



University Senate Agenda

March 2022 Meeting

TO: Members of the University Senate

FROM: Cristina Oancea, University Senate Chair, 2021-2022

SUBJECT: March 3rd, 2022 University Senate Meeting

DATE: February 28th, 2022

The March meeting of the University Senate will be held on **Thursday, March 3rd, 2022, from 3:30 pm – 5:00 pm via Zoom**. Voting members should use the link they will be sent one day prior to the meeting to join the webinar as a panelist. A new account for the University Senate meetings has been created for the Spring semester, so please use the new link you have been sent. This email will come from either Dan Boese (dan.boese@und.edu) or und.webinar. Please check your clutter folder if you do not see the invitation in your inbox. A public link for visitors is available on the Senate website and in the University Letter.

I. Call to Order (Chair Cristina Oancea)

II. **Senate Calendar:**


a. Announcements/Chair opening remarks

i. Upcoming events to note

1. The Spring 2022 University Council meeting will be held on Tuesday, May 3rd, from 3:00 pm - 4:30 pm
2. Elections to fill open seats on Senate committees for next fall will be conducted starting Thursday, March 3rd, 2022. Voting members of the Senate will be sent a ballot (Qualtrics survey link). Survey links are unique to each member of the Senate, so do not share the link. The ballot form will close at the end of the day on Wednesday, March 9th, 2022.


ii. Reminder regarding committee annual report deadlines:

1. Due Sept. 23, 2021 (overdue): Compensation
2. Due Oct. 21, 2021 (overdue): Standing Committee on Faculty Rights
3. Due Nov. 18, 2021 (overdue): Legislative Affairs
4. Due Feb. 17, 2022 (overdue): Intellectual Property
5. Due Mar. 24, 2022: Committee on Committees, Conflict of Interest / Scientific Misconduct, Curriculum, Intercollegiate Athletics
6. Due Apr. 21, 2022: Budget, Online & Distance Education, Scholarly Activities

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- iii. University of North Dakota (UND)'s President Andrew Armacost launched on February 17th, 2022 UND's Strategic Planning. Co-chairs of the Strategic Planning Committee, *Lynette Krenelka*, Executive Director TTaDA / Director of the Office of Extended Learning (OEL) and *James Mochoruk*, Professor in the Department of History and American Indian Studies, will give an update regarding the Strategic Plan.
 - iv. University Standard Class Time Start updates (Scott Correll)
 - v. The Higher Learning Commission (HLC) re-accreditation executive team update:
 - 1. HLC Criterion 3: Bailey Bubach and Brooke Solberg
 - 2. HLC Criterion 4: Amber Johnson and Jeff Carmichael
 - vi. Council of College Faculties update (Richard Millspaugh)
 - vii. Staff Senate update (Brian Schill)
 - viii. Student Government update (Kaelan Reedy)
 - ix. Updates from the Provost (Eric Link)
- b. Establish Quorum (Secretary Scott Correll)
 - c. Review and approval of Feb. 3rd, 2022 Senate meeting minutes (see attached)
 - d. Senate Executive Committee report (Chair Cristina Oancea)
 - i. UND's resolution on defending academic freedom to teach about race and gender justice, and critical race theory (see attached HB 1508 regarding CRT)
 - ii. Senate budget committee charge revision (see attached 2 documents; John Shabb)
 - iii. Essential Studies Committee Annual Report deadline change (see attached)
 - iv. Essential Studies 2021-2022 Revalidations and Validations (see attached)
 - e. Question period (20 minutes)

III. Consent Calendar:

- a. University Senate Curriculum Committee Report March 2022 (see attached)
- b. Essential Studies Committee Annual Report deadline change (see attached)
- c. Essential Studies Annual Report 2021 (see attached)
- d. Administrative Procedures Annual Report 2021 (see attached)
- e. Student Academic Standards Annual Report 2021 (see attached)



f. Honorary Degree Annual Report 2021 (see attached)

IV. Business Calendar:

- a. Senate budget committee charge revision (see attached)
- b. Essential Studies 2021-2022 Revalidations and Validations (see attached)

V. Matters arising

VI. Adjourn

Minutes of the University Senate Meeting
February 3, 2022

1.

The February meeting of the University Senate was held at 3:30 p.m. on Thursday, February 3, 2022, via Zoom Conference. Chair Cristina Oancea presided.

2.

The following members of the Senate were present:

Adjekum, Daniel	Jedlicka, Janet	Nonte, Stephen
Armacost, Andy	Jendrysik, Mark	Oancea, Cristina
Bartz, Jeremiah	Jordan, Rachel	Pedersen, Daphne
Brandt, Sonja	Juntunen, Cindy	Peterson, Karen
Cherry Oliver, Emily	Kalbfleisch, Pamela	Petros, Tom
Chu, Qianli	Karikari, Isaac	Redvers, Nicole
Clark, Travis	Kehn, Andre	Reedy, Kaelan
Correll, Scott	Kitzes, Adam	Reissig, Brad
Cox, Paula	Kraus, Robert	Rozelle-Stone, Rebecca
Dauphinais, Kirsten	Laguetta, Soizik	Rundquist, Brad
Denny, Dawn	Liang, Lewis	Schill, Brian
Dorafshan, Sattar	Lim, Howe	Schlenker, Jared
Doze, Van	Linder, Meloney	Shivers, Jed
Dutchak, Dawson	Link, Eric	VanLooy, Jeffrey
Gjellstad, Melissa	Liu, Jun	Wahl, Faith
Halcrow, Steven	Mamaghani, Iraj	Walker, Stephanie
Hammond, Sean	Matz, Adam	Weber, Bret
Helleloid, Duane	Mihelich, John	Wilson, Nick
Hellwig, Beth	Milavetz, Barry	Wise, Richard
Homstad, Stephanie	Munski, Douglas	Worley, Deborah
Hume, Wendelin	Myers, Brad	Xiao, Feng
Iseminger, Colt	Newman, Robert	Zerr, Ryan

3.

The following members of the Senate were absent:

Blace, Sadie	Johnson, Erika	Strand, Skyler
Carter, Payton	Light, Steve	Stroup, Kale
Crotty, Tyanne	McGinniss, Mike	Tande, Brian
Feehery, DJ	Perkins, Dexter	Wynne, Joshua
Henley, Amy	Petritsch, Timothy	
Henneman, Emily	Spaeth, Andria	

4.

Mr. Zencheck, Mr. Shivers, Ms. Mongeon-Stewart, and Mr. Krause discussed the future path of UND recruitment. The goal is to use Jaggaer to the highest level for the benefit of the university community helping all units to secure goods and services in an efficient and effective manner. Most of our purchasing still occurs outside of Jaggaer. There are changes in procurement assignments among the Payment and Procurement Services team. The plan is to hire a new chief procurement officer to replace Jana Thompson. Jaggaer will be rebranded as UND Marketplace with a new look and feel.

5.

Ms. Borboa-Peterson and Ms. Nelson presented on their progress as co-leads for the Higher Learning Commission, Criterion 1. They are meeting bi-weekly and gathering evidence on how the mission of UND is clear and articulated guiding our operations. Writing will begin in late spring.

6.

Mr. Dodge and Ms. Look presented on their progress as co-leads for the Higher Learning Commission, Criterion 2. They are meeting bi-monthly and collecting artifacts in the TEAMS platform.

7.

Ms. Oancea reminded the University Senate of the Senate Committees' annual report deadlines:

1. Due Sept. 23rd, 2021 (overdue): Compensation
2. Due Oct. 21st, 2021 (overdue): Essential Studies, Honorary Degrees, Standing Committee on Faculty Rights
3. Due Nov. 18th, 2021 (overdue): Legislative Affairs
4. Due Feb. 17, 2022: Administrative Procedures, Intellectual Property, Student Academic Standards
5. Due Mar. 24, 2022: Committee on Committees, Conflict of Interest/Scientific Misconduct, Curriculum, Intercollegiate Athletics
6. Due Apr. 21, 2022: Budget, Online & Distance Education, Scholarly Activities

8.

Ms. Oancea called attention to the guidance on Senate Bill 2030. Ms. Legerski and Mr. Millspaugh outlined the opinion and shared that students participation in internships are not affected by this bill.

9.

Mr. Millspaugh provided an update from the Council of College Faculties. The committee on the pursuit of evaluation of administration. There will be some upcoming changes to the bi-laws including retaining the past chair as a consultant to the group for one year.

10.

Mr. Schill provided an update from Staff Senate. The Tubs of Love fundraiser is underway. Elections for next year occur in April.

11.

Mr. Reedy provided a Student Government update. Student Senate is looking at increased transportation option for students as well as the development of a student portal. Please share any student experience ideas with me.

12.

Mr. Link thank those for the HLC reaccreditation work.

This past Tuesday the university was closed to inclement weather. It is a collective decision from many university entities. There is a policy regarding the change of operating status. It is available in PolicyStat.

The news is good on spring 2022 enrollment. Headcount is up, but semester credit hours are down 0.43%.

There are growth in new freshmen, transfer, and graduate application for fall 2022.

An interim dean for nursing and professional disciplines will be appointing soon. There are interviews this week for this appointment. The search for a permanent position is underway and first-round interviews will take place late February.

The school of law dean search is also underway. First-round interviews will take place in early March.

The search for the dean of graduate studies will begin soon. The document was distributed to the University Senate. The kickoff meeting will be held next week.

There will be a search for a vice provost for faculty affairs in the Office of the Provost. The document was also distributed to the University Senate. This position will be dedicated to supporting faculty and faculty development.

The provost has been debriefing on the UND Commencement from December 2022.

The Merrifield-Twamley project is underway. There will be additional feedback opportunities before plans are finalized.

13.

Quorum was established.

14.

Without objection, the minutes from December 2, 2021, University Senate meeting were filed.

15.

Ms. Oancea reported from the Senate Executive Committee in January. The SEC approved the assessment process for Essential Studies, the constitution change for the Council of College Faculties, and changes to the Faculty Handbook all of which appear on the business calendar.

16.

The 20 minute question and answer period began at 4:43pm. Mr. Weber asked about closing Grand Forks Public Schools and UND, would an independent body be advisable. Mr. Link stated there was not currently one, but UND would want to preserve their independence. Mr. Jendrysik asked if we could incentivize faculty to attend graduation. Mr. Link hopes that faculty would want to participate. Mr. Reedy asked when the new senate committees would get started. Ms. Legerski stated we hold elections in the spring. Ms. Cheery Oliver asked about the results of the Task Force on the Future of Higher Education survey. Mr. Link stated that survey data is published on the UND website. Mr. Myers asked if an in-person class could be held online during closures. Mr. Link stated that classes are cancelled. Ms. Gjellstad asked about the graduate dean being internal verses the vice provost of faculty affairs. Mr. Link stated based on feedback there is enough talent on campus for this position. The question period ended at 4:52pm.

17.

Mr. Jendrysik moved to extend the meeting by 10 minutes. Mr. Weber seconded the motion. The motion carried.

18.

Ms. Oancea called attention to the annual report of the Senate Library committee. Without objection, it was filed.

19.

Ms. Oancea called attention to the annual report of the Academic Policies and Admission committee. Without objection, it was filed.

20.

Ms. Oancea called attention to the February 2022 University Senate Curriculum Report. Without objection, it was filed.

21.

Ms. Oancea called attention to the 2022 Honorary Degree Candidates. Mr. Milavetz moved to approve the first candidate. Mr. Weber seconded. The candidate was approved. Ms. Kalb moved to approve the seconded candidate. Mr. Milavetz seconded. The second candidate was approved.

22.

Ms. Oancea called attention to the Council of College Faculties constitution change. Mr. Munski moved to approved. Mr. Milavetz seconded the motion. The motion carried.

23.

Ms. Oancea called attention to the Essential Studies Assessment Process change. Mr. Milavetz moved to approve. Mr. Adjekum seconded. The motion carried.

24.

Ms. Oancea called attention to the Faculty Handbook Committee changes for EEO and Title IX. Mr. Munski moved to approved. Mr. Adjekum seconded. The motion carried.

25.

The meeting adjourned at 5:04pm.

Scott Correll, Secretary
University Senate

**Sixty-seventh Legislative Assembly of North Dakota
In Special Session Commencing Monday, November 8, 2021**

HOUSE BILL NO. 1508
(Representatives Kasper, Becker, B. Koppelman, Meier, Rohr, D. Ruby)
(Senators Myrdal, Wanzek)
(Approved by the Delayed Bills Committee)

AN ACT to create and enact a new section to chapter 15.1-21 of the North Dakota Century Code, relating to prohibiting the teaching of critical race theory in public schools; and to provide an effective date.

BE IT ENACTED BY THE LEGISLATIVE ASSEMBLY OF NORTH DAKOTA:

SECTION 1. A new section to chapter 15.1-21 of the North Dakota Century Code is created and enacted as follows:

Curriculum - Critical race theory - Prohibited.

Each school district and public school shall ensure instruction of its curriculum is factual, objective, and aligned to the kindergarten through grade twelve state content standards. A school district or public school may not include instruction relating to critical race theory in any portion of the district's required curriculum under sections 15.1-21-01 or 15.1-21-02, or any other curriculum offered by the district or school. For purposes of this section, "critical race theory" means the theory that racism is not merely the product of learned individual bias or prejudice, but that racism is systemically embedded in American society and the American legal system to facilitate racial inequality. The superintendent of public instruction may adopt rules to govern this section.

SECTION 2. EFFECTIVE DATE. This Act becomes effective upon its filing with the secretary of state.

Speaker of the House

President of the Senate

Chief Clerk of the House

Secretary of the Senate

This certifies that the within bill originated in the House of Representatives of the Sixty-seventh Legislative Assembly of North Dakota and is known on the records of that body as House Bill No. 1508.

House Vote: Yeas 76 Nays 16 Absent 2

Senate Vote: Yeas 38 Nays 9 Absent 0

Chief Clerk of the House

Received by the Governor at _____ M. on _____, 2021.

Approved at _____ M. on _____, 2021.

Governor

Filed in this office this _____ day of _____, 2021,

at _____ o'clock _____ M.

Secretary of State

SENATE BUDGET COMMITTEE

Purpose: To provide guidance and oversight to the administration in regard to the creation and implementation of [the university](#) budget in furtherance of the University's strategic plan and to act as the mechanism for provision of faculty participation prior to termination of tenured faculty under exigent or other emergency circumstances.

Membership:

- Faculty (thirteen, one from each college with two from the college of Arts & Sciences: one in natural & social sciences and one in fine arts & humanities; one from the University Senate Curriculum Committee; one from the University Senate Online and Distance Education Committee; one from the University Senate Essential Studies Committee; and one from the Graduate Committee)
- Students (two) appointed by the Student Government
- Staff (two) elected by the Staff Senate
- Vice President for Academic Affairs (one, non-voting, advisory)
- Vice Chair of University Senate (one)
- University ~~Budget Manager~~ [Resource Planning & Allocation Representative](#) (one, non-voting, advisory)

Terms:

- Faculty (nine, elected by University Senate) – four years, staggered terms
- Faculty (one from University Senate Curriculum Committee)
- Faculty (one from University Senate Online and Distance Education Committee)
- Faculty (one from University Senate Essential Studies Committee)
- Faculty (one from the Graduate Committee)
- Staff (two elected by the Staff Senate) – three years, staggered terms
- Students – two years, staggered terms
- Vice President for Academic Affairs – concurrent with office
- Vice Chair of University Senate – concurrent with office
- University [Resource Planning & Allocation Representative](#) ~~Budget Manager~~ – concurrent with office

Selection:

- Faculty – elected by the University Senate in April and assuming responsibilities in the fall, with three elected each year
- Faculty – one from University Senate Curriculum Committee as appointed by that Committee
- Faculty - one from University Senate Online and Distance Education Committee as appointed by that Committee
- Faculty – one from University Senate Essential Studies Committee as appointed by that Committee
- Faculty – one from School of Graduate Studies appointed by Graduate Committee in consultation with the Dean of the School of Graduate Studies

- Students – appointed by the Student Government in the first meeting in the fall, spring, with one to be selected each year
- Staff – elected by the Staff Senate in the first meeting in the fall, with one to be elected every two years
- Vice President for Academic Affairs – ex-officio
- Vice Chair of University Senate – ex-officio
- University Resource Planning & Allocation Representative Budget Manager – ex-officio

Functions and Responsibilities:

Acting of its own volition, upon the request of the Senate and/or others, the Committee shall assume the following responsibilities:

1. Provide advice related to institutional budgetary matters to the President, the Provost, the VPFO, the VP for Health Affairs, the ~~Executive Budget Committee~~ President's Executive Council, ~~the Support Unit Allocation Committee, the Space Management Committee, and~~ the University Senate Curriculum and Essential Studies Committees, and such other executive leadership or governance committees as may require such advice—regarding planning and budget. In furtherance of this objective and the objectives delineated below, on an annual basis and/or as needed the committee may request either oral or written reports from the Provost, the VPFOAF, the Deans, or other senior leadership related to the primary unit budget variantsces, deployment of strategic investment allocations, and proposed strategic directions of a given unit insofar as they relate to budgetary allocations.
2. On an annual basis, review proposed strategic investment initiatives and provide advice—in the form of a written report, generally—to the President, Provost, and VPFOAF, related to such requests. Proposals should be evaluated in terms of their potential to advance the mission of the university in alignment with the university strategic plan and other strategic directions established by the President, the Provost, and the President's Executive Council.
3. Provide advice—in the form of a written report, generally—to the President, the Provost, and the VPFOAFA on an annual basis related to unit subventions, with recommendations, if needed, for the modification of such subventions, paying particular attention to the necessary connections between such subventions and the strategic goals and mission of the university.
42. Working in consultation with the President, Provost and VPFO~~Executive Budget Committee~~, monitor the governance process of the budget model on an annual basis. This includes performing a review of the budgeting process every five years.
35. Serve as the pool of faculty representatives to committees appointed by the President, Provost, or VP for Health Affairs regarding planning and budgeting.
46. Perform the pre-termination faculty participation role in financial exigency circumstances and in other instances required by the Board of Higher Education Policy Manual or requested by the President, the Provost, VPFO or the VP for Health Affairs.
57. Participate in deliberations about the determination by the institution that tenured appointments might need to be terminated due to financial exigency, loss of legislative appropriations, loss of

institution or program enrollments, consolidation of academic units or program areas, or elimination of courses.

~~86. Review and provide recommendations to the Provost and Vice President for Academic Affairs, the VP for Health Affairs, and the Executive Budget Committee on proposals for the use of subvention funding, paying particular attention to whether proposals conform to UND's strategic plan.~~

~~7. Help set agendas for the Support Unit and Space Management Committees within the budget model governance structure.~~

Report to Senate:

Prepare an annual report which addresses each function and responsibility and submit it to the Senate secretary two weeks before the May Senate meeting.

Source of Information:

- University Senate Minutes - March 7, 1996
- University Senate Minutes - May 6, 1999
- University Senate Minutes - March 6, 2003
- University Senate Minutes – November 7, 2013
- University Senate Minutes – March 5, 2015
- Senate Executive Committee Minutes – June 6, 2017

SENATE BUDGET COMMITTEE

Purpose: To provide guidance and oversight to the administration in regard to the creation and implementation of the university budget in furtherance of the University's strategic plan and to act as the mechanism for provision of faculty participation prior to termination of tenured faculty under exigent or other emergency circumstances.

Membership:

- Faculty (thirteen, one from each college with two from the college of Arts & Sciences: one in natural & social sciences and one in fine arts & humanities; one from the University Senate Curriculum Committee; one from the University Senate Online and Distance Education Committee; one from the University Senate Essential Studies Committee; and one from the Graduate Committee)
- Students (two) appointed by the Student Government
- Staff (two) elected by the Staff Senate
- Vice President for Academic Affairs (one, non-voting, advisory)
- Vice Chair of University Senate (one)
- University Resource Planning & Allocation Representative (one, non-voting, advisory)

Terms:

- Faculty (nine, elected by University Senate) – four years, staggered terms
- Faculty (one from University Senate Curriculum Committee)
- Faculty (one from University Senate Online and Distance Education Committee)
- Faculty (one from University Senate Essential Studies Committee)
- Faculty (one from the Graduate Committee)
- Staff (two elected by the Staff Senate) – three years, staggered terms
- Students – two years, staggered terms
- Vice President for Academic Affairs – concurrent with office
- Vice Chair of University Senate – concurrent with office
- University Resource Planning & Allocation Representative – concurrent with office

Selection:

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- Faculty – one from University Senate Essential Studies Committee as appointed by that Committee
- Faculty – one from School of Graduate Studies appointed by Graduate Committee in consultation with the Dean of the School of Graduate Studies
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Functions and Responsibilities:

Acting of its own volition, upon the request of the Senate and/or others, the Committee shall assume the following responsibilities:

1. Provide advice related to institutional budgetary matters to the President, the Provost, the VPFO, the VP for Health Affairs, the President’s Executive Council, the University Senate Curriculum and Essential Studies Committees, and such other executive leadership or governance committees as may require such advice. In furtherance of this objective and the objectives delineated below, on an annual basis and/or as needed the committee may request either oral or written reports from the Provost, the VPFO, the Deans, or other senior leadership related to primary unit budget variances, deployment of strategic investment allocations, and proposed strategic directions of a given unit insofar as they relate to budgetary allocations.
2. On an annual basis, review proposed strategic investment initiatives and provide advice—in the form of a written report, generally—to the President, Provost, and VPFO, related to such requests. Proposals should be evaluated in terms of their potential to advance the mission of the university in alignment with the university strategic plan and other strategic directions established by the President, the Provost, and the President’s Executive Council.
3. Provide advice—in the form of a written report, generally—to the President, the Provost, and the VPFO on an annual basis related to unit subventions, with recommendations, if needed, for the modification of such subventions, paying particular attention to the necessary connections between such subventions and the strategic goals and mission of the university.
4. Working in consultation with the President, Provost and VPFO, monitor the governance process of the budget model on an annual basis. This includes performing a review of the budgeting process every five years.
5. Serve as the pool of faculty representatives to committees appointed by the President, Provost, or VP for Health Affairs regarding planning and budgeting.
6. Perform the pre-termination faculty participation role in financial exigency circumstances and in other instances required by the Board of Higher Education Policy Manual or requested by the President, the Provost, VPFO or the VP for Health Affairs.
7. Participate in deliberations about the determination by the institution that tenured appointments might need to be terminated due to financial exigency, loss of legislative appropriations, loss of institution or program enrollments, consolidation of academic units or program areas, or elimination of courses.

Report to Senate:

Prepare an annual report which addresses each function and responsibility and submit it to the Senate secretary two weeks before the May Senate meeting.

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- University Senate Minutes - May 6, 1999
- University Senate Minutes - March 6, 2003
- University Senate Minutes – November 7, 2013
- University Senate Minutes – March 5, 2015
- Senate Executive Committee Minutes – June 6, 2017

DRAFT

UNIVERSITY OF NORTH DAKOTA

University Senate

Committee Manual

COMMITTEES OF THE UNIVERSITY SENATE

(Membership, Tenure, Selection, Functions and Responsibilities,
Reporting Requirements and Reference of Authority)

October 1984

Revised February 6, 2020

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SENATE ESSENTIAL STUDIES COMMITTEE

- Purpose: To provide faculty guidance and oversight of the University's general education program, "Essential Studies," by defining the principles and goals of the Essential Studies Program, developing and implementing Essential Studies Program policies, reviewing and making recommendations for revising the Essential Studies Program as necessary, and setting standards for courses that carry Essential Studies credit. To offer guidance and advice to the Office of Essential Studies regarding the administration of the Essential Studies program and to the Senate University Assessment Committee regarding the assessment of the Essential Studies program.
- Membership: Academic Dean or designee (one, voting)
Faculty (twelve, including Chair and Chair-Elect)
Past-Chair (one, voting)
Students (three, voting)
Vice-President for Academic Affairs or designee (one, voting)
Registrar or designee (non-voting)
Dean of Libraries or designee (non-voting)
Director of Essential Studies (non-voting)
- Terms: Academic Dean or designees - one year
Faculty - three years
Past Chair - one year
Students - one year
Vice President for Academic Affairs or designee - concurrent with office
Registrar or designee - concurrent with office
Dean of Libraries or designee - concurrent with office
Director of Essential Studies - concurrent with office
- Selection: Academic Dean or designees - elected by Deans' Council and assuming responsibilities August 16.
Faculty - one-third elected each year by the Senate in April and assuming responsibilities August 16. At least one member from each of the colleges with undergraduate programs, and at least four members from the College of Arts and Sciences (one from each of its divisions: Humanities; Fine Arts; Mathematics and Natural Sciences; and Social Sciences). Candidates are selected from colleges in accordance with membership criteria as described above.
Students - three by the Student Senate in April and assuming responsibilities August 16.
Vice-President for Academic Affairs or designee - ex-officio
Registrar or designee - ex-officio
Dean of Libraries or designee - ex-officio
Director of Essential Studies - ex-officio

Functions and responsibilities:

Acting in conjunction with the Office of Essential Studies, upon the request of the Senate and/or others, the Committee shall assume the following responsibilities:

1. Address all issues regarding Essential Studies (ES) requirements, including possible Essential Studies Program revisions. Forward recommendations for ES Program changes to the University Senate for final approval.
2. Heighten University-wide interest in Essential Studies and its role in providing a strong liberal arts foundation for UND undergraduates.
3. Foster interdisciplinary discussion about Essential Studies.
4. Encourage experimental courses including an integrated alternative program in Essential Studies.
5. Define the principles of Essential Studies, set criteria for ES courses, and review courses for inclusion within the ES requirements. Forward recommendations for inclusion of courses in the ES Program to the University Senate for final approval.
6. Through regular reporting via the Director of Essential Studies, maintain an active line of communication with the University Curriculum Committee in order to receive and provide feedback on issues of mutual concern.
7. Establish guidelines for implementation of ES policies.
8. Serve as an appeal board regarding determinations of the applicability of transferred work to meet the ES requirements. In those cases where general education articulation agreements are recommended by the Committee, forward those recommendations to the University Senate for final approval.
9. Act on student petitions for exceptions to ES requirements.
10. In conjunction with the ES Office, keep current the content of the committee website.

Report to Senate: Prepare an annual report which addresses each function and responsibility and submit it to the Senate secretary two weeks before the **March** Senate meeting.

Source of

Information:

University Senate Minutes - February 7, 1980
University Senate Minutes - January 20, 1983
University Senate Minutes - March 4, 1999
University Senate Minutes - May 4, 2006
University Senate Minutes - April 3, 2008
University Senate Minutes - February 4, 2010
University Senate Minutes - November 7, 2013
University Senate Minutes - September 4, 2014
University Senate Minutes - April 5, 2018

Essential Studies Committee - Revalidations 2021-2022

Course	BOK	SPECEM	LGs
ATSC 110/110L	MST-L	Q	Q
ATSC 220	MST		Q
ATSC 492	CAPSTONE	A	CIA
ATSC 493	CAPSTONE	A	CIA
CE 482	COMM	Oral Comm	O
CE 483	CAPSTONE	A	WC
CJ 201	SOCSCI		CIA
CJ 401	CAPSTONE	A	CIA
COMM 110	COMM	Oral Comm	O
COMM 102	SOCSCI		IKS
COMM 310	HUM	A	CIA
COMM 313	SOCSCI		Q
COMM 339	FA	A	WC
COMM 345	SOCSCI		IL
COMM 360		A	WC
COMM 402	SOCSCI	W	IKS
COMM 410	CAPSTONE	A	IL
ESSP 200	MST		Q
FA 150	FA		CIA
GEOG 121/121L	MST-L	Q	Q
GEOG 151	SOCSCI	D	IKS
GEOG 161	SOCSCI	D	IKS
GEOG 262	SOCSCI	W	IKS
GEOG 454	CAPSTONE	A	WC
GEOG 463	SOCSCI	D	IKS
HON 101	HUM	D	IKS
HON 102	SOCSCI	D	IKS
HON 391	HUM		CIA
HON 392	SOCSCI		CIA
HON 393	MST		CIA
HON 489	CAPSTONE	A	CIA
MUSC 100	FA		CIA
MUSC 101	FA		CIA
MUSC 150	FA		CIA
MUSC 201	HUM		WC
MUSC 203	HUM	D	IKS
MUSC 260	FA		CIA
MUSC 263	FA		CIA
MUSC 264	FA		CIA
MUSC 270	FA		CIA
MUSC 271	FA		CIA
MUSC 272	FA		CIA
MUSC 273	FA		CIA
MUSC 275	FA		CIA

MUSC 310	HUM	A	WC
MUSC 311	HUM	A	WC
MUSC 340	MST		Q
MUSC 441	CAPSTONE	A	O
MUSC 490	CAPSTONE	A	O
T&L 251	SOCSCI	D	IKS
T&L 252	SOCSCI		CIA
T&L 328	HUM		O
T&L 433	SOCSCI	D	IKS

Essential Studies Committee - Validations 2021-2022

Course	Title	Goal	BoK	Special Emphasis
COMM 212	Interpersonal Communication	IKS	SocSci	D
COMM 374	Principles of Strategic Communication	C	SocSci	A
COUN 250	Dialogue on U.S. Diversity	IKS		D
CSCI 101	Introduction to Computers	IL	MST	
CSCI 110	Introduction to Computer Science	CIA	MST	
CSCI 160	Computer Science I	CIA	MST	
CSCI 289	Social Implications of Computer Technology	O	Comm-O	
CSCI 290	Cyber-Security & Information Assurance	Q	MST	Q
CSCI 492	Senior Project I	CIA	Capstone	
ENGL 359	Young Adult Literature	IKS	HUM	D
FS 400	Forensic Science Applied Experiences	O	Capstone	A
HON 381	Worldviews through the Humanities	IKS	HUM	W
HON 382	Worldviews through the Social Sciences	IKS	SocSci	W
MUSC 202	Rock & Roll History II: From 1975 to the Present	C	HUM	
POLS 309	American Indian Politics & Contemporary Issues	IKS		D
T&L 489	Senior Capstone: Responsive Teaching	C	Capstone	A
THEA 230	Text Analysis	CIA	HUM	
THEA 260	Costume Craft	CIA	FA	
THEA 326	Lighting for Stage	CIA	FA	
THEA 423	Theatre History I	CIA	HUM	

University Senate Curriculum Committee Report March 2022

I New Course

- GEOG 597 :Graduate Internship
- BME 180 :Biomedical Engineering Innovation-Based Learning I
- BME 181 :Biomedical Engineering Innovation-Based Learning II
- BME 280 :Biomedical Engineering Innovation-Based Learning III
- BME 281 :Biomedical Engineering Innovation-Based Learning IV
- BME 380 :Biomedical Engineering Innovation-Based Learning V
- BME 381 :Biomedical Engineering Innovation-Based Learning VI
- BME 480 :Senior Innovation Based Learning I
- BME 481 :Senior Innovation Based Learning II

II Program Termination

- Tech-BS-GDT :BS in Graphic Design Technology
- Tech-Minor-GDT :Minor in Graphic Design Technology

Senate Approval is not required for the following report items

III Program Changes

- BMB-MS :MS in Biomedical Sciences
- BMB-PhD :PhD in Biomedical Sciences
- UND-ECON :Certificate in Applied Economics
- UND-BME :BS in Biomedical Engineering
- SusE-MS: MS in Energy Systems Engineering
- EDL-PhD :Doctor of Philosophy in Teaching and Leadership
- EDUC-CT-Cert :Certificate in College Teaching
- MS-Minor :Minor in Military Science
- PA-MPA :Master of Public Administration

IV Course Changes: Undergraduate

- BADM 105 :Career Development I
- ECON 395 :Special Topics in Economics
- MS 101 :Military Science I
- MS 101L :Leadership Lab I
- MS 102 :Military Science I
- MS 141 :Army Conditioning I
- MS 142 :Army Conditioning II
- MS 143 :Army Conditioning III
- MS 201 :Military Science II

- MS 201L :Leadership Lab II
- MS 202 :Military Science II
- MS 202L :Leadership Lab II
- MS 241 :Military Physical Conditioning II
- MS 242 :Military Physical Conditioning II
- MS 290 :ROTC Basic Course
- MS 301 :Military Science III
- MS 301L :Leadership Lab III
- MS 302 :Military Science III
- MS 341 :Military Physical Conditioning III
- MS 342 :Military Physical Conditioning III
- MS 441 :Military Physical Conditioning IV
- MS 442 :Military Physical Conditioning IV

V Course Changes: Graduate

- N&D 543 :Advanced Topics in Lifecycle Nutrition
- N&D 550 :Nutrition Education and Program Planning
- POLS 535 :Public Organizations

Memo

To: Cristina Oancea, Chair, University Senate

From: Donovan Widmer, Chair, Essential Studies Committee

cc: Scott Correll, Registrar; Karyn Plumm, Director, Essential Studies Committee

Date: January 15, 2022

Re: ES Report

The Essential Studies Committee met twice a month throughout 2021 (except during summer) and members include: Past Chair: Brooke Solberg, SMHS; Forrest Ames, CEM; Christopher Felege, A&S; Chair: Donovan Widmer, A&S; Julie Robinson, EHD; Craig Carlson, JDOSAS; Chair-Elect: Jody Paulson, A&S; Thyra Knapp, A&S; Stephanie Homstad, CNPD; Lori Robison, A&S; Danielle Korsmo, student; Dawson Dutchak, student; Kaelan Reedy, student; Tim Burrows, VPAA; Brad Rundquist, Dean; Christina Fargo, Registrar's Office; Scott Correll, Registrar's Office; Kristen Borysewicz, Chester Fritz Library; Taylor Hanson Wald, administrative support; Karyn Plumm, Director.

The Essential Studies Committee decided on 27 student petitions during Spring 2021, Summer 2021, and Fall 2021. Nineteen were approved and 8 were denied. This is a drastic reduction in student petitions compared to the previous two years. We believe that consistent advisor training on the ES program has helped to reduce the need for student petitions.

The Essential Studies Committee reviewed courses by departments due for revalidation and approved 53 course revalidations for Fall 2022. See attached. The Essential Studies Committee reviewed courses submitted for validation and approved 20 course validations for Fall 2022. See attached.

In April 2021 the Essential Studies Committee submitted a proposal to change the assessment process for the program. Following feedback from the University Senate, the committee spent Fall 2021 working with faculty that members represent, the University Assessment Committee, and the HLC Executive Committee. An updated proposal was submitted to the Senate Executive Committee on January 3rd.

TO: University Senate

FROM: Scott Correll, Chair, Administrative Procedures Committee

DATE: February 25, 2022

RE: 2020-21 Annual Administrative Procedures Committee Report to University Senate

I. The Administrative Procedures Committee met on 7 occasions to review student petitions for deviations from university-wide academic requirements and policies related to registration deadlines, grade changes, and all other administrative procedures not reserved to the jurisdiction of the Deans, except for general education requirements. The summary table below reports the activity of the committee from May 28, 2020 through May 11, 2021.

II. Membership

<u>Spring 2020</u>	<u>Fall 2020 and Spring 2021</u>
Brett Venhuizen	Crystal Alberts
Crystal Alberts	Kim Kenville
Kim Kenville	Bonnie Gourneau
Bonnie Gourneau	Karen Peterson
Karyn Plumm - VPAA	Soizik Laguette
Brad Runquist - VPAA	Brad Runquist - VPAA designee
Caleb Eilts - student member	Ken Ruit
Scott Correll - ex-officio non-voting chair	Faith Wahl- student member
	Scott Correll, ex officio, non-voting chair

III. Administrative Procedures Committee Report for 2020-21

A. Petitions by type:	<u>Approved</u>	<u>Denied</u>	<u>Tabled</u>	<u>Total</u>
1. Drops after deadline	40	12	3	55
2. Grade changes	11	2	0	13
3. Change to/from S/U	8	2	1	11
4. Change to/from Credit to Audit	0	0	0	0
5. Remove "W" from record	19	6	1	26
6. Withdraw after deadline	8	2	0	10
7. Accept transfer credit	0	0	0	0
8. Grade forgiveness	3	0	0	3
9. Repeat one course with another	2	1	0	3
10. Change number of credits after deadline	0	0	0	0
11. Remove Incomplete from Record	1	1	0	2
12. Add after the deadline	9	2	0	11
13. Increase credits after the deadline	1	0	0	1
14. Extend Incomplete Deadline	3	0	0	3
	<u>105</u>	<u>28</u>	<u>5</u>	<u>138</u>

B. Personal re-considerations after denials: 0 Approved, 0 Denied

C. Referred for additional information: 0

TO: University Senate

FROM: Scott Correll, Chair, Student Academic Standards Committee

DATE: February 25, 2022

RE: 2020-21 Annual Student Academic Standards Committee Report to Senate

The Student Academic Standards Committee, an appeals board, meets upon demand. The Committee functions within the guidelines approved by the Senate on February 3, 1983, as revised in April, 1985, and again as revised on March 4, 1999. A summary of the years' Probation/Suspension/Dismissal, Reinstatement, Academic Grievance and exceptions to admission standards activities is indicated below.

Because of the confidential nature of the information about the students, the Committee keeps no written minutes other than a statement about the action taken with respect to each student seeking reinstatement. When a grade grievance is the issue before the Committee, minutes are kept of the entire proceedings.

The Committee meets as needed, with the greatest demand usually occurring at a time immediately preceding the beginning of a term.

Fall 2020-Spring/Summer 2021, members held 3 meetings: 11/12/2020. 06/10/2021 and 08/12/2021.

Membership:

<u>Spring, 2020</u>	<u>Fall, 2020 & Spring, 2021</u>
Sherrie Fleshman	Cai Xia Yang
Cai Xia Yang	Janet Jedlicka
Janet Jedlicka	Jeremiah Neubert
Minou Rabiei	Minou Rabiei
Jeremiah Neubert	Sheryl O'Donnell
Zach Feece Student	Steve LeMire
Karyn Plumm - VPAA	Tiana Staudinger - student
Scott Correll - ex-officio	Morgan Mastrud - student
non-voting chair	Karyn Plumm - VPAA
	Scott Correll - ex-officio
	non-voting chair

Student Academic Standards Committee Annual Report for 2020-21

A. Students suspended:

1. Suspended after Spring Semester 2021 (2130)	160
2. Suspended after Summer Session 2021 (2140)	26
3. Suspended after Fall Semester 2020 (2110)	<u>103</u>
Total suspended for year	289

B. Students dismissed:

1. Dismissed after Spring Semester 2021 (2130)	19
2. Dismissed after Summer Session 2021 (2140)	6
3. Dismissed after Fall Semester 2020 (2110)	<u>13</u>
Total dismissed for year	38

C. Students reinstated by Deans from January 1 - September 15, 2021	
1. Reinstated for spring, summer and fall of 2021.	47
D. Requests for Reinstatement by Committee	
1. Approved	7
2. Denied	1
3. No Action	0
E. Personal Appeals of Denied Reinstatements	
1. Approved	0
2. Denied	0
F. Academic Grievance Reviews	0

Honorary Degree Committee Report
University Senate Report 2021
Submitted February 27, 2022

Members:

Kirsten Dauphinais, Chair
Daniel Adjekum
F. Richard Ferraro
Steven Halcrow
Eric Link, Provost

The Honorary Degree Committee reviewed the sole nomination for honorary degree. Based on the criteria established by the State Board of Higher Education and the University of North Dakota, the nomination was supported by the Honorary Degree Committee and subsequently approved by the University Senate.

The recipient of this distinguished award in 2021 was Marilyn Hagerty. Hagerty earned a Bachelor's Degree in Journalism from the University of South Dakota and has lived, worked and contributed to Grand Forks for over 50 years. She has had an influential career in journalism at the local, regional and national level. This is evidenced by her authoring hundreds of articles and news stories, and publication of three books, two of which are compilations of authored news writings. Further evidence of her regional and national stature is the fact that she has been featured on local and national television as a result of publications including People Magazine, The New York Times, Time Magazine, and NPR. In addition, recognition of her distinctive work is evidenced in regional awards for excellence in media. She has also contributed significantly to the community and UND through membership on a variety of professional boards. In sum, she has achieved success in a way wholly consistent with the North Dakota State Board of Higher Education and the University of North Dakota criteria for honorary degrees.