



University Senate Agenda

October 2020 Meeting


TO: Members of the University Senate
FROM: Liz Legerski, University Senate Chair, 2020-2021
SUBJECT: October 1 University Senate Meeting
DATE: September 24, 2020

The October 2020 meeting of the University Senate will be held on Thursday, October 1, 2020, from 3:30-5pm via Zoom. Voting members should use the personalized link they were sent last time to join the webinar as a panelist. As a reminder, this link will be emailed again the day before our meeting. Please check your clutter/junk/spam folder if you do not see the invitation in your inbox. A public link for visitors is be posted on the Senate website and in the University Letter.

I. Call to Order (Chair Legerski)

II. Senate Calendar:

- 1) Announcements/Chair opening remarks:
 - a. Reminder of goals (Chair Legerski)
 - i. Reignite an understanding of, and commitment to, shared governance at UND
 - ii. Support individual and institutional commitments to diversity, inclusion, justice
 - iii. Survive the global pandemic and position ourselves to thrive into the future
 - b. Upcoming events to note (Chair Legerski)
 - i. October 5, 2pm, Inauguration of President Armacost
 - ii. October 7, 3pm, LGBTQIA Ally Training
 - iii. October 21, 7:30pm, Chester Fritz Distinguished Professor Lecture
 - iv. October 26, 3:30pm, University Council Meeting/State of the University Address
 - c. Reminder re committee report deadlines
 - i. Due Sept. 17 (overdue): Committee on Committees, Compensation, Faculty Instructional Development, Honors, and University Assessment
 - ii. Due Oct. 22: Essential Studies, Honorary Degrees, Standing Committee on Faculty Rights
 - d. Bookstore update from Follett (Jennifer Hatton, Matthew Breaux)
 - e. Questions concerning university funding (Jed Shivers)
 - i. UND's legislative priorities, funding related issues
 - ii. Funding for campus construction projects
 - iii. Outsourcing of BSTs
 - f. Greater Grand Forks United Way Campaign (Aaron Flynn, Pam Shea)
 - g. Angel Fund resources depleted

- 
- h. Concerns about Covid-fatigue and burnout; mental health resources for faculty and staff
 - i. Council of College Faculties update (Tom Petros)
 - j. Staff Senate update (Megan Wasylow)
 - k. Student Government update (Matthew Ternus)
 - l. Updates from the Provost (Debbie Storrs)
- 2) Establish Quorum (Marci Mack, for Secretary Correll)
 - 3) Review and approval of Sept. 3, 2020 minutes (see amended minutes attached)
 - 4) Senate Executive Committee report (Chair Legerski)
 - a. SEC actions summer 2020 - voted to extend time between classes by 5 minutes on MWF for Spring 2021
 - b. Possible policy and calendar modifications for Fall 2020 and Spring 2021 semesters
 - c. Participation in the Colleges & University Teaching Environment survey
 - d. Opportunities to build solidarity between faculty and staff
 - e. Faculty/staff stress and burnout
 - 5) Question period

III. Consent Calendar:

- 6) October Report, University Senate Curriculum Committee (see attached)

IV. Business Calendar:

- 7) Automatic Minimum Waitlist Proposal (see attached)

V. Matters arising

VI. Adjourn

Minutes of the University Senate Meeting
September 3, 2020

1.

The September meeting of the University Senate was held remotely via Zoom Conference at 3:30 p.m. on Thursday, September 3, 2020. Jeff VanLooy thanked everyone for their support during his term as Chair. He handed the gavel over to incoming Chair, Liz Legerski.

2.

The following members of the Senate were present:

Alberts, Crystal	Lease, Jered	Saligumba, Amanda
Armacost, Andrew	Legerski, Elizabeth	Sauer, Michelle
Barkdull, Carenlee	Liang, Lewis	Schill, Brian
Bertsch, Brenna	Light, Steven	Schlenker, Jared
Cherry, Emily	Lim, Howe	Shivers, Jed
Cory, Claire	Linder, Meloney	Spaeth, Andria
Correll, Scott	Liu, Jun	Storrs, Debbie
Denny, Dawn	Matz, Adam	Stupnisky, Robert
Doze, Van	Millspaugh, Richard	Tang, Clement
Feehery, Davis	Minnotte, Michael	Ternus, Matthew
Foster, Nathan	Munski, Doug	VanLooy, Jeff
Germolus, Isaiah	Myers, Brad	Wahl, Faith
Halgren, Cara	Newman, Robert	Walker, Stephanie
Hand, Laura	Ng, Lilly	Wasylow, Megan
Henley, Amy	Oancea, Cristina	Wilson, Nick
Hume, Wendelin	Olson, Devon	Wise, Richard
Iiams, Michele	Park, Chan	Xiao, Feng
Jendrysik, Mark	Pedersen, Daphne	Yang, Wei
Juntunen, Cindy	Peterson, Karen	Yousif, Zeineb
Kehn, Andre	Plowman, Austin	Zerr, Ryan
Kenville, Kjm	Reedy, Kaelan	Zhao, Julia
Khavanin, Mohammad	Reissig, Brad	

3.

The following members of the Senate were absent:

Chu, Qianli	Kostrzewski, Diana	Rand, Kathryn
Cowdrey, Hunter	Lindseth, Paul	Rundquist, Bradley
Dodge, Michael	McGinniss, Mike	Sens, Donald
Dusenbury, Mark	Mihelich, John	Tande, Brian
Halcrow, Steven	Murphy, Eric	Wynne, Joshua
Iseminger, Colt	Nilles, Matthew	
Kassow, Benjamin	Perkins, Dexter	

4.

Ms. Legerski thanked Mr. VanLooy for his leadership and all of the mentoring and help over the last year. She welcomed everyone to the meeting and thanked them for their attendance.

5.

Ms. Legerski made the following announcements and opening remarks:

- a. An overview of the University Senate rules and procedures was made. Ms. Legerski She gave an outline of the Senate Bylaws and stated that all of these rules and procedures are posted on the Senate website.

She also stated that all Senate meetings would follow Standard Code of Parliamentary Procedure and will be held via Zoom for the upcoming year. The same link will be used for all of the meetings. Ms. Legerski mentioned the following housekeeping items: 1) please make sure your name is visible and correct so we can take attendance; 2) ensure you are muted; 3) state your name and who you represent when speaking; and 4) there is a 2-minute limit to individual questions and comments.

Voting is limited to senators using the qualtrics survey tool. Ms. Legerski will be sending you the link to use to vote during that portion of the meeting.

- b. Ms. Legerski read the Land Acknowledgement Statement that was developed last year.
- c. A moment of silence in memory of Former Provost, Tom DiLorenzo was held.
- d. A new orientation power point was developed for all incoming members and the importance of shared governance was stressed.
- e. The importance of the UND Constitution was expressed and all senators were encouraged to take a moment to read it.
- f. The University Senate and its standing committees are important tools and all elected members were encouraged to attend meetings and to represent and provide input to make changes. Use these committees to support inclusion and diversity, not only on campus but across our Nation
- g. The University Senate website is an important tool for faculty, so please use it as a resource.
- h. Our last goal is to survive the pandemic.
- i. Ms. Legerski thanked the faculty for all of their time in being so flexible and helping to make our students successful.
- j. President Armacost thanked Mr. Vanlooy for his role in last year's Senate and thanked Ms. Legerski for her new role. He also thanked her for the moment of silence honoring former Provost DiLorenzo. President Armacost thanked all of the faculty for their perseverance in making fall happen for our students. He also thanked the staff members for their assistance and our students that have come back to campus to make their lives successful. The President talked about the importance of safety steps to help with COVID. He also discussed the new diversity/inclusion task force and the how important it is to the UND community.
- k. Mr. Shivers discussed the issues that UND is having with the book store. This issue is not just a UND issue, but it seems to be a nationwide problem. Follette stated that the problem is that they are having a difficult time hiring employees for their stores. It is a human resource issue at the stores and they cannot hire any employees. Mr. Shivers gave an update on the Follett plan for the UND bookstore and how the plan will address, not only the lack of product, but also the lack of staffing and how that will help to alleviate some of the problems. He stated that, hopefully, this will help for the future, but wanted an update on the current situation and what they are doing to address the problem. Jennifer Hatton and Matthew Breaux, Follett managers for our region, provided an update on the situation. They have been on campus assisting the current staff with product orders and staffing issues. They will both be back during the near future to provide their assistance to the staff at the Bookstore. They now have 25 team members and are looking at hiring more employees. They are pulling items from their over 1,200 stores across the US to help fulfill the UND orders. As they get questions from faculty for ordering books, Follett is jumping on the issue/problem.

- l. Donna Smith and Heather Wages discussed the new updates to Title IX. They talked about the changes and how they affect faculty. The new Title IX regulations narrow the definition of sexual harassment in terms of the conduct that is prohibited and the geographic area that Title IX covers. UND has amended its policies to comply with the new regulations and also to prohibit the same conduct as previously. The new Title IX regulations also have specific processes that must be followed in responding to complaints. One of the bigger changes for faculty is that the SCOFR process will not be available for complaints of Title IX sexual harassment.
- m. Tom Petros gave a Council of College Faculties update. He stated that their first meeting of the year will be next Tuesday.
- n. Megan Wasylow gave a Staff Senate Update. The Staff Senate has updated the name of their denim day fundraising effort to Jeans Give Back. She stated that they are always looking for nominations for the USHine award and if you have someone in mind, just visit their website.
- o. Matthew Ternus gave a Student Government update. The Student Government had their first meeting last night over Zoom. If you are interested in attending, just send him an email and he will provide you the meeting link and you will be added to their mailing list. Mr. Ternus reported on the UND campus and community initiatives that were being discussed between Student Government and the Grand Forks mayor. He also reported that the wellness vending machines are up and running.
- p. Provost Storrs thanked Mr. Vanlooy for his assistance this past year. She also thanked faculty for their assistance during this trying time during the summer and for the current term. She shared a student email that was sent to a faculty member, thanking them for their leadership. Ms. Storrs gave an update on the weekly Dean's Council meetings. The Deans are preparing for the spring semester and how it will look. She hopes faculty will stay engaged with work and personal life balance. Ms. Storrs gave a shout out to the book club, the Writer's Conference, and the Chester Fritz distinguished professors.

6.

Quorum was established.

7.

Without objection, the minutes from the University Senate on May 7, 2020 were approved.

8.

Ms. Legerski gave the following Senate Executive Committee report from May through August, 2020:

- a. Summer graduation candidates and petitions for early graduation were approved.
- b. Changes to the Faculty Handbook related to the new Title IX policy were approved.
- c. Questions about funding of various initiatives across campus are being solicited for the October Senate meeting. Jed Shivers will be asked to discuss funding. If you have questions, please submit them to Ms. Legerski and she will forward to Mr. Shivers.

9.

The 20-minute question period was opened 4:29 p.m.

Mr. Jendrysik asked Mr. Ternus, student government president, about the rumors going around regarding UND shutting down "as soon as the checks clear." Mr. Ternus explained that they were using peer education to reach out to students for any issues they may have. They are making use of the UND marketing team for help getting the message out regarding face coverings, social distancing, etc. They are also working with the Mayor of GF to get assistance with communication between the city and UND. He stated that the best way to get students' attention is with the use of short email/text messages on how to follow CDC guidelines.

Ms. Alberts asked if we had standard language to notify students in the class who are not positive or close contacts that another member of the class (when face-to-face) has tested positive or is in isolation (faculty usually receive notices from OSRR about someone who is positive or in quarantine), so then how do we communicate that to those who are non-close contacts. Ms. Storrs talked about NDSU and their language policy on positive students and feedback will be requested from legal counsel.

Ms. Barkdull asked what the next steps would be for evaluation of deans. Her college faculty voted to evaluate the dean of the college on an annual basis. Provost DiLorenzo told them that was not possible. She stated that it is important for upper administration to be held accountable to those that report to them and they should be evaluated as well. Ms. Barkdull stated that we need to discuss this process.

President Armacost talked about discussions at SEC meetings regarding the 360 evaluation. The President will be looking at that proposal to see what can be done regarding this process and why it was not adopted. Ms. Storrs stated that we use yearly evaluations for all employees, including Deans. She also stated that the 360 current policy is every three years. Ms. Barkdull asked if they did something illegal by asking for the one-year evaluation of their leaders. She asked if Ms. Storrs could look into the process. Ms. Storrs stated that she will look into the situation with the President and Senate President.

Ms. Sauer had questions about Title IX policies. How much are faculty waiting to see what the definitions are for the policy? How are fraternities involved in this process? Donna Smith stated that the regulation does not define what each level is, i.e., severe or pervasive, with any precision. She is not sure that there is a quantitative number for each definition. Ms. Smith also stated that behavior that violates Title IX that occurs at fraternities and sororities is still under the jurisdiction of UND/UPD.

Mr. Feehery asked a question regarding if this fall term was out of the ordinary practice for the UND bookstore? Some of the issues are related to store leadership and also following up with faculty on a timely basis.

The question period ended at 4:49 p.m.

10.

Without objection, the May Curriculum Committee report was approved and filed.

11.

Ms. Legerski called attention to the Senate leadership election ballots and asked for nominations from the floor. There were no nominations from the floor. Ms. Legerski sent out the link for the qualtrics survey for the vote.

There was an issue with the Committee on Committees ballot having only one person listed to vote for.

12.

Ms. Alberts made a motion to extend the meeting for five minutes. The motion was seconded by Mr. Munski and carried.

13.

Ms. Legerski sent a new survey for the Committee on Committee vote.

14.

Ms. Alberts made a motion to extend the meeting for an additional five minutes. The motion was seconded by Ms. Kenville and carried.

15.

The following are the Senate leadership election results:

Christina Oancea was elected Senate Vice-Chair/Chair-elect.

Julia Zhao was elected Faculty Representative on the Senate Executive Committee.

Megan Wasylow was elected Staff Representative on the Senate Executive Committee.

Matthew Ternus was elected Student Government Representative on the Senate Executive Committee.

Crystal Alberts and Doug Munski were elected as faculty members on the Senate Committee on Committees.

16.

The meeting adjourned at 5:08 p.m.

Marci Mack, Acting Secretary
University Senate

University Senate Curriculum Committee Report
October 1, 2020

I New Course

- CSCI 265 :Introduction to Programming Languages
- CSCI 266 :Tools and Techniques of Computing Practice
- NURS 612 :Integrated Leadership DNP Core Concepts
- NURS 613 :DNP Organizational Systems Focused Practice
- NURS 614 :Culture of Safety and Ethics

II Course Deletion

- CSCI 120 :Computer Programming I
- CSCI 170 :Computer Programming II
- EDL 503 :Seminar Educational Leadership

III Program Inactivation

- A&S-MinorCS :Minor in Canadian Area Studies
- PA-Cert-SE :Certificate in Social Entrepreneurship
- Rel-BA :BA with Major in Philosophy & Religion: Religious Studies Concentration
- UND-LANG :Go Global Academy Certificate

IV New Program

- Graduate Certificate in Artificial Intelligence and Machine Learning

Senate Approval is not required for the following report items

V Program Changes

- BA-MBA :Master of Business Administration
 - Change in degree requirements
- BA-MBA/JD :MBA/JD Combined Program
 - Change in degree requirements
- BME-MS-Accelerated :Accelerated and Combined MS Biomedical Engineering
 - Addition of Accelerated and Combined MS Biomedical Engineering
- EDUC-MEd :Master of Education
 - Change in degree requirements
- Engl-MA :MA in English
 - Change in admissions requirements
- Engl-PhD :PhD in English
 - Change in admissions requirements
- ISBE-Minor :Minor in Information Systems

- Change in minor requirements
- KIN-BS :BS in Kinesiology
 - Change in program requirements
- MBA-MSDS-Joint program in Master of Business Administration and Master of Science in Data Science
 - Change in degree requirements
- NUR-DNP :Doctor of Nursing Practice (DNP)
 - Change in admissions requirement
 - Change in degree requirements
- Nurs-PhD :Doctor of Nursing
 - Change in degree requirements
- PHE-MinorPH :Minor in Public Health
 - Change in minor requirements
- T&L-BSED-EE :BSED with Major in Elementary Education
 - Change in program requirements
- T&L-EdD :Doctor of Education in Educational Practice and Leadership
 - Change in degree requirements
 - Added Sport Leadership specialization
- UND-T&L :B.S.E.D. Secondary Education
 - Change in program requirements

VI Course Changes: Undergraduate

- ACCT 301 :Intermediate Accounting I
 - Prerequisite change
 - Corequisite change
- ACCT 320 :Cost Accounting
 - Prerequisite change
 - Corequisite change
- CSCI 161 :Computer Science II
 - Prerequisite change
 - Terms offered updated
- CSCI 242 :Algorithms and Data Structures
 - Revise course description
- CSCI 280 :Object Oriented Programming
 - Prerequisite change
 - Revise course description
 - Terms offered updated
- CSCI 327 :Data Communications
 - Prerequisite change
 - Revise course description
 - Terms offered updated

- CSCI 363 :User Interface Design
 - Prerequisite change
- CSCI 364 :Concurrent and Distributed Programming
 - Prerequisite change
- CSCI 365 :Organization of Programming Languages
 - Prerequisite change
 - Terms offered updated
- CSCI 370 :Computer Architecture
 - Prerequisite change
- CSCI 435 :Formal Languages and Automata
 - Prerequisite change
- MATH 400 :Methods for Teaching Middle and Secondary Mathematics; Pedagogical Content Knowledge
 - Prerequisite change
- MGMT 360 :Business Ethics and Social Responsibility
 - Typo updated
- RHS 350 :Overview of Disabilities
 - Prerequisite change
 - Terms offered updated
- RHS 497 :Internship in Rehabilitation
 - Change in credit hours from 9 to 1-12
 - Repeatable for credit updated from No to Yes
 - Total credits allowed updated to 24
 - Corequisite change
- T&L 413 :Assessing and Correcting Reading Difficulties
 - Prerequisite change
 - Corequisite change
 - Terms offered updated
- T&L 414 :Corrective Reading Practicum
 - Prerequisite change
 - Corequisite change
 - Terms offered updated

VII Course Changes: Graduate

- CSCI 999 :Dissertation –
 - Course title change to “Dissertation Research”
 - Total credits allowed updated from 12 to 60
 - Course component change from Thesis to Research
 - Terms offered updated
 - Revise course description
- EFR 502 :Issues and Trends in Education

- Prerequisite change
- MGMT 585 :Advanced Strategic Management
 - Prerequisite change
 - Terms offered updated
- NURS 509 :Foundations for Nurse Education
 - Prerequisite or Corequisite change
- NURS 608 :Healthcare Economics, Finance and Leadership
 - Terms offered updated
 - Revise course description
- PA 580 :Specialty Clerkship
 - Change in credit hours from 5-6 to 1-6
 - Change in repeatable for credit from No to Yes
 - Course component updated
 - Grading basis change from Graded to S/U
 - Terms offered updated
 - Revise course description
- T&L 541: History of Higher Education in the United States
 - Prefix change to HE
 - Terms offered updated
- T&L 544 :Assessment in Higher Education
 - Prefix change to HE
 - Terms offered updated

**Student Academic Success
& Career Engagement**

Twamley Hall
264 Centennial Dr Stop 7143
Grand Forks, ND 58202-7143

Dear Academic Policies and Admissions Committee,

In our efforts to help students register for courses closer to the beginning of each semester, we notice that some courses have waitlists while others do not. Due to the inconsistency of the availability of a waitlist, we run into concerns/complaints from students as many want the opportunity to be added to a waitlist. In attempts to reach out to departments we have learned that some keep a paper list of students waiting to get into the course. This is also problematic as students then have no idea where they are on the list or often what the process is then to actually get enrolled in the course. We would like to propose that all courses have a minimum waitlist that would help resolve many issues:

1. Help to register students enrolling near the beginning of a semester
2. Help to plan on how many additional seats a course may need when full
3. No need for departments/instructors to keep a paper list
4. Let the system “do the work” on letting students in the course as others drop
5. Standardize expectations across departments on campus and decrease student frustration with inconsistencies

We propose an automatic minimum waitlist (however if departments want more waitlist seats, we’d encourage that) for most courses based on course capacity:

<i>Class Capacity</i>	<i>Waitlist Minimum</i>
Under 25 students	5
26-60 students	10
61-100 students	15
100+ students	20

We understand that there are some exceptions that may need to be made based on the course. For example, flight courses and experiential courses that enroll students on a case-by-case basis. We have reached out to the Registrar, Scott Correll, who is supportive of this proposal as well. We would be happy to help advisors, departments, and instructors learn how waitlists work for students if they are unfamiliar. Please let us know what next steps are if you are supportive of this proposal.

Sincerely,

Professional Academic Advisors:

Ashley Vigen
Chelsea Mellenthin
Kaylee Scheer
Daniel Swenson
Shannon Sporbert Webber
Katie Meyer
Amanda Peters

David Rzucidlo
Judy Jahnke
Heather Helgeson
Dan Cooley
Katlyn Haney
Kayla Hotvedt
Brittany Borgen
Marlys Escobar

Peter Gullette
Evelyn Boss
Kasey Young
Desi Anderson
Tammy Mulske
Linnea Nelson
Madison Moen
Brandon Pokarney