	2022	_____
	T. Hagen (BPA) (NT)	2021	Julia Zhao (A&S) (T)	2022	_____
				2022	_____
<b>5. Conflict of Interest/Scientific Misconduct</b>			<b>Elect 5 until 2022 (1 EHD, 1 A&amp;S/humanities, 1 NUR, 1 CEM, 1 JDO)</b>		
	K. Becker (MED)	2020	Shannon Grave (EHD)	2022	_____
	E. Johnson (LAW)	2020	John Fitzgerald (EHD)	2022	_____
	M. Hoffmann (A&S-science/soc.scien)	2020	Kimberly Porter (A&S-humanities)	2022	_____
	R. Flynn (LIB)	2021	Debra Maury (A&S-humanities)	2022	_____
	B. Urlacher (BPA)	2021	Dawn Denny (NURS)	2022	_____
			Kouhyar Tavakolian (CEM)	2022	_____
			Jun Liu (CEM)	2022	_____
			James Higgins (JDO)	2022	_____





COMMITTEE	CONTINUING MEMBERS	TERM EXPIRES FALL OF	NOMINEES	TERM EXPIRES	VOTE
<b>6. Curriculum</b>			<b>Elect 3 until 2022 (1 EHD, 1 NUR, 1 MED)</b>		
	M. Zahui (CEM)	2020	Shannon Grave (EHD)	2022	_____
	S. Valentine (BPA)	2020	Aimee Rogers (EHD)	2022	_____
	T. Prescott (A&S-science/math)	2020	Bruce Reeves (NUR)	2022	_____
	D. Adjekum (JDO)	2021	Sarah Sletten (MED)	2022	_____
	E. Ross (A&S-humanities)	2021	Janna Schill (MED)	2022	_____
				2022	_____
<b>7. Essential Studies</b>			<b>Elect 4 until 2022 (1 MED, 1 CEM, 1 A&amp;S-math/science, 1 A&amp;S-fine arts)</b>		
	S. LeMire (EHD)	2020	Brooke Solberg (MED)	2022	_____
	W. Hume (A&S-soc. science)	2020	Masfique Mehedi (MED)	2022	_____
	H. Terrell (A&S-soc. science)	2020	Clement Tang (CEM)	2022	_____
	M. Dodge (JDO)	2020	Forrest Ames (CEM)	2022	_____
	M. Jendrysik (BPA)	2021	Shuzo Takahashi (A&S-math/science)	2022	_____
	A. Alakaam (NUR)	2021	Christopher Felege (A&S-math/science)	2022	_____
	H. Broedel (A&S-humanities)	2021	Donovan Widmer (A&S-fine arts)	2022	_____
	J. Mochoruk (A&S-humanities)	2021		2022	_____
<b>8. Faculty Handbook</b>			<b>Elect 3 until 2022 (2 Tenured, 1 non-tenured)</b>		
	K. Rand (LAW) (TT)	2021	Guodong Du (A&S) (T)	2022	_____
			Masfique Mehedi (MED) (TT)	2022	_____
			James Higgins (JDO) (T)	2022	_____
			Sandra Short (EHD) (T)	2022	_____
			Elizabeth Scharf (A&S) (T)	2022	_____
<b>9. Faculty Instructional Development</b>			<b>Elect 2 until 2022</b>		
	T. Prescott (A&S)	2020	Kristen Borysewicz (LIB)	2022	_____
	M. Jendrysik (BPA)	2020	Krista Minnotte (A&S)	2022	_____
	L. Ortman (EHD)	2021	Mehdi Ostadhassan (CEM)	2022	_____
	S. Nielsen (MED)	2021	James Mochoruk (A&S)	2022	_____
				2022	_____
				2022	_____
<b>10. Honorary Degrees</b>			<b>Elect 1 until 2024 (college members eligible only from MED, EHD, CEM or JDO)</b>		
	M. Jendrysik (BPA)	2020	Steven Halcrow (MED)	2024	_____
	E. Scharf (A&S)	2021	Janna Schill (MED)	2024	_____
	T. Heitkamp (NUR)	2022	Daryl Sieg (MED)	2024	_____
	K. Dauphinais (LAW)	2023	Cai Xia Yang (CEM)	2024	_____
			Mehdi Ostadhassan (CEM)	2024	_____
<b>11. Honors</b>			<b>Elect 3 until 2022</b>		
	M. Gilmore (JDO)	2020	Aimee Rogers (EHD)	2022	_____
	L. McHenry (LAW)	2020	Soojung Kim (A&S)	2022	_____
	A. Haskins (MED)	2020	Mark Jendrysik (BPA)	2022	_____
	M. Sauer (A&S)	2021	Charles Miller (A&S)	2022	_____
	Y. Jonk (MED)	2021	Grant Tomkinson (EHD)	2022	_____
	A. Mostad-Jensen (LIB)	2021	Heather Terrell (A&S)	2022	_____
				2022	_____

COMMITTEE	CONTINUING MEMBERS	TERM EXPIRES FALL OF	NOMINEES	TERM EXPIRES	VOTE
<b>12. Intellectual Property</b>			<b>Elect 1 until 2022</b>		
	W. Seames (CEM)	2020	Eric Murphy (MED)	2022	_____
	A. Mostad-Jensen (LIB)	2021	Naima Kaabouch (SEM)	2022	_____
	T. Prescott (A&S)	2021	_____	2022	_____
			_____	2022	_____
<b>13. Intercollegiate Athletics</b>			<b>Elect 2 until 2022</b>		
	C. Goenner (BPA)	2020	Amebu Seddoh (A&S)	2022	_____
	R. Wise (A&S)	2020	Brandon Wild (JDO)	2022	_____
	S. Short (EHD)	2020	John Fitzgerald (EHD)	2022	_____
	J. Schill (MED)	2020	_____	2022	_____
	E. Murphy (MED)	2021	_____	2022	_____
	G. Tomkinson (EHD)	2021	_____	2022	_____
	J. Neubert (CEM)	2021	_____	2022	_____
<b>14. Legislative Affairs</b>			<b>Elect 1 until 2022</b>		
	S. Jerath (CEM)	2020	Virginia Clinton (EHD)	2022	_____
	B. Weber (NUR)	2020	Elizabeth Bjerke (JDO)	2022	_____
	K. Kenville (JDO)	2021	_____	2022	_____
			_____	2022	_____
<b>15. Library</b>			<b>Elect 3 until 2022 (1 NUR, 1 CEM, 1 MED)</b>		
	M. Jendrysik (BPA)	2020	Bruce Reeves (NUR)	2022	_____
	M. Baker (EHD)	2020	Stacy Bjorgaard (CEM)	2022	_____
	M. Dodge (JDO)	2020	Cai Xia Yang (CEM)	2022	_____
	B. Lewis (A&S)	2021	Linda Ray (MED)	2022	_____
	T. Oltz (LAW)	2021	Masfique Mehedi (MED)	2022	_____
	C. Iseminger (JDO)	2021	_____	2022	_____
			_____	2022	_____
<b>16. Online &amp; Distance Education</b>			<b>Elect 5 until 2022 (1 CEM, 2 A&amp;S, 1 MED, 1 LAW)</b>		
	V. Clinton (EHD)	2020	Ali Alshami (CEM)	2022	_____
	J. Vacek (JDO)	2020	Dustin McNally (CEM)	2022	_____
	P. Schultz (BPA)	2021	Doug Munki (A&S)	2022	_____
	R. Owens (NUR)	2021	Sarah Mosher (A&S)	2022	_____
			Adam Matz (A&S)	2022	_____
			Yen Lee Loh (A&S)	2022	_____
			Daryl Sieg (MED)	2022	_____
			(LAW)	2022	_____
<b>17. Scholarly Activities</b>			<b>Elect 3 until 2022 (1 needs to be from A&amp;S - natural/social sciences)</b>		
	D. Gedafa (CEM)	2020	Zeineb Yousif (LIB)	2022	_____
	X. Zhang (JDO)	2020	Julia Zhao (A&S)	2022	_____
	S. Mosher (A&S-humanities)	2020	Guodong Du (A&S)	2022	_____
	Y. Jonk (MED)	2021	Andre Kehn (A&S)	2022	_____
	J. Robinson (EHD)	2021	Ronald Marsh (CEM)	2022	_____
	S. Walker (LIB)	2021	Lucian Stone (A&S)	2022	_____
			Rebecca Simmons (A&S)	2022	_____
			Crystal Alberts (A&S)	2022	_____
			David Hollingworth (BPA)	2022	_____

COMMITTEE	CONTINUING MEMBERS	TERM EXPIRES FALL OF	NOMINEES	TERM EXPIRES	VOTE
<b>18. Student Academic Standards</b>			<b>Elect 2 until 2022</b>		
	S. Fleshman (A&S)	2020	Minou Rabiei (CEM)	2022	_____
	A. Walker (EHD)	2020	Richard Wise (A&S)	2022	_____
	M. Ostadhassan (CEM)	2021	Jeremiah Neubert (CEM)	2022	_____
	J. Jedlicka (MED)	2021	Sarah Robinson (A&S)	2022	_____
			Anne Walker (EHD)	2022	_____
			Sherrie Fleshman (A&S)	2022	_____
			Amy Kielmeyer (A&S)	2022	_____
<b>19. University Assessment</b>			<b>Elect 2 until 2022 (1 LAW, 1 NUR)</b>		
	L. Martin (JDO)	2020	(LAW)	2022	_____
	M. Zahui (CEM)	2020	(NURS)	2022	_____
	D. Munski (A&S)	2020	_____	2022	_____
	A. Selya (MED)	2021	_____	2022	_____
	S. Nam (BPA)	2021	_____	2022	_____
	D. Worley (EHD)	2021	_____	2022	_____

**To:** Debbie Storrs, Senior Vice Provost, UND Academic Affairs, Stop 8176

**From:** Elizabeth A. Scharf, Chair, Honorary Degrees Committee, University of North Dakota



**Date:** January 17, 2019

**Re:** Honorary Degrees Committee Meeting, Jan 10, 2019

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The Honorary Degrees Committee met on Thursday, January 10, 2019 to review, discuss, and consider three honorary degree nomination files. Present were Elizabeth Scharf, Mark Jendrysik, Janna Schill, and Kirsten Dauphinais (on speakerphone).<sup>1</sup> As all present approved all three nominees and, before the meeting, Debbie Storrs had indicated that she found no problems with any of the nominees, all three files were approved to be presented to the University Senate.

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<sup>1</sup> Our final committee member, Thomasine Heitkamp, recused herself from the meeting to prevent any potential conflicts of interest.

To: Lori Hofland, Administrative Assistant, Office of the Registrar  
From: Timothy Prescott, Chair, Academic Policies and Admissions Committee, 2018-2019  
Re: APAC Annual Report, 2017-2018  
Date: January 24, 2019

The following issues were discussed and voted upon during the 2017-2018 academic year:

- Requiring midterm deficiencies be entered into Starfish.
- Allowing repeating courses to use the best grade instead of the most recent.
- Adjusting the transfer credit requirement from 25 to 24 before requiring proof of high school graduation.
- Reducing the required number of credits for program certificates from 16 to 9.

The committee considered a proposal that would prohibit large value assignments being due the week before finals, unless students received sufficient time to complete the assignment. We solicited feedback from chairs, modified the proposal, and will be forwarding the proposal to the senate.

During the 2018-2019 academic year so far, the committee has also proposed:

- Clarifying that a credit hour requires two hours outside of class time.
- Reducing the required number of credits for a minor from 20 to 16.
- Reducing the required number of UND credits for a minor from 4 to 3.
- Allowing students to have multiple majors listed on their transcript without requiring a dean's signature.
- Updating the procedures for foreign language placement exams.

Respectfully submitted,  
Timothy Prescott

TO: University Senate

FROM: Scott Correll, Chair, Administrative Procedures Committee

DATE: March 7, 2019

RE: 2017-18 Annual Administrative Procedures Committee Report to University Senate

I. The Administrative Procedures Committee met on 9 occasions to review student petitions for deviations from university-wide academic requirements and policies related to registration deadlines, grade changes, and all other administrative procedures not reserved to the jurisdiction of the Deans, except for general education requirements. The summary table below reports the activity of the committee from April 21, 2017 through March 20, 2018.

II. Membership

Spring 2017

Peter Schumacher  
 Emily Cherry  
 Kimberly Porter  
 Andrew Quinn  
 Janna Schill  
 Margaret Williams, Dean  
 Vacant, Dean  
 Blair Nelson, Student  
 Scott Correll, ex officio,  
 non-voting chair

Fall 2017 and Spring 2018

Janna Schill  
 Janet Jedlicka  
 Anne Walker  
 Shuzo Takahashi  
 Cai Xia Yang  
 Steve Light, Dean  
 Cindy Juntunen, Dean  
 Michael Kelsch, Student  
 Scott Correll, ex officio,  
 non-voting chair

III. Administrative Procedures Committee Report for 2017-18

A. Petitions by type:	<u>Approved</u>	<u>Denied</u>	<u>Tabled</u>	<u>Total</u>
1. Drops after deadline	42	8	0	50
2. Grade changes	11	0	0	11
3. Change to/from S/U	2	1	0	3
4. Change to/from Credit to Audit	1	0	0	1
5. Remove "W" from record	10	9	0	19
6. Withdraw after deadline	7	5	0	12
7. Accept transfer credit	1	0	0	1
8. Grade forgiveness	0	0	0	0
9. Repeat one course with another	0	0	0	0
10. Change number of credits after deadline	5	0	0	5
11. Accept credits from 2-yr. college to satisfy 60-credit requirement from 4-yr. institution	0	0	0	0
12. Change registration	9	0	0	9
	88	23	0	111

B. Personal re-considerations after denials: 3 Approved, 2 Denied

C. Referred for additional information: 0

IV. A. Grade changes approved administratively by the Office of the Registrar for the Administrative Procedures Committee in 2017-18.

College of Arts and Sciences	4
School of Engineering and Mines	1
School of Law	0
College of Nursing	0
College of Business & Public Administration	2
Graduate School	0
School of Medicine	0
Center for Aerospace Sciences	1
College of Education and Human Development	1
Military Science	0
Total	<u>9</u>

The grade change policy was revised June 6, 2017 as follows:

Grade changes must be submitted to the Registrar's Office no later than twelve months after the course has ended and are to be signed by the instructor and dean or dean designee. Grade changes after twelve months or grade changes resulting from student requests are to be approved by the Administrative Procedures Committee. All other grade change changes are processed upon receipt by the Registrar's Office.

D. Spring 2018 (1830) grade changes approved administratively by the  
Office of the Registrar for the Administrative Procedures Committee.

College of Arts & Sciences	4
School of Engineering & Mines	1
School of Law	0
College of Nursing	0
College of Business & Public Administration	1
Graduate School	1
School of Medicine	0
Center for Aerospace Sciences	1
College of Education & Human Development	0
Other (Military Science, Honors)	0
	<u>8</u>



TO: University Senate

FROM: Scott Correll, Chair, Student Academic Standards Committee

DATE: March 7, 2019

RE: 2017-18 Annual Student Academic Standards Committee Report to Senate

The Student Academic Standards Committee, an appeals board, meets upon demand. The Committee functions within the guidelines approved by the Senate on February 3, 1983, as revised in April, 1985, and again as revised on March 4, 1999. A summary of the year's Probation/Suspension/Dismissal, Reinstatement, Academic Grievance and exceptions to admission standards activities is indicated below.

Because of the confidential nature of the information about the students, the Committee keeps no written minutes other than a statement about the action taken with respect to each student seeking reinstatement. When a grade grievance is the issue before the Committee, minutes are kept of the entire proceedings.

The Committee meets as needed, with the greatest demand usually occurring at a time immediately preceding the beginning of a term.

Fall 2017-Spring/Summer 2018, members held 3 meetings between the dates of December 13, 2017 and August 14, 2018.

Membership:

<u>Spring, 2017</u>	<u>Fall, 2017 &amp; Spring, 2018</u>
Janna Schill	Steve LeMire
Kim Kenville	Janna Schill
Steve LeMire	Kanishka Marasinghe
Sherrie Fleshman	Duane Helleloid
Kanishka Marasinghe	Sherrie Fleshman
Duane Helleloid	Anne Walker
Jake Ocken - student member	Michael Mann - VPAA designee
Matt Adamson - student member	Jeziel Vega - student member
Michael Mann - VPAA designee	Zach Tomezik - student member
Scott Correll - ex-officio non-voting chair	Scott Correll - ex-officio non-voting chair

Student Academic Standards Committee Annual Report for 2017-18

A. Students suspended:

1. Suspended after Spring Semester 2018 (1830)	175
2. Suspended after Summer Session 2018 (1840)	24
3. Suspended after Fall Semester 2017 (1810)	<u>99</u>
Total suspended for year	298

B. Students dismissed:

1. Dismissed after Spring Semester 2018 (1830)	22
2. Dismissed after Summer Session 2018 (1840)	3
3. Dismissed after Fall Semester 2017 (1810)	<u>26</u>
Total dismissed for year	51

C.	Students reinstated by Deans	
	1. Reinstated Spring Semester 2018 (1830)	52
	2. Reinstated Summer Session 2018 (1840)	13
	3. Reinstated Fall Semester 2018 (1810)	<u>93</u>
	Total reinstatements by Dean for the year	158
D.	Requests for Reinstatement by Committee	
	1. Approved	3
	2. Denied	3
	3. No Action	0
E.	Personal Appeals of Denied Reinstatements	
	1. Approved	0
	2. Denied	0
F.	Academic Grievance Reviews	1
G.	Students Admitted for Spring Semester 2018 (1830)	
	Freshmen:	
	1. Admitted as Exceptions	2
	2. Admitted as Exemptions (not meeting HS core)	0
	3. Denied	<u>8</u>
		10
	Transfers (with fewer than 24 transferable credits):	
	1. Admitted as Exceptions	0
	2. Admitted as Exemptions (not meeting HS core)	0
	3. Denied	<u>0</u>
		0
H.	Students Admitted for Fall Semester 2018 (1910)	
	Freshman:	
	1. Admitted as Exceptions	0
	2. Admitted as Exemptions (not meeting HS core)	56
	3. Denied	<u>96</u>
		152
	Transfer (with fewer than 24 transferable credits):	
	1. Admitted as Exceptions	0
	2. Admitted as Exemptions (not meeting HS core)	0
	3. Denied	<u>0</u>
		0

## University Senate Curriculum Committee Report February 2019

### I New Course

- ATSC 220 : Extreme Weather and Climate
- ATSC 493 : Senior Project II
- ATSC 532 : Cloud Microphysics Parameterization & Simulation
- CE 102 : Professional Assessment and Evaluation
- CE 597 : Graduate Cooperative Education
- CHE 103 : Computing Tools for Chemical Engineers
- FS 400 : Forensic Science Applied Experiences
- HON 260 : Honors Experiences
- MGMT 332 : Purchasing
- MGMT 372 : Fundamentals of Project Management
- MPH 545 : Public Health Leadership & Interprofessional Practice
- MPH 552 : Epidemiology 2
- MPH 555 : Health Law & Policy Analysis
- MPH 581 : Principles of Indigenous Health
- MPH 582 : Social & Ecological Determinants of Indigenous Health
- MPH 583 : American Indian Health Policy
- MPH 584 : Public Health Programming in Indigenous Populations
- N&D 488 : Foundations of Dietetic Practice
- N&D 598 : Dietetics Practicum
- NURS 522 : Advanced Pathophysiology
- NURS 534 : Management of Health Conditions in Primary Care I
- NURS 540 : Management of Health Conditions in Primary Care II
- NURS 541 : Illness Management - Adult Gerontology I
- NURS 543 : Illness Management - Adult Gerontology I
- PHE 308 : Health Policy, Law, and Ethics
- PHE 309 : Introduction to Human Disease
- PHE 499 : Special Topics in Public Health Education
- POLS 570 : MPA Capstone
- SPED 570 : The Educational Diagnostician
- SPED 572 : Achievement Assessment Measures in Special Education
- SPED 582 : Internship: Educational Diagnostician
- THEA 401 : Theatre Study Abroad
- UNIV 401 : Design Thinking for Social Innovation
- UNIV 410 : Design Thinking Internship

### II Course Deletion

- ATSC 120 : Severe and Hazardous Weather
- CE 412L : Soil Mechanics Lab

- CE 414L : Laboratory
- CSCI 101T : Software Applications Tutorial
- HON 103 : Inquiry in the Sciences
- HON 250 : Sophomore Portfolio Workshop
- HON 272 : Social Science Colloquium on US Diversity
- HON 291 : Colloquium in the Humanities
- HON 292 : Colloquium in Social Science
- HON 293 : Colloquium in the Sciences
- HON 395 : Prospectus Development
- MATH 403 : Theory of Probability
- NURS 284 : Functional Changes in Aging
- NURS 289 : Professional Development I
- NURS 303 : Assessment Across the Lifespan
- NURS 321 : Nursing Procedures
- NURS 322 : Communication, Diversity, Families
- NURS 323 : Adult Nursing Care II
- NURS 325 : Advanced Nursing Procedures
- NURS 363 : Test Taking Strategies
- NURS 371 : Adult Nursing Care I
- NURS 372 : Childbearing Family
- NURS 373 : Adult Nursing Care II Clinical
- NURS 421 : Child Health Nursing Theory
- NURS 425 : Practicum Theory
- NURS 471 : Child Health Nursing Clinical
- NURS 472 : Psych/Mental Health Nursing Clinical
- NURS 473 : Multisystem Complex Adult Health
- NURS 475 : Practicum
- NURS 476 : Complex Childbearing Family
- NURS 579 : Dissertation Seminar
- SPST 430 : Earth System Science
- SPST 435 : Global Change
- UNIV 101CEM : Introduction to University Life
- UNIV 101EHD : Introduction to University Life
- UNIV 101MED : Introduction to University Life

### **III Program Title Changes**

- “MS in Forensic Psychology” to “MS in “Psychology”
- “Minor in Philosophy & Religious Studies: Philosophy Concentration” to “Minor in Philosophy & Religious Studies”

### **IV Program Inactivation**

- SMed-BS-AT : BS in Athletic Training – Program Inactivation (effective Fall 2021)

## **V Program Termination**

- Mbio-MS : MS in Microbiology & Immunology
- Mbio-PhD : PhD in Microbiology & Immunology
- REL-Minor: Minor in Philosophy & Religion: Religious Studies Concentration
- PPT-MA : MS in Pharmacology, Physiology & Therapeutics
- PPT-PhD : PhD in Pharmacology, Physiology & Therapeutics

## **VI New Department Request**

- New Department of Institute for Energy Studies (IES)

## **VII New Program**

- UND-POLS : Certificate in International Relations & National Security

## **Senate Approval is not required for the following report items**

## **VIII Program Changes**

- ACCT-BA : Bachelor of Accountancy
  - Change in program requirements
- ACCT-MAcc : Master of Accountancy
  - Change in degree requirements
- AS-MS : Master of Science in Atmospheric Sciences
  - Change in degree requirements
- AtSc-BS : BS in Atmospheric Sciences
  - Change in program requirements
- BA-MBA : Master of Business Administration
  - Degree change
  - Addition of Aviation Management Concentration
- Biol-BS-MOL : BS with Major in Molecular & Integrative Biology
  - Change in program requirements
- CHEM-BS/MS : BS/MS Combined Degree in Chemistry
  - Change in degree requirements
- CHEM-MS : MS in Chemistry
  - Change in degree requirements
- CHEM-PhD : PhD in Chemistry
  - Change in degree requirements
- CivE-BS : BS in Civil Engineering
  - Change in required credits from 134 to 128
  - Change in program requirements
- CJ-Minor : Minor in Criminal Justice Studies
  - Change in program requirements
- COUN-MA : MA in Counseling Psychology & Community Services

- Change in degree requirements
- Addition of “Child and Adolescent Counseling” emphasis
- CSci-BS : BS in Computer Science
  - Change in required credits from 125 to 120
  - Change in program requirements
- CSci-Minor : Minor in Computer Science
  - Change in minor requirements
- Econ-BBA-BE : BBA with Major in Business Economics
  - Change in program requirements
- Econ-BBA-BFE : BBA with Major in Banking & Financial Economics
  - Change in program requirements
- ECON-MSAE : MS in Applied Economics
  - Change in admissions requirements
  - Change in degree requirements
- EDU-ECE-MS : MS in Early Childhood Education
  - Change in program requirements
- EDUC-RE-BSED/MS-Accel : Accelerated B.S Elementary Education with a Master of Science in Reading Education
  - Creation of accelerated program
- EDUC-SE-BSED/MEd-Accel : Accelerated B.S.Ed Early Childhood Education with minor in Special Education/M.Ed in Special Education with Specialization in Early Childhood Special Education
  - Creation of accelerated program
- EDUC-SE-MEd : Master of Education in Special Education
  - Change in admissions requirements
  - Change in degree requirements
- Entr-BBA : BBA with Major in Entrepreneurship
  - Change in program requirements
- FA-MFA : Master of Fine Arts
  - Change in admissions requirements
  - Change in degree requirements
- FS-BS : BS with Major in Forensic Science
  - Change in program requirements
- Hist-BA : BA with Major in History
  - Change in program requirements
- ISBE-BBA : BBA with Major in Information Systems
  - Change in program requirements
- Math-BS : BS with Major in Mathematics
  - Change in program requirements
- MBA-MSDS-Joint : Joint program in Master of Business Administration and Master of Science in Data Science
  - Creation of new joint program

- Mgmt-BBA-AM : BBA with Major in Airport Management
  - Change in program requirements
- Mgmt-BBA-AvM : BBA with Major in Aviation Management
  - Change in program requirements
- Mgmt-BBA-HRM : BBA with Major in Human Resource Management
  - Change in program requirements
- Mgmt-BBA-OSCM : BBA with Major in Operations & Supply Chain Management
  - Change in program requirements
- Mgmt-BBA : BBA with Major in Management
  - Change in program requirements
- MLS-MS : MS in Medical Laboratory Science
  - Change in degree requirements
- Mrkt-BBA : BBA with Major in Marketing
  - Change in program requirements
- Musc-A&S Minor : Minor in Music from Arts & Sciences
  - Change in minor requirements
- Musc-BA : Bachelor of Arts with Major in Music
  - Change in program requirements
- N&D-BS-Diet : BS in Dietetics
  - Change in program requirements
- N&D-BS : BS in Human Nutrition
  - Change in program requirements
- NUR-DNP : Doctor of Nursing Practice (DNP)
  - Change in admissions requirements
  - Change in program requirements
- Nurs-BSN-Trad : Traditional On-Campus BSN
  - Change in program requirements
- Nurs-FNP-MS : MS in Family Nurse Practitioner
  - Change in admissions requirements
  - Change in degree requirements
- Nurs-GERNP-MS : MS in Adult-Gerontology Primary Care Nurse Practitioner
  - Change in admissions requirements
  - Change in degree requirements
- Nurs-ND-MS : MS in Nurse Educator
  - Change in admissions requirements
  - Change in degree requirements
- Nurs-PhD : Doctor of Nursing
  - Change in admissions requirements
  - Change in degree requirements
- Nurs-PMNP-MS : MS in Psychiatric Mental Health Nursing Nurse Practitioner
  - Change in admissions requirements

- Change in degree requirements
- NUTR-MS : Master of Science in Nutrition
  - Change in degree requirements
- PA-BSPA/MPA/BA : BSPA/MPA Combined Degree
  - Change in admissions requirements
  - Change in degree requirements
- PA-MPA/JD : Master of Public Administration/Juris Doctor Combined Degree
  - Change in degree requirements
- PA-MPA : Master of Public Administration
  - Change in degree requirements
- PA-MPAS : Master of Physician Assistant Studies
  - Change in degree requirements
- PH-MPH : Master of Public Health
  - Change in admissions requirements
  - Change the “Population Health Analytics specialization” to “Population Health Research & Analytics specialization”
  - Addition of “Indigenous Health specialization”
- PHE-BS : BS in Public Health Education
  - Change in program requirements
- PHE-MinorPH : Minor in Public Health
  - Change in minor requirements
- Phil-Minor-Eth : Minor in Ethics
  - Change in minor requirements
- Phil-Minor : Minor in Philosophy & Religious Studies: Philosophy Concentration
  - Change in minor requirements
  - Change in title to “Minor in Philosophy & Religious Studies”
- Psyc-MA : MA in Psychology
  - Change in admissions requirements
  - Change in degree requirements
- Psyc-MS-FP : MS in Forensic Psychology
  - Change in admissions requirements
  - Change in degree requirements
  - Change in title to “MS in Psychology\*"
- Psyc-PhD-GEP : PhD in General/Experimental Psychology
  - Change in admissions requirements
  - Change in degree requirements
- Psyc-PhD : PhD in Clinical Psychology
  - Change in degree requirements
- Rel-BA : BA with Major in Philosophy & Religion: Religious Studies Concentration
  - Change in program requirements
- T&L-BSED-ECE : BSED with Major in Early Childhood Education



- Change in program requirements
- T&L-BSED-EE : BSED with Major in Elementary Education
  - Change in program requirements
- T&L-BSED-SS : BSED with Composite Major in Social Studies
  - Change in program requirements
- T&L-ECE-BSED/MS-Accel : Accelerated B.S.Ed Early Childhood Education with minor in Special Education/M.S in Early Childhood Education
  - Creation of accelerated program
  - Creation of accelerated program
- T&L-EdD : Doctor of Education in Teaching & Learning
  - Change in admissions requirements
  - Change in program requirements
- T&L-Minor-SE : Minor in Special Education
  - Change in minor requirements
- Thea-BA : BA with Major in Theatre Arts
  - Change in program requirements
- UND-COUN : Graduate Certificate in Counseling with a K-12 emphasis
  - Change in degree requirements
- UND-PTRE : PhD in Petroleum Engineering
  - Change in Admissions requirements
  - Change in Degree requirements

#### **IX Course Changes: Undergraduate**

- ACCT 218 : Advanced Spreadsheet Applications
  - Prerequisite change
- ACCT 301 : Intermediate Accounting I
  - Prerequisite change
- ACCT 315 : Business Law I
  - Prerequisite change
- ACCT 320 : Cost Accounting
  - Prerequisite change
- ACCT 397 : Cooperative Education
  - Prerequisite change
  - Revise course description
- ACCT 497 : Accounting Internship
  - Credit hour change from 1-12 to 1-6
  - Prerequisite change
  - Revise course description
- ART 410 : Advanced History of Art
  - Revise course description
- ATSC 492 : Senior Project

- Title change to “Senior Project I”
- Credit hour change from 1-2 to 1
- Repeatable for credit change from “Yes” to “No”
- Grading basis change from S/U to graded
- BADM 101 : Introduction to Business
  - Updated terms offered
- BADM 320 : Professional Communication for Business
  - Course number change to 225
- BADM 220 : Business Research Writing and Culture
  - Course number change to 325
- BIOL 418 : Systems Biology
  - Change in credit hours from 4 to 3
  - Change in terms offered from Spring to Fall
- CE 101 : Introduction to Civil Engineering and Sustainable Design
  - Title change to “Introduction to Civil Engineering”
  - Change in terms offered
  - Revise course description
- CE 301 : Civil Engineering Laboratory I
  - Corequisite change
  - Revise course description
- CE 302 : Civil Engineering Laboratory II
  - Corequisite change
  - Revise course description
  - Updated terms offered
- CE 416 : Transportation Engineering
  - Revise course description
- CE 453 : Reinforced Concrete
  - Revise course description
- CE 483 : Civil Engineering Design II
  - Credit hour change from 2 to 3
  - Revise course description
- CJ 440 : Evidence Based Practices and Program in Criminal Justice
  - Change in course number to 340
  - Course title change to “What Works in Policing, Sentencing, and Corrections”
  - Prerequisite or corequisite change
- ECON 416 : Mathematics for Economists
  - Prerequisite and corequisite change
- ENGR 201 : Statics
  - Revise course description
- ENGR 202 : Dynamics
  - Prerequisite change

- Revise course description
- ENGR 203 : Mechanics of Materials
  - Prerequisite change
  - Revise course description
- FIN 310 : Principles of Financial Management
  - Prerequisite change
- HIST 230 : A Cultural History of Science and Technology
  - Revise course description
  - Update terms offered
- HIST 328 : Historical Perspectives on Europe and Human Rights
  - Title change to “Human Rights”
  - Revise course description
- HIST 352 : The French Revolution and Napoleon, 1789-1815
  - Title change to “The French Revolution and Napoleon, 1789-1815”
  - Revise course description
- HIST 402 : British North America
  - Title change to “A Motley Rabble...”
  - Revise course description
- HON 101 : Inquiry in the Humanities
  - Change in title to “Research Scholars Cornerstone”
  - Revise course description
- HON 102 : Inquiry in the Social Sciences
  - Change in title to “Leaders in Action Cornerstone”
  - Revise Course description
- HON 489 : Senior Honors Thesis
  - Change in title to “Senior Project: Honors Research”
  - Prerequisite change
  - Revise course description
- ISBC 217 : Fundamentals of Computer Information Systems
  - Prerequisite change
  - Revise Course description
- ISBC 305 : End-User Applications
  - Prerequisite change
- ISBC 330 : Database Design
  - Title change to “Database Management”
  - Department change from Information Systems and Business Education to Accounting
  - Prerequisite change
  - Revise course description
- ISBC 397 : Cooperative Education
  - Prerequisite change
  - Revise Course description

- ISBC 430 : Database Programming
  - Title change to “Database Analytics”
  - Prerequisite change
  - Revise course description
- ISBC 497 : Practical Experience
  - Title change to “Information Systems Internship”
  - Department change from Entrepreneurship to Accounting
  - Prerequisite change
  - Revise course description
- KIN 118B : Army Conditioning I
  - Course prefix and number change to MS 141
  - Department and College change to Military Science/Provosts Office
  - Repeatable for credit change from “No” to “Yes”
  - Total credits allowed 2
  - Corequisite change
- KIN 138B : Army Conditioning II
  - Course prefix and number change to MS 142
  - Department and College change to Military Science/Provosts Office
  - Repeatable for credit change from “No” to “Yes”
  - Total credits allowed 2
- KIN 158B : Army Conditioning III
  - Course prefix and number change to MS 143
  - Department and College change to Military Science/Provosts Office
  - Repeatable for credit change from “No” to “Yes”
  - Revise course description
- MATH 330: Set Theory and Logic
  - Title change to “Proof, Set Theory, and Logic
  - Revise course description
- MATH 408 : Combinatorics
  - Change in terms offered
- MATH 412 : Differential Equations
  - Change in terms offered
- MATH 460 : Mathematical Modeling
  - Change in terms offered
- MATH 461 : Numerical Analysis
  - Change in terms offered
- MGMT 300 : Principles of Management
  - Prerequisite change
- MGMT 309 : Quantitative Methods for Managers
  - Revise course description
- MGMT 395 : Special Topics

- Prerequisite change
- MGMT 397 : Cooperative Education
  - Prerequisite change
- MGMT 409 : Union-Management Relations
  - Prerequisite change
- MGMT 420 : Multinational Management
  - Prerequisite change
- MGMT 431 : Supply Chain Management
  - Updated terms offered
- MGMT 432 : Supplier Relationship Management
  - Updated terms offered
- MGMT 433 : Logistics in the Supply Chain
  - Update terms offered
- MGMT 497 : Internship in Management
  - Prerequisite change
- MRKT 201 : Personal Marketing
  - Revise course description
- MRKT 305 : Marketing Foundations
  - Prerequisite change
- MRKT 315 : Retail Management
  - Prerequisite change
- MRKT 325 : International Marketing
  - Updated terms offered
- MRKT 330 : Marketing Research
  - Prerequisite change
- MRKT 450 : Marketing Management
  - Prerequisite change
- MUSC 277 : Chamber Music Groups
  - Change in total credits allowed from 12 to 20
- MUSC 340 : Introduction to Music Technology
  - Prerequisite change
  - Revise Course description
- MUSC 397 : Cooperative Education in Music
  - Change in credit hours from 1-3 to 1-2
  - Change in credits allowed from 3 to 4
  - Revise course description
- MUSC 444 : Applied Music Pedagogy
  - Prerequisite change
- MUSC 445 : Choral Methods For Directors
  - Title change to “Choral Methods”
- MUSC 497 : Music Therapy Internship

- Title change to “Internship in Music”
- Change in credit hours from 1-3 to 1-8
- Change in total credits from 3 to 16
- Revise course description
- N&D 100 : Introduction to Nutrition and Dietetics
  - Change in terms offered
- N&D 220 : Foodservice Safety and Sanitation
  - Change in terms offered
- N&D 240 : Fundamentals of Nutrition
  - Revise course description
- N&D 335 : World Food Patterns
  - Change in terms offered
- N&D 345 : Community Nutrition
  - Prerequisite and corequisite change
  - Terms offered change
  - Revise course description
- N&D 348 : Sports Nutrition
  - Change in terms offered
- N&D 350 : Medical Nutrition Therapy I
  - Change in credit hours from 2 to 3
  - Revise course descriptions
- N&D 380 : Food Service Production and Management
  - Change in terms offered
- N&D 450 : Medical Nutrition Therapy II
  - Revise course description
- N&D 480 : Interprofessional Health Care
  - Change in terms offered
- N&D 494 : Research in Nutrition and Dietetics
  - Change in terms offered
  - Revise course description
- N&D 497 : Supervised Practice in Community Nutrition
  - Title change to “N&D 497 : Supervised Practice in Human Nutrition”
  - Change in credit hours from 1-4 to 1-6
  - Change in total credits allowed from 4 to 6
  - Prerequisite and corequisite change
  - Change in terms offered
  - Revised course description
- PHE 301 : Principles and Foundation of Health Education
  - Prerequisite change
- PHE 302 : Community Health
  - Prerequisite change

- PHE 303 : Organization and Administration of Community Health Programs
  - Prerequisite change
- PHE 304 : Health Program Planning and Implementation
  - Course title change to “Health Program Planning, Implementation, and Evaluation”
  - Prerequisite change
  - Revise course description
- PHE 305 : Program Evaluation and Research Design
  - Course title change to “Research Methods in Kinesiology & Public Health Education”
  - Prerequisite change
  - Revise course description
- PHE 307 : Methods and Materials of Health Education
  - Prerequisite change
- PHIL 399: Philosophic Themes
  - Title change to “Topics”
  - Revise course description
- PHIL 491 : Seminar in Philosophy
  - Title change to “Seminar”
  - Revise Course description
- PHIL 494 : Independent Study in Philosophy
  - Title change to “Independent Study”
  - Total credits allowed changed from 24 to 8
- PHIL 497 : Projects in Philosophy
  - Title change to “Projects”
  - Revise course description
- POLS 480 : Administrative Internship
  - Repeatable for credit from “No” to “Yes”
  - Revise course description
- PSYC 320 : Professional Development & Ethics
  - Change in credit hours from 1 to 2
- PTRE 301 : Reservoir Rock Properties
  - Prerequisite change
- PTRE 311 : Petroleum Fluid Properties
  - Prerequisite change
- PTRE 361 : Petroleum Engineering Laboratory I
  - Prerequisite and corequisite change
- PTRE 401 : Well Logging
  - Prerequisite change
- PTRE 405 : Petroleum Eng. Economy and Law
  - Prerequisite and corequisite change
- PTRE 411 : Drilling Engineering
  - Prerequisite change

- PTRE 421 : Production Engineering
  - Prerequisite change
- PTRE 431 : Reservoir Engineering
  - Prerequisite and corequisite change
- PTRE 445 : Well Testing
  - Prerequisite change
- PTRE 451 : Advanced Drilling Engineering
  - Prerequisite change
- PTRE 461 : Natural Gas Engineering
  - Prerequisite change
- PTRE 462 : Petroleum Engineering Laboratory II
  - Prerequisite and Corequisite change
- PTRE 465 : Petroleum Geomechanics
  - Prerequisite change
- PTRE 471 : Numerical Reservoir Simulation
  - Prerequisite change
- PTRE 475 : Well Completions
  - Prerequisite change
- PTRE 484 : Research Design
  - Prerequisite change
  - Revise course description
- PTRE 485 : Senior Design
  - Prerequisite change
- RELS 100 : Introduction to Religious Studies
  - Course prefix and number change to PHIL 103
  - Change in terms offered
- RELS 101 : Religions of the West
  - Course prefix and number change to PHIL 104
  - Change in terms offered
- RELS 102 : Religions of Asia
  - Course prefix and number change to PHIL 105
  - Change in terms offered
- RELS 201 : Introduction to the Bible
  - Course prefix change to PHIL
- RELS 216 : Sex, Gender, and Religion
  - Course prefix change to PHIL
- RELS 220 : Religion in America
  - Course prefix and number change to PHIL 217
- RELS 227 : Mysticism and Spirituality in Religion
  - Course prefix change to PHIL
- RELS 245 : Death and Dying



- Course prefix change to PHIL
- RELS 309 : Atheism and Secularism
  - Course prefix and number change to PHIL 311
- RELS 315 : Daoism and Confucianism
  - Course prefix and number change to PHIL 316
- RELS 320 : Hinduism
  - Course prefix change to PHIL
- RELS 325 : Religious Violence
  - Course prefix and number change to PHIL 326
- RELS 334 : Judaism
  - Course prefix change to PHIL
- RELS 338 : Christianity
  - Course prefix change to PHIL
- RELS 355 : Islam
  - Course prefix and number change to PHIL 356
- RELS 380 : Buddhism
  - Course prefix change to PHIL
- RELS 480 : Seminar in Theory and Method
  - Course prefix and number change to PHIL 485
- RLS 271 : Outdoor Recreation Planning & Program
  - Course title change to “Outdoor Education Methods”
- RLS 362 : Leisure Education
  - Course title change to “Foundations of Environmental Education”
  - Revise course description
- RTS 201 : Recreation and Society
  - Course title change to “ Outdoor Recreation and Society”
  - Revise course description
- RTS 204 : Group Leadership
  - Course title change to “Fundamentals of Outdoor Leadership”
  - Revise course description
- RTS 398 : Field Experience in Recreation and Leisure Services
  - Course title change to “Field Experience in Outdoor Leadership/Environmental Education”
  - Credit hour change from 1-8 to 1-6
  - Total credits allowed change from 8 to 6
- RTS 470 : Interpretative Methods
  - Course title change to “Heritage Interpretation”
  - Revise course description
- T&L 250 : Introduction to Education
  - Revise course description
- T&L 315 : Education of Exceptional Students
  - Course number change to 251

- Course title change to “Understanding Individual with Different Abilities”
- Revise course description
- T&L 319 : Inclusive Strategies
  - Course title change to “Integrating Diverse Needs in Educational Settings”
  - Revise course description
- T&L 328 : Survey of Children's Literature
  - Prerequisite change
- T&L 339 : Technology for Teachers
  - Course title change to “Educational Technology”
- T&L 345: Curriculum Development and Instruction
  - Course title change to “Curriculum, Instruction, and Assessment
- T&L 423: Assessment Program Planning/Special Needs Students
  - Course title change to “Assessment and Individualized Planning in Special Education”
  - Prerequisite and corequisite change
- T&L 444: Math for Intermediate Grades
  - Course title change to” Assessing and Correcting Mathematics Difficulties”
  - Corequisite change
  - Revise course description

#### **X Course Changes: Graduate**

- CE 501 : Mechanics of Materials II
  - Revise course description
- CE 502 : Structural Stability
  - Revise course description
- CE 503 : Structural Dynamics
  - Revise course description
- CE 517 : Transportation Asset Management
  - Prerequisite change
  - Revise course description
- CE 555 : Prestressed Concrete-Analysis and Design
  - Revise course description
- ECON 504 : Advanced Price Theory
  - Course title change to “Microeconomic Theory & Applications”
- ECON 505 : Advanced Macroeconomic Theory
  - Course title change to “Macroeconomic Theory & Applications”
- ECON 510 : Topics in Applied Economics
  - Course title change to “Time Series Methods & Applications”
- ECON 534 : Applied Economic Analysis
  - Course title change to “Further Topics in Econometrics”
- ECON 545 : Applied Public Economics
  - Title change to “Quantitative Methods for Impact Evaluation & Causal Inference”

- EDL 573 : Administration and Organizational Behavior I
  - Title change to “Administration and Organizational Behavior”
- EFR 509 : Introduction to Educational Research
  - Title change to “Introduction to Applied Educational Research”
  - Revise course description
- MLS 515 : Capstone in Medical Laboratory Science
  - Revise course description
- MLS 524 : Current Trends and Issues in Medical Laboratory Science
  - Revise course description
- MPH 504 : Leading and Managing Public Health Systems
  - Title change to “Planning and Management to Promote Health”
  - Credit hour change from 2-3 to 3
  - Revise course description
- MPH 510 : Health Care Systems
  - Title change to “Public Health & Health Care Systems”
  - Revise course description
- MPH 520 : Environmental Health
  - Credit hour change from 3 to 2
- MPH 541 : Social and Behavioral Sciences in Public Health
  - Title change to “Public Health Communication”
  - Credit hour change from 3 to 2
  - Revise course description
- MPH 995 : Scholarly Project
  - Title change to “Integrative Learning Experience”
- MUSC 522 : Solo Instrumental Literature: Violin, Clarinet, Trumpet or Percussion
  - Title change to “Graduate Applied Music Literature”
  - Credit hour change from 2 to 2-3
  - Repeatable for credit change from “No” to “Yes”
  - Total credits allowed: 6
  - Revise course description
- MUSC 555 : Instrumental Pedagogy: Violin, Clarinet, Trumpet or Percussion
  - Title change to “Graduate Applied Music Pedagogy”
  - Credit hour change from 2 to 2-2
  - Repeatable for credit change from “No” to “Yes”
  - Total credits allowed: 6
  - Revise course description
- MUSC 590 : Vocal Internship
  - Title change to “Internship in Music”
  - Credit hour change from 1 to 1-9
  - Total credits allowed from 2 to 18

- Prerequisite change
- Revise course description
- SPST 545 : Space and the Environment
  - Revise course description
- T&L 533: Reading in the Secondary School
  - Title change to “Secondary English Language Arts & Literacy Instruction”
  - Credit hour change from 2 to 3
  - Revise course description
- T&L 536 : Teaching Language Arts
  - Title change to “Innovations in English Language Arts Instruction”
  - Revise course description

Department	Course	Goals	BoK	Special Emphasis
ANTH 100	Introduction to Anthropology	CI&A, IK&S	Social Science	
ANTH 170	Introduction to Biological Anthropology	CI&A	M,S,T	
ANTH 171	Introduction to Cultural Anthropology	CI&A, IK&S	Social Science	G
ANTH 172	Introduction to Archaeology	IK&S	Social Science	G
ANTH 200	World Prehistory	IK&S	Social Science	G
ANTH 371	Cultural Dynamics	CI&A, IK&S	Social Science	G
ANTH 377	North American Archaeology	CI&A, IK&S	Social Science	G
ANTH 379	Culture Area Studies	CI&A, IK&S	Social Science	G
ANTH 480	Senior Seminar	CI&A, WC, IK&S	Capstone	A
GEOL 101	Introduction to Geology	CI&A	M,S,T	
GEOL 101L	Introduction to Geology Lab	CI&A	M,S,T	Lab science
GEOL 102	The Earth Through Time	CI&A	M,S,T	
GEOL 103	Introduction to Environmental Issues	CI&A	M,S,T	
GEOL 111	Views of Earth and Planets	CI&A	M,S,T	
GEOL 205	Surviving on Planet Earth	CI&A	M,S,T	
GEOL 356	Geosciences Lectures	WC, OC	Communication	
GEOL 420	The Evolving Earth	OC, IL	Capstone	A
GEOL 421	Seminar I	WC, OC	Communication	
GEOL 422	Seminar II	WC, OC	Communication	
HIST 101	Western Civilization I	CI&A, IK&S	Humanities	G
HIST 102	Western Civilization II	CI&A, IK&S	Humanities	G
HIST 103	United States to 1877	CI&A, IK&S	Humanities	U
HIST 104	United States since 1877	CI&A, IK&S	Humanities	U
HIST 105	World Civilizations I	CI&A, IK&S	Humanities	G
HIST 106	World Civilizations II	CI&A, IK&S	Humanities	G
HIST 220	History of North Dakota	CI&A, IK&S	Humanities	
HIST 230	History of Modern Science	CI&A, IK&S	Social Science	G
HIST 325	The American West to 1890	WC, OC	Humanities	A
HIST 332	Women American History to 1865	CI&A, IK&S	Humanities	U
HIST 333	Women in American History since 1865	CI&A, IK&S	Humanities	U
HIST 371	African-American History since 1877	IK&S	Humanities	U
HIST 440	Research	CI&A, WC, OC	Capstone	A
BIOL 111	Concepts of Biology	CI&A, IL	M,S,T	

BIOL 111L	Concepts of Biology Lab	CI&A	M,S,T	Lab Sciences
BIOL 150	General Biology I	CI&A	M,S,T	
BIOL 150L	General Biology I Lab	CI&A	M,S,T	Lab Sciences
BIOL 151	General Biology II	CI&A	M,S,T	
BIOL 151L	General Biology II Lab	CI&A	M,S,T	Lab Sciences
BIOL 480	Senior Capstone Seminar	WC, IL	Capstone	A
BIOL 481	Fisheries & Wildlife Capstone	WC, IL	Capstone	A
BIOL 489	Senior Honor Thesis	WC, IL	Capstone	A
HON 101	Inquiry in the Humanities	IK&S	Humanities	U
HON 102	Inquiry in the Social Sciences	IK&S	Social Sciences	U
HON 372	Advanced Social Sciences Colloquium US Diversity	IK&S	Social Sciences	U
HON 381	Exploring Global Diversity Through Humanities	IK&S	Humanities	G
HON 382	Exploring Global Diversity: Social Science	IK&S	Social Sciences	G
HON 391	Advanced Colloquium in the Humanities	CI&A	Humanities	
HON 392	Advanced Colloquium in Social Science	CI&A	Social Sciences	
HON 393	Advanced Colloquium in the Sciences	CI&A	M,S,T	
HON 489	Senior Honor Thesis	OC, IL	Capstone	A
MATH 103	College Algebra	QR	M,S,T	QR
MATH 105	Trigonometry	QR	M,S,T	QR
MATH 115	Introduction to Mathematical Thought	QR	M,S,T	QR
MATH 146	Applied Calculus I	QR	M,S,T	QR
MATH 165	Calculus I	QR	M,S,T	
MATH 166	Calculus II	QR	M,S,T	
MATH 321	Applied Statistical Methods	QR		QR
MATH 488	Senior Capstone	WC, OC	Capstone	A, Lab Science
PSYC 111	Introduction to Psychology	CI&A	Social Science	
PSYC 241	Introduction to Statistics	QR	M,S,T	QR
PSYC 250	Developmental Psychology	CI&A	Social Science	
PSYC 270	Abnormal Psychology	CI&A	Social Science	
PSYC 405	History/Systems of Psychology	WC, OC, IL	Capstone	
PSYC 433	Psychology of Learning	WC		A
PSYC 460	Advanced Social Psychology	CI&A, WC	Social Science	A
SW 442	Social Policy	WC		A
SW 483	Field Instruction II	CI&A, OC, IL	Capstone	

SW 484	Field Instruction Seminar II		CI&A, WC, IL	Capstone	
RHS 200	Helping Skills Community Services		OC	OC	
RHS 493	Senior Capstone Seminar		OC	Capstone	A
RHS 250	Contemporary Issues in Rehabilitation		CI&A, IK&S	Social Science	U
TECH 300	Technology & Society		WC, OC	M,S,T	
SOC 475	Sociology Capstone		CI&A, WC	Capstone	
SOC 361	Social Psychology		CI&A	Social Science	
SOC 340	Sociology of Gender & Sex Roles		QR	Social Science	
SOC 326	Sociological Statistics		CI&A, QR	M,S,T	QR
SOC 306	Social Change		WC		A
SOC 253	Juvenile Delinquency		CI&A	Social Science	
SOC 250	Diversity in American Society		IK&S	Social Science	U
SOC 115	Social Problems		CI&A	Social Science	
SOC 110	Introduction to Sociology		IK&S	Social Science	U

Department	Course	Goals	BoK	Special Emphasis
ATSC 220	Extreme Weather and Climate	QR	M,S,T	
ATSC 493	Senior Project II	CI&A, WC, OC	Capstone	Advanced Comm.
HIST 230	Cultural History of Science and Technology	IK&S	Social Science	Analyzing Worldview
HIST 253	History of Stuff	CI&A, WC	Humanities	Advanced Comm.
HIST 304	The Holocaust	IK&S	Humanities	Analyzing Worldview
HIST 310	Monuments, Museums and Memory	IK&S	Humanities	Analyzing Worldview
HIST 328	Human Rights	IK&S	Humanities	Analyzing Worldview
GEOL 102L	The Earth Through Time Lab	CI&A	M,S,T	
GERM 306	German Cultural Studies	IK&S	Humanities	Analyzing Worldview
GERM 406	Literary Voices in Translation: Topic: The "Grimm" Side of Fairy Tales: An Exploration of Fairy Tales and Their European Context	IK&S	Humanities	Diversity of Human Experience
SPST 200	Introduction to Space Studies	CI&A, QR	M,S,T	
SPST 300	The Case for Space	CI&A, WC, IL	Humanities	
SPST 360	NASA	CI&A, WC	Humanities	
ACCT 315	Business Law I	CI&A	Social Science	
ACCT 450	Contemporary Issues in Accounting	WC, OC		Advanced Comm.
CE 482	Civil Engineering Design I	OC	Communication (oral)	
CE 483	Civil Engineering Design II	WC, OC, IL	Capstone	Advanced Comm.
HUM 212	Integrated Cultural Experience	CI&A, IL	Humanities	
IDS 280	Interdisciplinary Thinking and Writing	WC		Advanced Comm.
LANG 320	Faculty-led Study Abroad	IK&S	Humanities	Analyzing Worldview
LAW 160	Lawyering Skills I	CI&A, WC	Capstone	Advanced Comm.
LEAD 400	Advanced Leadership	WC, IL	Social Science	Advanced Comm.
N&D 335	World Food Patterns	IK&S	Social Science	Diversity of Human Experience
NORW 350	Norwegian Culture	IK&S	Humanities	Analyzing Worldview
GEOG 151	Human Geography	IL, IK&S	Social Science	Diversity of Human Experience
GEOG 161	World Regional Geography	IL, IK&S	Social Science	Diversity of Human Experience
GEOG 262	Geography of North America	IL, IK&S	Social Science	Analyzing Worldview
GEOG 463	Regional Geographys: China	IK&S	Social Science	Diversity of Human Experience



ISBC 220 / BADM 325	Business Research Writing (In Workflow to Business Research Writing and Culture for Spring 2019, Stage 5)	WC, IK&S		Diversity of Human Experience
OT 400	Culture and Occupation	IK&S		Analyzing Worldview
OT 403	Clinical Research Methods in OT	CI&A, WC, IL	Capstone	Advanced Communication
PHIL 140	Philosophy of Education	CI&A, WC, OC	Humanities	
PHIL 254	Unmanned Aircraft Systems Ethics	CI&A	Humanities	
POLS 120	Global Perspectives	IK&S	Social Science	Diversity of Human Experience
POLS 215	Diversity & Politics	WC, OC, IKS		Analyzing Worldview
POLS 225	Comparative Politics	IK&S		Analyzing Worldview
T&L 328	Survey of Children's Literature	WC, OC	Humanities	

## **SENATE FACULTY INSTRUCTIONAL DEVELOPMENT COMMITTEE**

### **Purpose:**

To serve as an advocate and activist for instructional development at UND and to solicit requests for funds made available to the committee, review the requests and make allocations. To review nominations for outstanding faculty awards and forward recommendations to the VPPA.

### **Membership:**

Director, Faculty and Staff Development (one)

Faculty (six)

Vice President for Academic Affairs (one)

### **Terms:**

Director, Faculty and Staff Development – concurrent with office

Faculty - three years with terms of two expiring each year

Vice President for Academic Affairs - concurrent with office

### **Selection:**

Director, Faculty and Staff Development - ex-officio

Faculty - elected by the Senate in April and assuming responsibilities at start of fall semester

Vice President for Academic Affairs - ex-officio

### **Functions and Responsibilities:**

Acting of its own volition, upon the request of the Senate and/or others, the Committee shall assume the following responsibilities:

1. In line with the University's Strategic Plan, be a collective advocate and activist for instructional development at the University. The committee might do studies, sponsor programs, make recommendations, and seek additional funding which would support instructional improvement and the professional development of UND faculty, for all instructors at all ranks, as teachers.
2. Stimulate and encourage faculty instructional development, develop the faculty institutional policy on instructional research, and distribute funds (when provided) that are made available to the Faculty Instructional Development Committee on the basis of applications submitted to it. Also, solicit and review requests for these funds and make recommendations for the award of these funds.
3. To work with the Teaching Transformation and Development Academy (TTaDA) in an advisory capacity. The Committee will provide advice regarding instructional development to director of TTaDA. The Committee also will provide consultation on instructional development opportunities provided by TTaDA.
4. Review funding and other support provided at the college level for instructional development, to ensure best practices are followed and faculty are aware of instructional development opportunities.
5. Act in an advisory capacity for all instructional development opportunities for both online and on campus instructors.

6. Make recommendations for outstanding faculty awards (Awards of Excellence). The committee will publicize the awards, collect nominations and applications and forward recommendations to the VPAA.

To assist with nominations and help make recommendations for the teaching awards, undergraduate and graduate students will be invited to assist the Committee in its deliberations. The number of students will be at the discretion of the Committee but shall not exceed four (4).

7. Other duties as assigned that are congruent with the overall mission of this Committee.

**Guidelines:**

1 The Director of **Faculty and Staff Development** will convene the committee each year, and will provide staff support to the committee.

2. The committee will elect its chairperson each year.

3. The committee will determine its own policies and procedures, consistent with University policies and procedures, as well as with the intent and specification of funds or other resources provided to it.

4. The committee will be accountable to the Senate, as any other Senate Committee. The FIDC will also be accountable to the VPAA, through the Director of **TTaDA** for these responsibilities given to it by the VPAA, i.e., advise **TTaDA** and, when requested, make decisions regarding funds for instructional development.

**Report to Senate:**

Prepare an annual report which addresses each function and responsibility and submit it to the Senate secretary two weeks before the October Senate meeting.

**Sources of Information:**

University Senate Minutes - October 2, 1980

University Senate Minutes - April 7, 1983

University Senate Minutes - March 4, 1999

University Senate Minutes – November 7, 2013

SENATE FACULTY INSTRUCTIONAL DEVELOPMENT COMMITTEE

- Purpose: To serve as an advocate and activist for instructional development at UND and to solicit requests for funds made available to the committee, review the requests and make allocations.
- Membership: Director, Office of Instructional Development (one)  
Faculty (six)  
Vice President for Academic Affairs (one)
- Terms: Director, Office of Instructional Development - concurrent with office  
Faculty - three years with terms of two expiring each year  
Vice President for Academic Affairs - concurrent with office
- Selection: Director, Office of Instructional Development - ex-officio  
Faculty - elected by the Senate in April and assuming responsibilities May 1  
Vice President for Academic Affairs - ex-officio
- Functions and Responsibilities: Acting of its own volition, upon the request of the Senate and/or others, the Committee shall assume the following responsibilities:
- As part of an expanded program of instructional development, the FIDC assumes functions previously served by the Council on Teaching and Committee on Instructional Development (a VPAA committee).
1. Be a collective advocate and activist for instructional development at the University. The committee might do studies, sponsor programs, make recommendations, and seek additional funding which would support instructional improvement and the professional development of UND faculty as teachers.
  2. Stimulate and encourage faculty instructional development, develop the faculty institutional policy on instructional research, and allocate funds made available to the Faculty Instructional Development Committee on the basis of allocations submitted to it.
  3. Determine the best use(s) of funds made available to it by the University. Also, solicit and review requests for these funds and make recommendations for the award of these funds.
- Guidelines:
- 1 The Director will convene the committee each year, and will provide staff support to the committee.
  2. The committee will elect its chairperson each year.
  3. The committee will determine its own policies and procedures, consistent with University policies and procedures, as well as with the intent and specification of funds or other resources provided to it.

**Academic Policy and Admissions Committee**  
**Academic Review Week Policy Proposal**  
**Implementation: Fall 2019**

The intent of this policy is to establish a predictable review and study period for undergraduate students. Academic review week is the week of instruction that occurs before final examination week.

Academic review week cannot consist of assigning or submitting any new work that is worth more than 10% of the student's overall grade. During the review week, regular instruction is expected to continue, including the instruction of new material.

~~If Provided that an~~ assignment is scheduled for completion during academic review week in writing by the last day to drop a course, it can be worth more than 10% of the student's overall grade. ~~Assignments scheduled for completion during the Academic review week must have been completely assigned, in writing, by the last day to drop a course.~~ If there are no assignments or test scheduled for final week, regular lecture is expected to continue during the scheduled exam period in accordance with NDUS higher education policy.

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Exceptions to academic review week:

- Graduate and professional courses
- Enroll anytime courses
- Lab courses
- Summer courses
- Courses with non-standard class dates as defined in Campus Connection
- Courses without a scheduled final exam period
- Make-up test

Any complaints about the failure to follow this policy shall be filed as outlined in the Code of Student Life, Appendix B: Academic Concerns/Information/Freedom and Faculty Handbook, III-8-2, Student Academic Grievances Policy

NDUS Higher Education Policy 406.1:

[https://ndusbpos.sharepoint.com/:w:/r/sites/NDUSPoliciesandProcedures/\\_layouts/15/Doc.aspx?sourceoc=%7B32e92f0a-a156-4ecb-9dfc-0d6a0276a0aa%7D&action=default](https://ndusbpos.sharepoint.com/:w:/r/sites/NDUSPoliciesandProcedures/_layouts/15/Doc.aspx?sourceoc=%7B32e92f0a-a156-4ecb-9dfc-0d6a0276a0aa%7D&action=default)

First Draft March 2018

Revised June 2018

[Revised Feb 2019](#)

## Foreign Language Placement & Credit Test

Students with a background in a foreign language ~~that~~which is currently taught in the Languages Department at UND may receive credit by taking a test in that language through the Languages Department. It is strongly recommended that students take this test during pre-registration or registration. Students who take it later than the end of their first semester in residence will need to see the Language Lab Director for the appropriate petition form, and will need to petition to establish eligibility. Students who are enrolled in a language course and wish to take the Foreign Language Placement & Credit Test in that language must take it during the first two weeks of the semester. Credits earned through the Foreign Language Placement & Credit Test do not satisfy any Essential Studies Special Emphasis requirements.

Credit earned through College Level Examination Program (CLEP) tests may be recognized by UND (see [CLEP](#) listing), and students who have completed French, German, Latin, or Spanish Advanced Placement (AP) courses with appropriate scores may also receive credit. This credit is normally equivalent to Levels I and II in that language (see [Advanced Placement](#) listing). Neither CLEP credit nor AP credit will satisfy any Essential Studies Special Emphasis requirements.

Native speakers of a language other than English who wish to take classes in that language may enroll without special permission in any 400-level course, or in any 300-level course ~~that~~which emphasizes literary or cultural topics. Native speakers must obtain the permission of the department, however, to enroll in any 300-level course ~~that~~which emphasizes language instruction, or in any lower-division course. Incoming students whose native language (as indicated on their TOEFL exam) is one offered at UND should consult the Director of the Language Laboratory (M-306) about automatic waiver of the language placement examination.

### Change to:

Students with a background in a foreign language ~~which is currently taught in the Languages Department at UND~~ may receive credit by taking a test in that language through the ~~Languages Department~~ ~~University of North Dakota Testing Center~~. ~~It is UND strongly recommendeds~~ that students take this test during pre-registration or registration. ~~Students who take it later than the end of their first semester in residence will need to see the Language Lab Director for the appropriate petition form, and will need to petition to establish eligibility.~~ Students who are enrolled in a language course and wish to take the Foreign Language Placement & Credit Test in that language must take it during the first two weeks of the semester. Credits earned through the Foreign Language Placement & Credit Test do not satisfy any Essential Studies Special Emphasis requirements.

Credit earned through College Level Examination Program (CLEP) tests may be recognized by UND (see CLEP listing), and students who have completed French, German, Latin, or Spanish Advanced Placement (AP) courses with appropriate scores may also receive credit. This credit is normally equivalent to Levels I and II in that language (see [Advanced Placement](#) listing). Neither CLEP credit nor AP credit will satisfy any Essential Studies Special Emphasis requirements.

Native speakers of a language other than English who wish to take classes in that language may enroll without special permission in any 400-level course, or in any 300-level ~~course which~~course that emphasizes literary or cultural topics. ~~Native speakers must obtain the permission of the department, however, to enroll in any 300-level course which emphasizes language instruction, or in any lower-division course.~~ Incoming students whose native language (as indicated on their TOEFL exam) is one offered at UND should consult with the ~~Director of the Language Laboratory (M-306)~~ ~~Chair of the Department of Modern & Classical Languages & Literatures~~ ~~languages department~~ about automatic waiver of the language placement examination.

## Revision to University Graduation Requirements

Former:

### **V. Minors**

Minors shall consist of a minimum of 20 semester hours of course work with the course distribution established by the appropriate department or departments with the approval of the University Curriculum Committee. Minors may consist of courses associated with a department or discipline (e.g. chemistry); a specialty within a department (office administration, etc.) or a collection of courses which cross disciplines (e.g. international studies). A minor is not required by the University but may be required in some programs for an undergraduate degree. A student may declare a minor in the office of the dean of the college in which the minor is offered.

Proposed:

### **V. Minors**

Minors shall consist of a minimum of 16 semester hours of course work with the course distribution established by the appropriate department or departments with the approval of the University Curriculum Committee. Minors may consist of courses associated with a department or discipline (e.g. chemistry); a specialty within a department (office administration, etc.) or a collection of courses which cross disciplines (e.g. international studies). A minor is not required by the University but may be required in some programs for an undergraduate degree. A student may declare a minor in the office of the dean of the college in which the minor is offered.

Revision to University Graduation Requirements

Former:

## **IV. Residence Requirements**

A candidate for the bachelor's degree who enters with transfer credit must obtain from the University a minimum of 30 semester hours of institutional credit. Fifteen semester credits in the student's major and four semester credits in the minor, if a minor is declared, must be institutional credit. Some colleges of the University may require more than 15 hours of institutional credit in the major.

Institutional Credit includes degree credit courses:

1. taken in residence;
2. taken through Continuing Education.

Credits earned by examination, e.g., Foreign Language Placement and Special Examination for Credit, do not count as Institutional Credit.

Proposed:

## **IV. Residence Requirements**

A candidate for the bachelor's degree who enters with transfer credit must obtain from the University a minimum of 30 semester hours of institutional credit. Fifteen semester credits in the student's major and **three** semester credits in the minor, if a minor is declared, must be institutional credit. Some colleges of the University may require more than 15 hours of institutional credit in the major.

Institutional Credit includes degree credit courses:

1. taken in residence;
2. taken through Continuing Education.

Credits earned by examination, e.g., Foreign Language Placement and Special Examination for Credit, do not count as Institutional Credit.



## Revision to University Graduation Requirements

Former:

### **III. Majors**

The specific requirements of a major or related fields concentration are determined by the department or program responsible for the major or concentration subject to approval by the University Curriculum Committee. A major requires at least 32 credit hours related to an academic area.

Students desiring to have more than one major listed on the transcript must have the written approval of the dean(s) of the college(s) offering the majors.

Proposed:

### **III. Majors**

The specific requirements of a major or related fields concentration are determined by the department or program responsible for the major or concentration subject to approval by the University Curriculum Committee. A major requires at least 32 credit hours related to an academic area.

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