

University Senate Agenda

November 2021 Meeting

TO: Members of the University Senate

FROM: Cristina Oancea, University Senate Chair, 2021-2022

SUBJECT: November 4th, 2021 University Senate Meeting

DATE: October 29, 2021

The November 2021 meeting of the University Senate will be held on Thursday, November 4th, 2021, from 3:30-5pm via Zoom. Voting members should use the personalized link they were sent last time to join the webinar as a panelist. As a reminder, this link will be emailed again the day before our meeting. Please check your clutter/junk/spam folder if you do not see the invitation in your inbox. A public link for visitors is available on the Senate website and in the University Letter.

I. Call to Order (Chair Cristina Oancea)

II. Senate Calendar:


a. Announcements/Chair opening remarks

i. Upcoming events to note

1. On Monday, November 8, 2021, President Andrew Armacost and the UND leadership will host **two** Zoom Town Halls (1. Faculty and Staff from 12:00 pm to 1:00 pm; 2. Students and Family from 6:00 pm to 7:00 pm) to answer any COVID-19 questions the UND community may have (<https://und.edu/covid-19/>).
2. University Council meeting is scheduled for November 15th, 2021, from 3:00 pm to 4:30 pm.
3. “31 Days of Glory” staff/professional development fundraiser at <https://tinyurl.com/31daysofglory2021>. Tickets will be sold until November 17th, 2021, or until 600 tickets are sold.

ii. Reminder regarding Senate Committees’ report deadlines:

1. Due Sept. 23rd (overdue): Compensation
2. Due Oct. 21st (overdue): Essential Studies, Honorary Degrees, Standing Committee on Faculty Rights
3. Due Nov. 18th: Faculty Handbook, Legislative Affairs, Library

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- iii. Bookstore updates (Jed Shivers, Matthew Breaux, Kevin Flanagan)
 - iv. Disposition of CARES/HEERF Funds at UND (Karla Mongeon-Stewart)
 - v. UND United Way Campaign (Shea Pam, Heather Novak, Nancy Andrews)
 - vi. Council of College Faculties update (Richard Millspaugh)
 - vii. Staff Senate update (Brian Schill)
 - viii. Student Government update (Kaelan Reedy)
 - ix. Updates from the Provost (Eric Link)
- b. Establish Quorum (Secretary Scott Correll)
 - c. Review and approval of October 7, 2021 Senate meeting minutes (see attached)
 - d. Senate Executive Committee report (Chair Cristina Oancea)
 - Updated proposal for the development of a standing University Senate Committee on Diversity, Equity, and Inclusion (DEI) (see attached)
 - Exploring the development of a joint resolution with student government to support healthcare research
 - e. Question period (20 minutes)

III. Consent Calendar:

- a. Faculty Instructional Development Committee (FIDC) annual report 2020-2021 (see attached)
- b. University Senate Committee on Committees Fall 2021 Report (see attached)
- c. University Assessment Committee Annual Report 2020-2021 (see attached)



IV. Business Calendar:

- a. Proposal for the development of a standing University Senate Committee on Diversity, Equity, and Inclusion (DEI) (see attached)

V. Matters arising

VI. Adjourn

Minutes of the University Senate Meeting
October 7, 2021

1.

The October meeting of the University Senate was held at 3:30 p.m. on Thursday, October 7, 2021, via Zoom Conference. Chair Cristina Oancea presided.

2.

The following members of the Senate were present:

Adjekum, Daniel	Jedlicka, Janet	Pedersen, Daphne
Armacost, Andy	Jendrysik, Mark	Peterson, Karen
Bartz, Jeremiah	Jordan, Rachel	Petros, Tom
Cherry Oliver, Emily	Kalbfleisch, Pamela	Redvers, Nicole
Chu, Qianli	Karikari, Isaac	Reedy, Kaelan
Clark, Travis	Kehn, Andre	Rozelle-Stone, Rebecca
Correll, Scott	Kraus, Robert	Rundquist, Brad
Cox, Paula	Laguerette, Soizik	Schill, Brian
Dauphinais, Kirsten	Legerski, Elizabeth	Schlenker, Jared
Denny, Dawn	Liang, Lewis	Shivers, Jed
Dorafshan, Sattar	Light, Steven	Spaeth, Andria
Doze, Van	Lim, Howe	VanLooy, Jeffrey
Dutchak, Dawson	Linder, Meloney	Wahl, Faith
Gjellstad, Melissa	Link, Eric	Walker, Stephanie
Halcrow, Steven	Liu, Jun	Weber, Bret
Hammond, Sean	Matz, Adam	Wilson, Nick
Helleloid, Duane	Mihelich, John	Wise, Richard
Hellwig, Beth	Milavetz, Barry	Worley, Deborah
Henley, Amy	Munski, Douglas	Xiao, Feng
Henneman, Emily	Myers, Brad	Zerr, Ryan
Homstad, Stephanie	Newman, Robert	
Hume, Wendelin	Oancea, Cristina	
Iseminger, Colt		

3.

The following members of the Senate were absent:

Borowicz, Taylor	Korsmo, Danielle	Orvedal, Casey
Brandt, Sonja	Kostrzewski, Diana	Perkins, Dexter
Chew, Jack	Lian, Gracie	Reissig, Brad
Hufford, Jordan	Mamaghani, Iraj	Shea, Heather
Johnson, Erika	McGinniss, Michael	Tande, Brian
Juntunen, Cindy	Menard, Dominique	
Kitzes, Adam	Nonte, Stephen	

4.

Ms. Oancea reminded the senate of her goals including commitment to shared government, supporting each other during this ongoing pandemic, and encouraging collaboration for greater initiatives and eco-friendly sustainability. Ms. Oancea would welcome projects including the use of solar energy, food sustainability and the prevention/treatment of depression. Ideally these projects would be all encompassing under a "united UND" goal.

5.

Ms. Oancea introduced UND's Provost and Vice President of Academic Affairs Eric Link. He was hired following a national search and began his UND appointment on July 1, 2021. A review of his credentials and work history was presented.

Mr. Link thanked Ms. Oancea for her introduction. Mr. Link apologized for missing the first USenate meeting due to a scheduling issue. He introduced himself as Eric and spoke about his wife and family moving to Grand Forks.

6.

Ms. Oancea congratulated the winners of the USenate election last month.
Senate Vice Chair/Chair Elect - Robert (Bob) Newman
Faculty Representative on SEC - Deborah Worley
Faculty Representatives on the C on C - Sandra Moritz, Rhoda Owens
Staff Representative on SEC - Brian Schill
Student Representative on SEC - Kaelan Reedy

7.

Ms. Oancea reminded the USenate of the Senate Committees' annual report deadlines:
Due Sept. 23rd (overdue): Committee on Committees, Compensation, Faculty Instructional Development, and University Assessment
Due Oct. 21st: Essential Studies, Honorary Degrees, Standing Committee on Faculty Rights

8.

Mr. Shivers provided an update on university bookstore. Mr. Shivers and Ms. Loiland met with Matthew Breaux and Kevin Flanagan regarding the chair survey feedback. There were about 65 courses listed with issues. The bookstore felt they fell short on about 12 courses. More on this topic will be discussed in the next USenate meeting in November 2021.

9.

Mr. Holm provided an update on our UND partnership with Pearson. Our partnership is a strategic plan to increase the UND graduate student population and online student population by 10%. Mr. Holm reviewed the timeline beginning with Request for Proposal process in September 2017. August 2018 marked the launch of our first Pearson-partnered program. We added the RIZE agreement in October 2020 and Pearson Accelerated Pathways and Pathways program. The original four Online Program Management disciplines

were Cyber Security, Accounting, Nursing, and Counseling. Mr. Holm stated that the Cyber Security and Accounting programs have not met their respective enrollment projections. The Nursing program (Nurse practitioner) has exceed expectation; however, the Doctor of Nursing Practice is below projections. The Counseling program is exceeding first year expectations regarding enrollments.

10.

Mr. Millspaugh provided an update from the Council of College Faculties (CCF). Mr. Millspaugh stated that a Blackboard governance committee just got its first faculty member added to the committee. The CCF has some concerns about ND legislation passed recently especially SB 2030. Faculty evaluation of administration has failed to come to fruition on several campuses. The system office is looking at an electronic evaluation system. It was originally intended to be a staff evaluation system only, but the addition of faculty evaluation would be cost neutral and potentially beneficial. The CCF has concerns as there are only two faculty members on the state committee for the electronic evaluation system.

11.

Mr. Schill provided an update from Staff Senate. Mr. Schill is starting the "Seeds for Staff Success" program, which is fundraising to support staff professional development. Mr. Schill thanked the Staff Senate for their work on the State Employee Recognition Week.

12.

Mr. Reedy provided an update from Student Government. Mr. Reedy thanked everyone who reached on experiential learning. Student Government would like a committee on campus safety.

13.

Mr. Link discussed UND's mission. UND hosted Inclusion Across Campus. The School of Medicine and Health Sciences (SMHS) created the first department of Indigenous Health. These are just a few of the examples of how we are reaching toward our mission. There are two dean searches - Law and College of Nursing and Professional Discipline. The goal is to have someone in place by July 1, 2022. Mr. Link thanked the enrollment management team for our increase in fall enrollment numbers. Mr. Link also thanked the marketing department. Mr. Link spoke about the Higher Learning Commission reaffirmation process. The HLC executive team members are Tim Burrows, Ryan Zerr, Deb Worley, and Scott Correll. There are also six writing teams - one for each criterion and federal compliance. The Task Force for the Future of Higher Education was commissioned in August of 2020. The report is almost in its final state and will be released to the campus community very soon. The Eye of the Hawk lecture series will begin again soon. The university strategic plan is being reviewed and updated. Mr. Link stated that he is the captain for goal #2.

14.

Quorum was established.

15.

Without objection, the minutes from the September 2, 2021, University Senate meeting were filed.

16.

Ms. Oancea provided three updates from the Senate Executive Committee. A review of the FIDC Whitepaper was acknowledged at SEC. Mr. Gilmore and Mr. Mochoruk were invited to present the history behind the FIDC Whitepaper. Mr. Mochoruk stated that this committee used to help to distribute funds (\$96,000/year) for faculty instructional development. The funding was removed during the 2017-18 budget cycle. Mr. Mochoruk would like to see this funding reinstated so that faculty could have a voice in these decisions.

17.

The 20 minute questions and answers period began at 4:38pm. Mr. Petros asked for a letter from the USenate chair to ePerformance. Mr. Helleloid asked what is the ethical rationale for requiring on-campus classes when the data shows students learn as well online. Mr. Armacost stated that the dean or provost could provide a rationale. Mr. Armacost referred the faculty member back to the dean. Mr. Weber asked what is total online enrollment, the portion attributable to OPMs, and what is being done to support all of the other online programs here at UND. Mr. Holm responded that 600 are part of the OPM out of 2200 online graduate students. Mr. Hammond stated that we need to revise the Student Code of Conduct. Students are using Artificial Intelligence (AI) to answer test questions, but this is not banned by the University. Mr. Hammond allows his student to use various softwares, but they need to cite the sources used. Mr. Iseminger asked about large events and no mask requirement. Why is this happening? Ms. Linder asked what events. Mr. Armacost stated that everyone at Wake Up to UND wore a mask on the way in and in the breakfast line, but then the masks came off to eat. The design choice of the event gave an appearance that masks were not required and Mr. Armacost apologized for that issue. Mr. Shivers stated that we want to do everything possible to stop the spread of viruses. Mr. Iseminger would like this clearly enforced across campus. Ms. Kalbfleish asked about students responding in different color fonts. Ms. Oancea said that faculty could require the font color they want. The question period ended at 5:08pm

Ms. Legerski moved to extend the question period and Mr. Liang seconded. It was amended to include extending the meeting by fifteen minutes. The motion carried.

18.

Ms. Oancea called attention to the Annual Honors Committee Report. Without objection, the report was filed.

19.

Ms. Oancea called attention to the two candidates approved for early graduation. Without objection, the approvals were filed.

20.

Ms. Oancea called attention to the September University Senate Curriculum Committee report. Without objection, the report was filed.

The meeting adjourned at 5:09 p.m.

Scott Correll, Secretary
University Senate

Senate Executive Committee (SEC) Proposal

for the development of a standing University Senate committee titled:

Senate Diversity, Equity, and Inclusion Committee

Purpose:

- To examine, provide oversight and make recommendations to the administration in regard to UND's commitment to recruiting and sustaining a diverse, multicultural campus that fosters a welcoming, safe and inclusive campus climate.

Membership (18 members):

- Faculty (nine, one appointed from each College/School and one at-large member elected by the University Senate)
- Undergraduate Students (four, appointed by Student Government)
- Graduate Students (two, appointed by the School of Graduate Studies)
- Staff (two, appointed by Staff Senate)
- Administrator (one, appointed by the President's Office)

Terms:

- Faculty and staff (three years)
- Students (one year)
- Administrators (concurrent with office)
- To provide some level of continuity in committee membership, during the first year of the committee's organization, terms will be staggered in the following way: one of the staff members (randomly selected) will only serve a two year term (the other will serve a three year term), the faculty members of three Colleges/Schools (randomly selected) will only serve two year terms, the faculty members of three other Colleges/Schools (randomly selected) will serve extended four year terms, and the faculty members of the remaining Colleges/Schools will serve three year terms.

Selection:

- Faculty – eight appointed and one elected in April, assuming responsibilities in the fall
- Students - appointed by the Student Government in the first meeting in the fall
- Staff – appointed by the Staff Senate in the first meeting in the fall
- Administrator – ex-officio

Functions and Responsibilities:

All members of the committee are voting members. Following the recommendations of the Diversity and Inclusion Task Force ("Report and Recommendations to the University of North Dakota President and Leadership Team on Creating Opportunities for Diversity and Inclusion," November 9, 2020), the Committee shall assume the following responsibilities:

1. Monitor the recommendations of the Task Force and review UND policies and assessment measures on diversity, equity, and inclusion (DEI)
2. Provide recommendations to university leaders on ways to enhance the University's goals to foster a safe, welcoming, and inclusive campus climate
3. Provide recommendations to university leaders on ways to institutionalize DEI policies, practices, and curriculum at UND
4. Identify and share with campus leaders the latest scholarly literature on best practices and models associated with DEI work in higher education
5. Work with other university committees and groups to identify, propose, and support campus events and activities that foster self-reflection and learning on DEI
6. The committee may also develop subcommittees as deemed appropriate.

Report to Senate:

- Prepare an annual report which addresses the activities of the committee related to their functions and responsibilities and submit it to the University Senate secretary two weeks before the February Senate meeting.

Approved by the Senate Executive Committee on 10/20/21

Annual report for the Faculty Instructional Development Committee, 2020-21

Submitted by Matt Gilmore, Committee Chair - October 2021

Faculty FIDC members, 2020-21.

2021 Sarah Nielsen (MED)
2021 Roni Mayzer (Criminal Justice)
2022 Kristen Borysewicz (LIB)
2022 James Mochoruk (A&S) (dvlp leave)
2023 Matt Gilmore (JDO)
2023 Virginia Clinton-Lisell (Edu/Health/Behavior)

Dean-nominated Student Representatives

Albertine Cooper (Nursing)
Dawson Dutchak (Business)
Lauren Cain (Business)

Support Personnel:

Jessie Greicar, TTA DA (Admin. Secretary)

Ex-Officio Members:

Anne Kelsch, Director of Faculty Development
Timothy Burrows, Dir. of Assessment & Accreditation

For AY 2020-21 the FIDC had two main objectives: evaluate / submit recommendations for UND's Faculty Excellence Awards (presented at Founder's Day, in February 2021) and to finalize/submit a white paper regarding how UND colleges are funding faculty development in recent years.

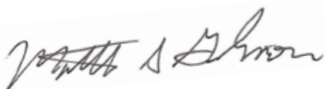
The Committee met four times via *Zoom*: 24 September, 1 December, 25 January, and 30 March.

At our first meeting of the year the outgoing Chair, James Mochoruk, reviewed the committee's work for the previous year and a new chair was selected: Matt Gilmore. The chair reached out to colleges not currently represented on the FIDC to seek student membership for purposes of evaluating the Excellence Awards. At the second meeting, Jim and Anne presented an overview of the processes and methods to be used, including how the files should be reviewed, following standards set in prior years. Individuals spent 1 month over winter break reviewing all applications, ranking the top 3 candidates in each category. At our third meeting, after deliberation, the following people were selected to be honored at Founder's Day with the following awards:

Department Teaching:	Theatre Arts, A&S
Department Service:	Teaching, Leadership & Professional Practice, EHD
Faculty Scholar:	Frank Bowman, Chemical Engineering, CEM
Faculty Service:	Dana Harsell, Political Science and Public Administration, CoBPA
Undergraduate Teaching:	Wayne Barkhouse, Physics, A&S
Undergraduate Teaching:	Chris Felege, Biology, A&S
Graduate Teaching:	Denitsa Mavrova Heinrich, School of Law

At the fourth meeting, we reviewed the results of a survey conducted last year regarding the work that every college was doing toward pedagogical development. This information was tabulated, and an informal white paper drafted (by outgoing chair Mochoruk). After obtaining committee feedback on the white paper, and after approval by the entire committee, Gilmore sent the white paper to the Provost and President of UND. Finally, on 5 May 2021, the committee reelected Matt Gilmore as Chair via e-mail for AY 2021-22.

Respectfully submitted on behalf of the FIDC,



Matt Gilmore

Memo

To: UND University Senate
From: University Senate Committee on Committees
Re: Biannual Report for Academic Year 2021-2022 (fall)
Date: October 12, 2021

The activities of the Committee on Committees (CoC) since the spring 2021 report was filed, included:

1. Populating the ballot for the University Senate elections held in September 2021. Nominations were obtained for University Senate Vice Chair/Chair Elect (2 nominations for one vacancy), Senate Executive Committee (2 nominations for one vacancy), and Committee on Committees (4 nominations for two vacancies).
2. Filling periodic committee vacancies as they arise during the spring 2021 semester. There were 5 such vacancies over this time.

The committee did not regularly meet over this period, but only as necessary. Any communication and voting related to filling the University Senate fall ballot or committee vacancies was conducted through e-mail.

Respectfully submitted by the 2020-2021 Committee on Committees:

Crystal Alberts

Melissa Gjellstad

Wendelin Hume

Doug Munski

Jeff VanLooy

**Senate University Assessment Committee
Annual Report for
Academic Year 2020-2021**

The Senate University Assessment Committee (UAC) provides faculty guidance and oversight to the Office of the Vice President of Academic Affairs and Provost in developing and implementing the University Assessment Plan. In addition, the committee analyzes and interprets assessment results, develops appropriate reports, and disseminates assessment results to the Office of Vice President of Academic Affairs and Provost, the University Senate, and the community.

The University Assessment Committee accomplished the tasks and responsibilities charged to it by the University Senate, in part due to the support provided by the Director of Assessment and Accreditation, Dr. Tim Burrows. The committee is appreciative of the support and expertise provided by Dr. Burrows.

The committee wishes to thank the Office of University Analytics and Planning and the University community for their assessment efforts. Every contribution is vital to the assessment process at the University of North Dakota. Amber Johnson (CNPD) and Deborah Worley (CEHD) co-chaired The Senate University Assessment Committee for the 2020-2021 academic year. Committee members for the 2020-2021 year included:

Frank Bowman (CEM)
Tim Burrows (Director of Assessment and Accreditation)
Laura Fetzer (student)
Sherrie Fleshman (A&S)
Lydia Kennelly (student)
Soizik Laguette (JDO)
Laura Look (Graduate Studies Designee)
Amber Johnson (Nursing & Professional Disciplines)
Amanda Moske (University Analytics & Planning)
Seong-Hyun Nam (BPA)
Karyn Plumm (Essential Studies)
Alex Pokornowski (VPSA designee)
Sarah Sletten (MED)
Deborah Worley (EHD)

Functions and Responsibilities of the University Assessment Committee

The University Senate has identified six areas of responsibility for the University Assessment Committee. The responsibilities of the committee and its accomplishments during the 2020-21 academic year are as follows:

- I. Address all issues regarding assessment of student achievement and development.
The university began using a new system called Taskstream in AY2020-21, where academic departments and co-curricular programs upload assessment plans and annual assessment reports. In 2020-21, the University Assessment Committee (UAC) utilized Taskstream to review assessment plans and annual assessment reports for the College of Arts and Sciences and the School of Law. The UAC also conducted reviews of co-curricular units, including Career Services, the Chester Fritz Library, Wellness & Health, International Programs, Student Involvement, and Parent Programs. The UAC provided feedback on student learning outcomes, measures of assessment, reported results, and opportunities for closing the assessment loop on the reports they reviewed. The feedback was compiled in Taskstream and emailed to department chairs and unit directors.
- II. Develop, review, and evaluate the University Assessment Plan in conjunction with the Assessment Director.
This University Assessment Plan reviewed every other year and was reviewed in the fall of 2019. The UAC will review the Plan in fall 2021. The most recent version of the University Assessment Plan is available at: <https://campus.und.edu/assessment-accreditation/files/docs/univ-asmt-plan-2019-final2.pdf>
- III. Oversee the implementation of the University Assessment Plan, evaluate assessment activities and the interpretation of assessment results, and evaluate the overall effectiveness of the Plan.
As previously indicated, in 2020-21, the UAC reviewed the assessment results and findings from the College of Arts & Sciences and the School of Law programs. The committee reviewed assessment documents for 29 graduate programs, 40 undergraduate programs, and 27 certificate programs. Five non-academic units were reviewed during this same time period.
The Assessment Director and the UAC continue to guide departments as they develop, implement, and use their assessment plans. Collectively, the reviews help determine the state of assessment for the University. Departments and programs have specific plans for assessment in place, and there are many programs where student learning goals are well-articulated in those assessment plans. Moreover, appropriate assessment methods are implemented, though there were some instances where a single method of assessment predominates. Furthermore, the committee reviewed several programs where assessment methods need further description. A small number of programs did not provide any results of assessment activities or evidence of actions taken based on assessment results.
- IV. Make recommendations regarding how to address any deficiencies that are revealed by assessment activities.
The UAC continues to progress in supporting academic departments and co-curricular units when submitting their annual assessment reports. Implementing Taskstream is particularly helpful in this regard. Also, the UAC continues to improve by promptly providing effective and efficient feedback to academic departments and co-curricular units. Taskstream now automates this process.

- V. Review University Accreditation Report when issued and advise the Senate regarding the Report and its implications.
The Assessment Committee continues to support institutional efforts related to accreditation. The results from the review of assessment materials will be used in UND's assurance argument to be written for the HLC re-accreditation.
- VI. Provide guidance to the Assessment Director in order to keep the assessment website current.
The assessment website is kept current by the Director of Assessment and Accreditation. The UAC is available to provide feedback to the Director as needed. For more information, please visit: <https://campus.und.edu/assessment-accreditation/>

Summary: During the 2020-2021 academic year, the University Assessment Committee fulfilled its purpose, function, and responsibilities.

Respectfully Submitted,

Deborah Worley and Amber Johnson
University Assessment Committee Co-Chairs
(2020-2021)

September 29, 2021