



University Senate Agenda

May 2022 Meeting

TO: Members of the University Senate

FROM: Cristina Oancea, University Senate Chair, 2021 – 2022

SUBJECT: May 5, 2022, University Senate Meeting

DATE: April 29, 2022

The May meeting of the University Senate will be held on **Thursday, May 5, 2022, from 3:30 p.m. – 5:00 p.m. via Zoom**. Voting members should use the link they will be sent one day prior to the meeting to join the webinar as a panelist. This email will come from [und.webinar](#). Please check your clutter folder if you do not see the invitation in your inbox. A public link for visitors is available on the Senate website and in the University Letter.

I. Call to Order (Chair Cristina Oancea)

II. **Senate Calendar:**

a. Announcements/Chair opening remarks

- Upcoming events to note

1. All Senate committees should choose a Chair for the next academic year before the semester ends. Please report who the Chair will be to Cristina Oancea (cristina.oancea@und.edu). Please reach out to newly elected members as well.

2. Results of Senate committee elections, with ties (see attached):

Runoff vote for the Senate-at-Large election results:
Andre Kehn and James Sperle

Runoff vote for 2 seats on the Special Review Committee:
Cheryl Hunter, Michele Iiams, John Shabb, Brian Urlacher,
Bret Weber, Eric Wolfe, Eric Burin

Vote for the Standing Committee on Faculty Rights:
Douglas Munski, Kathy Smart

Vote for the Council of College Faculties:
Andre Kehn, Crystal Alberts

- UND 2022 Strategic Planning update: Lynette Krenelka and James Mochoruk

- Reminder regarding committee annual report deadlines:

1. Due Sept. 23, 2021 (overdue): Compensation
2. Due Oct. 21, 2021 (overdue): Standing Committee on Faculty Rights
3. Due Nov. 18, 2021 (overdue): Legislative Affairs
4. Due Feb. 17, 2022 (overdue): Intellectual Property
5. Due Mar. 24, 2022 (overdue): Intercollegiate Athletics



- Council of College Faculties update (Richard Millspaugh)
 - Staff Senate update (Brian Schill)
 - Student Government update (Kaelan Reedy)
 - Provost update (Eric Link)
- b. Establish Quorum (Secretary Scott Correll)
 - c. Review and approval of April 7, 2022 Senate meeting minutes (see attached)
 - d. Senate Executive Committee report (Chair Cristina Oancea)
 - May 2022 Graduation candidates (see attached, separately due to its size)
 - The Academic Policies and Admissions Committee has passed the attached recommended policy for MWF start times (Scott Correll) (see attached)
 - Code of Student Life Updates (Alexander Pokornowski, Sara Kaiser) (see attached, separately due to its size)
 - Procedure Proposal to be added to the Faculty Handbook or PolicyStat separately (Heather Wages – Academic Affairs) (see attached)
 - e. Question period (20 minutes)

III. Consent Calendar:

- a. University Senate Executive Curriculum Committee Report April 2022 (see attached)
- b. University Senate Curriculum Committee Report May 2022 (see attached)
- c. University Senate Curriculum Committee Annual Report 2020-2021 (see attached)
- d. University Senate Scholarly Activities Committee (SSAC) Annual Report 2021-2022 (see attached)
- e. University Senate Budget Committee Annual Report 2021-2022 (see attached)

IV. Business Calendar:

- a. May 2022 Graduation Candidates (see attached, separately due to its size)
- b. Code of Student Life Updates (see attached, separately due to its size)
- c. Procedure Proposal to be added to the Faculty Handbook or PolicyStat separately (see attached)
- d. Recommended policy for MWF start times (see attached)



- e. Runoff vote for the Senate-at-Large election results (see attached):
 - Andre Kehn and James Sperle
- f. Runoff vote for 2 seats on the Special Review Committee (see attached):
 - Cheryl Hunter, Michele Iiams, John Shabb, Brian Urlacher, Bret Weber, Eric Wolfe, Eric Burin
- g. Vote for the Standing Committee on Faculty Rights:
 - Douglas Munski, Kathy Smart
- h. Vote for the Council of College Faculties:
 - Andre Kehn, Crystal Alberts

V. Matters arising

VI. Adjourn

Election Results:

Senator At-Large (17)

Crystal Alberts	Ursula Running Bear	Barry Milavitz
Steve Light	Kathy Smart	Robert Moadlo
Stacy Bjorgaard	Jared Marquis	Amebu Seddoh
Camilla Morrison	Elizabeth Legerski	Jonathan Maskaly
Sarah Mosher	Jun Liu	Sandeep Singhal
Shanna Urban		

***TIE (runoff needed): Andre Kehn and James Sperle

Special Review Committee Pool (30)

Barry Milavetz	Kathy Smart	Crystal Alberts
Steve Light	Nicholas Wilson	Amebu Seddoh
Richard Wise	Brandon Wild	Soizik Laguette
Jun Liu	Kristin Dauphinais	Andre Kehn
Alexei Tulin	Assion Lawson-Body	Van Doze
Dana Harsell	Casey Ozaki	Elizabeth Bjerke
Rebecca Simmons	Birgit Hans	Adam Kitzes
Leslie Martin	Jeffrey Weatherly	Ryan Zerr
Melissa Gjellstad	Eric Murphy	Jeffrey VanLooy
Tami Carmichael		

***TIE (runoff, 2 needed): Cheryl Hunter, Michele Iiams, John Shabb, Brian Urlacher, Bret Weber, Eric Wolfe, Eric Burin

Standing Committee on Faculty Rights (1) – to be elected

Douglas Munki
Kathy Smart

Council of College Faculties (1) – to be elected

Andre Kehn
Crystal Alberts

Minutes of the University Senate Meeting
April 7, 2022

1.

The February meeting of the University Senate was held at 3:30 p.m. on Thursday, April 7, 2022, via Zoom Conference. Chair Cristina Oancea presided.

2.

The following members of the Senate were present:

Adjekum, Daniel	Johnson, Erika	Pedersen, Daphne
Bartz, Jeremiah	Juntunen, Cindy	Petros, Tom
Brandt, Sonja	Kalbfleisch, Pamela	Redvers, Nicole
Chu, Qianli	Karikari, Isaac	Reedy, Kaelan
Cox, Paula	Kehn, Andre	Rozelle-Stone, Rebecca
Denny, Dawn	Laguetta, Soizik	Rundquist, Brad
Dorafshan, Sattar	Legerski, Liz	Schlenker, Jared
Doze, Van	Liang, Lewis	Shivers, Jed
Dutchak, Dawson	Light, Steve	VanLooy, Jeffrey
Gjellstad, Melissa	Lim, Howe	Wahl, Faith
Halcrow, Steven	Liu, Jun	Walker, Stephanie
Hammond, Sean	Mamaghani, Iraj	Weber, Bret
Helleloid, Duane	Matz, Adam	Wilson, Nick
Hellwig, Beth	McGinniss, Mike	Wise, Richard
Henley, Amy	Mihelich, John	Worley, Deborah
Henneman, Emily	Milavetz, Barry	Xiao, Feng
Hume, Wendelin	Munski, Douglas	Zerr, Ryan
Iseminger, Colt	Myers, Brad	
Jedlicka, Janet	Newman, Robert	
Jendrysik, Mark	Oancea, Cristina	

3.

The following members of the Senate were absent:

Armacost, Andy	Homstad, Stephanie	Petritsch, Timothy
Blace, Sadie	Jordan, Rachel	Reissig, Brad
Carter, Payton	Kitzes, Adam	Schill, Brian
Cherry Oliver, Emily	Kraus, Robert	Shogren, Maridee
Clark, Travis	Linder, Meloney	Spaeth, Andria
Correll, Scott	Link, Eric	Strand, Skyler
Crotty, Tyanne	Nonte, Stephen	Stroup, Kale
Dauphinais, Kirsten	Perkins, Dexter	Tande, Brian
Feehery, DJ	Peterson, Karen	Wynne, Joshua

4.

Ms. Oancea called attention to the upcoming University Council meeting on May 3, 2022, from 3:00 p.m. - 4:30 p.m.

5.

Ms. Oancea congratulated to those elected to Senate Committees: there are 3 ties:

Curriculum Committee, College of Nursing and Professional Disciplines (CNPD) Rep, tie between Jennifer Schlinger and Danielle Vilano

Intercollegiate Athletics, 2nd place tie, Sandra Moritz and Michelle Novak

Library Committee, CNPD Rep, tie between Wanda Lauer and Tracy Leedahl

Also, Elections for University Senate At-Large members and College/School representatives will happen in early April - please keep an eye out for nomination and election ballots.

6.

Reminder regarding committee annual report deadlines:

1. Due Sept. 23, 2021 (overdue): Compensation
2. Due Oct. 21, 2021 (overdue): Standing Committee on Faculty Rights
3. Due Nov. 18, 2021 (overdue): Legislative Affairs
4. Due Feb. 17, 2022 (overdue): Intellectual Property
5. Due Mar. 24, 2022: Committee on Committees, Conflict of Interest/Scientific Misconduct, Curriculum, Intercollegiate Athletics
6. Due Apr. 21, 2022: Budget, Scholarly Activities

7.

The Higher Learning Commission (HLC) re-accreditation executive team update:

Ashley Evenson Bayne and Sharon Loiland gave an update on the HLC Criterion 5. There are 3 components for this committee: Institution effectiveness, Resources and Planning. These three components have been divided amongst the committee members and being work on. They are planning on have a final draft submitted to the President in March of 2023.

Casey Hoffman and Beth Valentine gave an update on HLC Federal Compliance: This committee is working on making sure tha tUND complies with the Federal regulations. They have also divided their criteria among the group members to work on. They expect two additional question to be added to the criterion from the HLC.

8.

Ms. Krenelka and Mr. Mochoruk provided an update on the UND Strategic Planning progress report. The personal for the committee has been selected, there are 16 members on the committee and the committee is meeting weekly. Used the open forum that was held to gather questions that were used to draft a qualtrix survey. The questions also include comments from Informed by One UND, taskforces and also feedback from the UND community. A retreat was during spring break for our workgroups and they are now seeking campus wide involvement. 7 workgroups were formed for the process. 1 -Creativity, discovery, innovation, 2 - collaboration and engagement, 3 - valuing employees, 4 - climate and culture, 5 - equity and inclusive excellent, - 6

student success through academic excellent and 7 student success beyond the classroom. Received feedback from executive council and added the feedback to the workgroup areas. Members were chosen for each workgroups.

Next steps: Collaboration and work between the groups is happening and will be encouraged. The group will be having a retreat by the end of August. In September they will have a draft of the strategic plan. They will then present the complete draft at UND town hall around mid-October and get public comments. Then they will spend November and December producing final draft, then it goes to President Armacost for his recommendations.

For more information, please visits the website for the UND strategic plan.

9.

Mr. Richard Millspaugh gave an update on the Council of College Faculties. They had their meeting and they elected officers for next year. They discussed the transfer agreement between two year institutions and Western Governors and they feel this will be an interesting topic of discussions.

10.

Mr. Schill is out of town and Paula Cox will provide a Staff Senate update. On April 13, elections were held to fill the openings. Today was spring fling and they served over 250 staff members. Looking for staff to fill positions at their meeting tomorrow.

11.

Mr. Reedy provided a Student Government update. Student Government is working with the University counseling Center on the Green Bandana project. Those with the Green Bandana will signify as a resource for students in need. Hopefully it will help to improve mental health on campus. The John House fund is helping to pay for the materials. Student fees have funded two new menstrual product dispensers and they have also put money into the eSports center. Elections will be held on April 13.

12.

Mr. Link is gone and there are no updates.

13.

Quorum was established.

14.

Without objection, the minutes from the March 3, 2022, University Senate meeting were filed.

15.

Ms. Oancea reported from the Senate Executive Committee.

The committee met in March and discussed issues by faculty and student's regarding Psychological advice/ counseling for outside ND/long distance faculty, staff and students as well as international students.

They also passed UND's Resolution on Defending Academic Freedom (See attached, including the CCF Resolution on Defending Academic Freedom. Senate Executive passed the resolution in March for defending Academic Freedom. See attached document to minutes for both UND and the NDUS System.)

16.

The 20 minute question and answer period began at 4:11pm.

Tom Petros asked the intention of these resolutions. We are not going to demand but ask for the resolution to be considered. We may send to the Chancellor, if need be. Lewis Liang asked what is the Green Bandana program and who is it for, students only, but can faculty and or staff members participate. Kaelan Reedy will make sure that faculty and staff can participate in the program. Melissa Gjellstad - for Ms. Krenelka and Mr. Mochoruk - if you are working through the summer months, how are faculty going to work on the project if they are not on contract during the summer months. Mr. Mochoruk stated we are trying to get most of the work done during the academic year, not summer. They will be using nontraditional meetings, etc., for the plan. Ms. Gjellstad are you paying the faculty, etc. to work during the months when they are not on contract. Mr. Mochoruk, we are working on getting a stipend to help with the members that are only on a 9 month contract. They have gotten positive feedback but have nothing confirmed. Elizabeth Legerski - President Armacost question - I heard about a study of pay and salary for faculty and staff across campus? More details would be great. Jed Shivers stated that the initial compensation relates to faculty and will be working with the provost office and HR to work on this project. He cannot comments on any specific details as it is being driven by the Provost. Andre Kehn announcement holding a budget presentation and how it interacts with grants and contracts on April 20, 2022 from 1-2 PM.

The question and answer period ended at 4:20pm.

17.

Without objection, the University Senate Curriculum Report for April 2022 was filed.

18.

Without objection, the Conflict of Interest/Scientific Misconduct Committee Report 2022 was filed.

19.

Without objection, the Senate Online and Distance Education Committee Annual Report for 2021-2022 was filed.

20.

Ms. Oancea called attention to the UND's resolution on defending academic freedom to teach about race and gender justice, and critical race theory (see attached). Faith Wahl had an update from the student perspective from ND Student Association. Wants to thank everyone for working on this resolution. Faith Wahl made a motion to support UND Resolution on Defending Academic Freedom. Bret Weber seconded the motion with the friendly amendment. The motion carries 90% yes, 8% no 2% abstain. Tom Petros reiterated that we bring this to the Chancellor and that he is willing to assist with this. Bob Newman also reiterated what Tom Petros said.

21.

Ms. Oancea called attention to runoff vote for tie for one member of the College of Nursing and Professional Disciplines to serve on the Curriculum Committee. Barry Milavetz made a motion the voting. Lewis Liang seconded the item on the agenda. Jennifer Schlinger 61% - Danielle Vilano - 39%. Jennifer Schlinger is the new member on the committee.

22.

Runoff vote for tie for one person to fill a second seat on the Intercollegiate Athletics Committee. Melissa Gjellstad made a motion to accept the motion. Barry Milavetz seconded the motion. Sandra Moritz - 38% and Michelle Novak - 63%. Michelle Novak is the new member on the committee.

23.

Runoff vote for tie for one person from the College of Nursing and Professional Disciplines to serve on the Library Committee. Mark Jendrysik made a motion to accept the vote. Janet Jedlica seconded the motion. Wanda Lauer and Tracy Ledall. Tracy Ledall is the new member on the committee.

24.

INFORMAL pool on continuing USenate meetings via Zoom during the 2022- 2023 academic year. Barry Milavetz made a motion to approve the vote. Colt Iseminger seconded the motion. Lewis wanted to know if we could do both online and in person and would make a friendly motion to the vote. Technically it is possible to do both in person and remote voting for the Senate meetings. Ms. Marasinghe will look into these options. Also what about participation, the zoom participation is much higher than in person participation. There were comments in favor of both ways of participation.

The poll has been updated:

Online only - Zoom - 18
In Person Only - 8
Hybrid - 78
Abstain - 0

Thank you very much for your input on this subject.

The meeting adjourned at 4:48pm.

Marci Mack for Scott Correll, Secretary
University Senate

Standard Class Start Times (DRAFT)

Monday-Wednesday-Friday Classes

- Daytime classes start times are as follows:
 - 8:00 a.m.
 - 9:05 a.m.
 - 10:10 a.m.
 - 11:15 a.m.
 - 12:20 p.m.
 - 1:25 p.m.
 - 2:30 p.m.
 - 3:35 p.m.
 - 4:40 p.m.
- Class length: 50 minutes
- Passing time between classes : 15 minutes
- One hour classes are scheduled with one :50 minute period per week
- Two hour classes are similarly scheduled but only in two of the three days
- Three hour classes are scheduled on M-W-F in three 50 minute blocks
- Four hour classes are similarly scheduled four days per week, or can meet 100 minutes twice per week starting on standard start times

Normally three credit hour classes that are scheduled in a block of time occur after 4:00 and have 150 contact minutes per week.

Variations from Standard Start Times:

1. Are typically not allowed.
2. Due to the nature of JD and MD programs, these programs should have their own standard schedule.
3. Graduate level courses must be considerate of students participating in Combine and Accelerated Bachelor to Master programs.

Current Policy:

SBHE 605.1 Academic Freedom and Tenure; Academic Appointments

Section 5(c) states, in part, “Eligibility for tenure requires a probationary period of six years of continuous academic service to the institution, during which the faculty member is evaluated at least annually according to an evaluation process designed to foster continuous improvement.”

Section 6(b)(ii) states: “The Board may, following review and recommendation *made pursuant to the procedures established at an institution* award tenure in exceptional circumstances, defined by the institution’s procedures, to an institution’s chief academic officer or to any other person appointed to the faculty who has not met the eligibility requirement of subdivision 5(c) of this policy, provided that person, at the time tenure is granted, has: (1) held a tenured appointment at another institution, or (2) been a faculty member at the institution for at least one prior academic year.

Section 6(b)(iv) states “The SBHE may award tenure to any individual appointed to the faculty who has not met the eligibility requirements of subdivisions 5(b) and 5(c) of this policy in exceptional circumstances, defined by the institution’s procedures, following review and recommendation made pursuant to the procedures established at an institution. The individual shall possess a documented record of outstanding achievement and consistent excellence in a discipline or professional gained through research, scholarly or professional activities or service.”

NDUS Procedure 601.1 Tenure Recommendation Format

References Policy 605.1 – Provide substantiation for the tenure recommendation and indicate the paragraph being referenced. Two options:

3. “The criteria for tenure evaluation shall include teaching, contribution to a discipline or profession through scholarships, research or professional activities, and service to the institution and society. . . Eligibility for tenure requires a probationary period of six years of continuous academic service to the institution.” Use of paragraph 3 requires only a brief substantiation.

4. “The Board may, following review and recommendations *made pursuant to the procedures established at an institution award tenure in exceptional* circumstances, defined by the institution’s procedures, to any person appointed to the faculty who has not met the eligibility requirements of subdivisions 3(b) and 3(c) of this policy, provided that the person has a documented record of outstanding achievement and consistent excellence in a discipline or professional gained through research, scholarly or professional activities, or service.” Use of paragraph 4 requires a reference to specific institutional policy requirements and a description as to how the candidate satisfies the institution criteria.

Procedure Proposal (to be added to Faculty Handbook or PolicyStat separately):

Under exceptional circumstances, an offer for tenure may be made to a person appointed to the UND faculty even if they have not satisfied the requirement of a probationary period of six years of continuous academic service to the institution. An exceptional circumstance includes, in part, a circumstance in which a department or academic unit is seeking to recruit for a position that requires a documented record of outstanding achievement and consistent excellence in a discipline or profession gained through research, scholarly or professional activities and service. Materials in support of a candidate for tenure under this section shall be submitted to the department or academic unit in which tenure is sought. The materials shall be reviewed at the department or unit level and the chair or head of the unit shall forward the unit's recommendation to the Dean, who will review the materials and unit recommendation and approve a decision to make an offer for tenure, subject to approval from the Provost, President and State Board of Higher Education. If the candidate accepts the offer, the Dean will make a recommendation for tenure to the Provost. The Provost will review the materials and recommendations and provide a recommendation to the President who will make a final recommendation to the State Board of Higher Education.

University Senate Executive Curriculum Committee Report April 2022

I Program Termination

- Geog-MA :MA in Geography

II Program Inactivation

- BAdmin-Minor-CS :Minor in Chinese Studies: Culture & Business
- UND-PSYC :Undergraduate Certificate in Cyberpsychology

III Program Change

- CIVE-Mengr :Master of Engineering in Civil Engineering
- EDUC-EE-MEd :Master of Education in Elementary Education
- EDUC-RE-MS :MS in Reading Education
- Mgmt-BBA-HRM :BBA with Major in Human Resource Management
- Mgmt-BBA-OSCM : BBA with Major in Operations & Supply Chain Management
- NLP-Cert : Certificate in Nonprofit Administration
- NLP-Minor : Minor in Nonprofit Administration
- UND-CE :Ph.D. in Civil Engineering

IV New Course

- COUN 576 :Psychopharmacology for Counseling and Addictions Studies
- ESPT 299 : Special Topics in Esports
- ESPT 494 : Directed Studies/Research in Esports
- ESPT 495 : Service Learning in Esports
- ESPT 496 : Field Study in Esports
- ESPT 497 : Internship in Esports
- ESPT 498 : Practicum
- ESPT 499 : Special Topics in Esports
- SPED 425 : Legal/Ethical Aspects in Special Education

V Course Changes

- AVIT 260 :Control Tower Operations I
- AVIT 261 :RADAR Operations I
- CHEM 333L :Analytical Chemistry Laboratory
- CHEM 342 :Organic Chemistry II
- CHEM 342L :Organic Chemistry II Laboratory
- CHEM 397 :Cooperative Education
- FIN 350 : Financial Statement Analysis
- FIN 492 :Readings and Research in Finance
- PSYC 241 :Introduction to Statistics

**University Senate Curriculum Committee Report
May 2022**

Senate Approval is not required for the following report items

I Program Changes

- A&S-BGS :BGS with Major in General Studies

II Course Changes: Undergraduate

- CHEM 470 :Thermodynamics & Kinetics
- CHEM 475 :Materials Chemistry

University Curriculum Committee Annual Report 2020-2021

Eric Ross - Chair

TO: University Senate Chair
FROM: University Curriculum Committee
DATE: April 18, 2022

A. Membership of the University Curriculum Committee

Members	Role	Affiliation	Voting Status	Term Ends
Bruce Reeves	Faculty	NUR	Voting	2022
Janna Schill	Faculty	MED	Voting	2022
Jun Liu	Faculty	CEM	Voting	2023
Steve Light	Faculty	BPA	Voting	2023
Jessica Foley	Faculty	A&S-Science	Voting	2023
Daniel Adjekum	Faculty	JDO	Voting	2021
Eric Ross	Faculty – UCC Chair	A&S-Humanities	Voting	2021
Kathy Smart	Faculty	EHD	Voting	2022
Sheridan Allen-Opp	Student	Student	Voting	2021
Dominique Menard	Student	Student	Voting	2021
Jack Erdahl	Student	Student	Voting	2021
Karyn Plumm	VPAA/designee	VPAA	Voting	concurrent
Taylor Hanson	VPAA/designee	VPAA	Non-voting	concurrent
Scott Correll	Registrar/designee	Registrar	Non-voting	concurrent
Christina Fargo	Registrar/designee	Registrar	Non-voting	concurrent
Randy Pederson	Dean of Libraries/designee	Libraries	Non-voting	concurrent
Timothy Burrows	Dir U Assessment / Accreditation	VPAA	Non-voting	concurrent

B. UCC Committee Meetings

Fall 2020	Spring 2021
09/10/2020	01/14/2021
10/8/2020	01/28/2021
10/22/2020	2/11/2021
11/12/2020	2/25/2021
12/10/2020	3/11/2021
	3/25/2021

	4/8/2021
	4/22/2021
	5/13/2021

C. Summary of Activities of the Committee

Regular activities

Course and program changes or proposals for new courses and programs requests were discussed and voted on. The committee recommendations were forwarded to the Senate. UCC reviewed and acted upon the following undergraduate, graduate, and program proposals.

Department, Program, & Courses	Quantities
Program terminations	6
Program inactivation	7
Program reactivation	0
Program changes	141
New academic programs	13
Title changes (Department, Degrees, Major, Minor)	6
Course deletion	46
Courses changes	247
New courses	82
Total	548

D. Elected Chair

Kathy Smart (2021-2022)
 Associate Professor
 Teaching & Leadership
 kathy.smart@und.edu
 701.777.2120

To: Cristina Oancea, Chair of the Senate 2021-2022
From: Andre Kehn, Chair, Senate Scholarly Activities Committee (SSAC), 2019-2022
Re: SSAC Annual Report, 2021-2022
Date: April 13, 2021

During the 2021-2022 academic year, the committee met 3 times. It consisted of:

Andre Kehn, Chair (A&S),
Patrick Luber (A&S),
David Hollingworth (BPA),
Xuesong Chen (SMHS),
Melanie Nadeau (SMHS),
Zachary Waller (AVI),
Seong-Hyun Nam (BPA),
Vasyl Tkach (A&S),
Zeineb Yousif (LIB),
Justin Berg (VPRED),
Karyn Plumm (VPAA)

The committee had several discussions concerning the implementation of the modified charge of the SSAC that was passed by the committee during the 2020-2021 AY. The discussions centered around how the SSAC could support faculty research and development without engaging in redundant activities of other units on campus (e.g., VPR, ATC). The committee chair, Andre Kehn, met with Anne Kelsch during the fall semester to discuss ways in which the committee could assist new faculty (such as those attending the Alice T. Clark Program) in their research and scholarly activities.

The committee agreed that presentations and workshops centered around grant funding (broadly defined) would be a fruitful initial first step in how the SSAC could impact the research and scholarly activities of the campus community. As such, the SSAC was able to organize (in collaborative work with Justin Berg from the VPR office) a grant budget presentation by Karen Katrinak on April 20th, 2022. The event is planned in a hybrid format (in person and via zoom) and will focus on common issues and questions concerning budgets, such as direct and indirect cost, how to account for graduate research assistants, Novelution, and grants.gov. The committee hopes this will ignite future presentations and possible workshops given by individuals from within and outside of UND to provide UND faculty with relevant information concerning their research and scholarly endeavors.

As this is my last year on the SSAC, Zachary Waller has agreed to be initial contact for the Senate and call the first meeting in the Fall of 2022. However, this does not commit Zachary to act as the chair of the SSAC. The chair of the committee will be determined during the first meeting of the new semester.

Respectfully submitted,

Andre Kehn

2021-22 Senate Budget Committee

Annual Report

Members	Fall	Role	Affil.	Status	Selection
Alena Kubatova	2022	Faculty	A&S	Voting	Univ. Senate election (April)
Tom Petros	2022	Faculty	A&S	Voting	Univ. Senate election (April)
John Shabb - Chair	2022	Faculty	MED	Voting	Univ. Senate election (April)
Clement Tang	2023	Faculty	CEM	Voting	Univ. Senate election (April)
Radomir Mitic	2023	Faculty	EHD	Voting	Univ. Senate election (April)
Gary Ullrich	2023	Faculty	JDO	Voting	Univ. Senate election (April)
Dawn Denny	2024	Faculty	NUR	Voting	Univ. Senate election (April)
Laura Hand	2024	Faculty	BPA	Voting	Univ. Senate election (April)
Kathryn Rand	2024	Faculty	LAW	Voting	Univ. Senate election (April)
Simona Barbu	concurrent	Faculty	Graduate	Voting	Selected by Graduate Committee
Jeff Holm	concurrent	Faculty	Distance	Voting	Selected by Online & Dist. Ed. Comm.
Stevn Light	concurrent	Faculty	Curriculum	Voting	Selected by Curriculum Committee
Lori Robison	concurrent	Faculty	Essential	Voting	Selected by Essential Studies Comm.
Sarah Abentroth	concurrent	Resource Plan	VPFO	Non-voting	ex-officio
Cindy Fetsch	concurrent	Resource Plan	VPFO	Non-voting	ex-officio
Odella Fuqua	concurrent	Resource Plan	VPFO	Non-voting	ex-officio
Dawn Seaver	2022	Staff		Voting	Staff Senate Selection (3 yr term)
Laura Vatsndal	2024	Staff		Voting	Staff Senate Selection (3 yr term)
Skyler Strand	2022	Student		Voting	Appointed by Stud. Body Pres. (May)
Benjamin Striebel	2022	Student		Voting	Appointed by Stud. Body Pres. (May)
Robert Newman	concurrent	Univ. Senate V	A&S	Voting	Univ. Senate election (April)
Eric Link	concurrent	VPAA		Non-voting	ex-officio

Committee activities

The Senate Budget Committee (SBC) met 13 times during Academic Year 2020-2021. Meetings were held Tuesdays, 4:30-6:00 pm by Zoom meeting.

Standing items:

- Provost updates: The Provost provided regular budget-related updates to the SBC.
- Budget model updates: Representatives from Resource Planning and Allocation provided regular updates on incentive-based budget activities including review of quarterly variance reports and budget-related Power-BI dashboards.

Other business:

- Revision of Committee charge: Reviewed and revised its committee charge, responsibilities and membership. The revised charge was approved by the University Senate at its March 3rd meeting. Main changes included:
 - Replace the ex officio membership of the University Budget Manager with that of a Resource Planning and Allocation Representative.
 - Update and more accurately define to whom and how the Committee provides advice and from whom and how the Committee may solicit information.
 - Specify a role for the Committee to review and provide advice on strategic investment initiatives and primary unit budget variances.

- Specify a role for the Committee to review and provide advice on primary unit subventions.
- Review of Strategic Investment Pool requests: The Committee implemented its first review of Strategic Investment Pool requests and submitted its findings to the President, Provost and VPFO on April 6. For this cycle, five primary units requested \$6,249,904 in new funds distributed across the multiple years. This is in comparison to \$12,209,679 in committed strategic investment dollars for the same period. The total amount of Strategic Investment Pool dollars available in FY23 for continuing and new projects is \$6,170,569.
- Campus master plan: The Associate Vice President for Facilities summarized the current state of UND's campus master plan and next steps.