



## University Senate Agenda

### October 2023 Meeting

TO: Members of the University Senate

FROM: Sarah Robinson, University Senate Chair, 2023-2024

SUBJECT: October 5, University Senate Meeting

DATE: September 29, 2023

The October 2023 meeting of the University Senate will be held on Thursday, October 5, 2023, from 3:30-5pm via Zoom. Voting members should use the personalized link they were sent to join the webinar as a panelist. Please check your clutter/junk/spam folder if you do not see the invitation in your inbox. A public link for visitors is posted on the Senate website and in the University Letter.

#### I. Call to Order (Chair Sarah Robinson)

#### II. Senate calendar:

##### 1) Announcements

- a) Congratulations to the winners of last month's senate election:
  - i. University Senate Vice-Chair/Chair Elect: **Zarrina Azizova**
  - ii. Faculty representative on the Senate Executive Committee (SEC): **Jim Grijalva**
  - iii. Staff representative on the SEC: **Mike Wozniak**
  - iv. Student representative on the SEC: **Ella Nelson**
  - v. Two new members on the Senate Committee on Committees: **Tarek Elderini and Renae Bjorg**
- b) University Council scheduled: November 6<sup>th</sup>, 2023, 3:00 – 4:30 pm, location TBD
- c) Council of College Faculties update (Daphne Pederson)
- d) Staff Senate update (Mike Wozniak)
- e) Student Government update (Ella Nelson)
- f) Updates from the Provost (Eric Link)
- g) HLC Executive Team update (Shane Schellpfeffer)

- 
- 2) Establish Quorum (Secretary Scott Correll)
  - 3) Review and approval of Sept 7<sup>th</sup>, 2023 meeting minutes (see attached)
  - 4) Senate Executive Committee Report (Chair Sarah Robinson)
    - Provost's support of shared governance
    - SBHE Listening sessions last week
    - Majority of committee vacancies filled and chairs identified
    - Chair's luncheon will be held on Oct. 10th, 2023
  - 5) Question period (max 20 minutes)

### **III. Consent calendar:**

1. Curriculum Committee report (attached)

### **IV. Business calendar:**

1. Name change to academic probation proposal (attached)
2. Update to Prior Learning Assessment policy (attached)
3. March Senate meeting date

### **V. Matters arising**

### **VI. Adjourn**

Minutes of the University Senate Meeting  
September 7, 2023

1.

The September meeting of the University Senate was held at 3:30 p.m. on Thursday, September 7, 2023, via Zoom Conference. Past Chair Bob Newman opened the meeting, and Chair Sarah Robinson presided.

2.

The following members of the Senate were present:

|                       |                     |                   |
|-----------------------|---------------------|-------------------|
| Alberts, Crystal      | Hove, Hannah        | Nelson, Ella      |
| Anderson, Sonya       | Hume, Wendelin      | Newman, Robert    |
| Anderson, Brynn       | Iseminger, Colt     | Novak, Michelle   |
| Anvari-Clark, Jeffrey | Jendrysik, Mark     | Oancea, Cristina  |
| Armacost, Andy        | Johnson, Amber      | Petros, Thomas    |
| Azizova, Zarrina      | Kehn, Andre         | Pokornowski, Alex |
| Bakke, Rebecca        | Kempel, Sarah       | Rajpathy, Odele   |
| Beltz, Michael        | Kinney, Anna Marie  | Reading, Patrick  |
| Bichel, Rebecca       | Kraus, Robert       | Robinson, Sarah   |
| Bjorg , Renae         | Lawson-Body, Assion | Sauer, Michelle   |
| Blankenship, Jonathan | Legerski, Elizabeth | Seddoh, Amebu     |
| Bowman, Frank         | Lim, Yeo Howe       | Shogren, Maridee  |
| Correll, Scott        | Linder, Meloney     | Singhal, Sandeep  |
| Dodge, Michael        | Link, Eric          | Smart, Kathy      |
| Elderini, Tarek       | Malloy, Art         | Swanson, Brenna   |
| Emter, Adelyn         | Marquis, Jared      | Tatro, Lauren     |
| Ferguson, Connor      | Maskaly, Jonathan   | Traynor, Paul     |
| Gjellstad, Melissa    | Masursky, Danielle  | Urban, Shanna     |
| Grave, Shannon        | Mayo, Whitney       | Wallace, Alfred   |
| Grijalva, James       | Mihelich, John      | Wozniak, Mike     |
| Henley, Amy           | Milavetz, Barry     | Zerr, Ryan        |
| Hoppenrath, Joseph    | Munski, Douglas     |                   |

3.

The following members of the Senate were absent:

|                        |                      |
|------------------------|----------------------|
| Bjorggaard, Stacy      | Mosher, Sarah        |
| Cox, Paula             | Nelson, Chris        |
| Dahlke, Rachel         | Pappas, Brian        |
| Doze, Van              | Price, Samantha      |
| Hoffmann, Mark         | Richter, Justin      |
| Homstad, Stephanie     | Rundquist, Brad      |
| Hunter, Cheryl         | Running Bear, Ursula |
| Keengwe, Grace         | Saga, Lea            |
| Liu, Jun               | Sperle, James        |
| Martin, Noelle         | Tande, Brian         |
| Mongeon-Stewart, Karla | Wintermute, Kaleb    |
| Moritz, Sandra         | Wynne, Joshua        |

4.

Mr. Armacost thanked outgoing chair, Bob Newman, and welcomed incoming chair, Sarah Robinson. Mr. Armacost also welcomed everyone to the 2023-24 University Senate.

5.

Ms. Robinson overviewed the University Senate rules and procedures following the Senate By-Laws and Standing Rules. Standard Code of Parliamentary Procedure by Alice F. Sturgis will be followed.

6.

Ms. Robinson provided comments about the upcoming year. Ms. Robinson reviewed the role of the University Senate and provided an overview of the committees.

7.

Ms. Pedersen provided updates from the Council of College Faculties. Ms. Pedersen is also chairing the University Senate Compensation committee. The CCF just had their first meeting this week. CCF has been asked to provide feedback to changes with NDUS policy/procedure 605.

8.

Mr. Wozniak provided updates from the Staff Senate. Staff Senate is holding a special election for additional staff senators. The Tubs of Love event will be launched on October 30<sup>th</sup> of this year. Jeans Give Back is about \$200 per event, but the overall annual contributions are \$10K to support local charities. Thirty-one days of glory will be held again this year to raise funds for Seeds of Staff Success. UShine - submit these to recognize your staff. Staff appreciation events will be held later this month.

9.

Ms. Nelson provided updates from Student Government. A few projects have begun including an undergraduate research portal. Student government is hoping to have a presence at homecoming.

10.

Mr. Link provided updates from Academic Affairs. There are 99 new faculty members this fall. Enrollment census is 10 days away, but our enrollment is looking very strong this fall. Future term applications are up as well. First time persistence rate is over 83%. Please visit and view the updates to the Academic Affairs website as well as the leadership themes. There is an equity and market study for faculty and staff underway. This is our HLC reaffirmation year. The site visit will occur in spring 2024. There are numerous construction projects on campus including Merrifield Hall. There is a STEM building proposal, and discussing is happening around an allied health center. There are many leadership searches on campus including the Vice President for Research and Economic Development, Dean for the College of Education and Human Development, Director for Essential Studies, Chief Data Officer, and Director of the Honors Program. There is a Strategic Enrollment

Management Plan in development. The School of Graduate Studies is also working on one. There is a new product coming to replace Starfish. There is a new Experiential Learning Center in McCannel Hall.

11.

Ms. Marasinghe provided updates from University Information Technology. First, there is a UND Digital Storage Discovery project underway. Second, Ms. Marasinghe provided an update that Zoom does not use our audio, video, chat, etc... for artificial intelligence training.

12.

Quorum was established.

13.

Without objection, the minutes from the University Senate on May 4, 2023, were approved.

14.

Mr. Zerr and Ms. Carpenter provided updates from the UND LEADS Strategic Plan implementation. Mr. Zerr stated the group has been formed and is working. Ms. Carpenter provide additional information on the details of the plan. Mr. Zerr overview how metrics will be used with this project.

15.

Ms. Robinson provided a report from the Senate Executive Meetings this past summer including graduation candidate approval, creation of committee chair orientation, meeting schedule for campus events, review of senate committee and charges, and bookstore delay issues.

16.

The twenty minute question and answer period opened at 4:33 p.m. Ms. Alberts inquired about the late books to the bookstore. Ms. Alberts also asked about receiving email from political representatives. How can this prevented? Mr. Link stated to send specific bookstore examples to his office. Ms. Marasinghe stated that email from political representatives is Spam and should be blocked and reported as phishing. Mr. Jendrysik asked if we had an athletic representative on Senate. Ms. Robinson stated there is not an appointed or elected member from athletics. Mr. Correll stated that the composition of the University Senate is determined by the UND Constitution. Ms. Legerski stated there is an University Senate Intercollegiate Athletics committee that reports to the Senate on an annual basis. The question and answer period ended at 4:41 p.m.

17.

Ms. Robinson called attention to the Compensation Committee annual report. Without objection, the report was filed.

18.

Ms. Robinson called attention to the ballots for Senate Vice Chair/Chair Elect, faculty representative on the Senate Executive Committee, two faculty members on the Committee on Committees, staff representative to the Senate Executive Committee, student representative to the Senate Executive Committee. The election results are as follows:

The final results of the election are as follows:

Senate Vice Chair/Chair Elect - Zarrina Azizova  
Faculty Representative on SEC - James Grijalva  
Faculty Representatives on the C on C - Tarek Elderini and Renae Bjorg  
Staff Representative on SEC - Mike Wozniak  
Student Representative on SEC - Ella Nelson

19.

Due to a technical issue, the election for faculty representatives will be conducted on Qualtrics using university email as the distribution method.

20.

There were no matters arising presented.

21.

The meeting adjourned at 4:51 p.m.

Scott Correll, Secretary  
University Senate

**University Senate Curriculum Committee Report**  
**October 5, 2023**

**I New Course**

- BIMD 511 : Laboratory Animal Use in Biomedical Research
- MS 331 : Military Science III - Advanced Placement
- MS 332 : Military Science III - Advanced Placement
- MS 431 : Military Science IV - Advanced Placement
- MS 432 : Military Science IV - Advanced Placement
- PHYS 501T : PHYS 501T Mathematical Methods in Physics for Teachers
- SPED 400 : Introduction to Visual Impairment
- SPED 404 : Communication Media/Methods Visual Impairment
- SPED 430 : Braille Code 1
- SPED 431 : Braille Code 2
- SPED 432 : Visual Impairment / Early Intervention
- SPED 485 : Internship: Visual Impairment
- UNIV 270 : Introduction to Global Citizenship: University Directed Program

**II Course Inactivation**

- TECH 102 : Digital Design Software
- TECH 110 : Fundamentals of Technology
- TECH 122 : Computer-Aided Design
- TECH 200 : Energy Fundamentals
- TECH 201 : Electromechanical Fundamentals
- TECH 202 : Advanced Application of CADD Techniques
- TECH 203 : Production Processes & Material Testing
- TECH 204 : Industrial Materials
- TECH 211 : Electric Circuits and Devices
- TECH 212 : Visual Literacy
- TECH 213 : Wood Products Manufacturing
- TECH 223 : Applied Synthetics – Course Inactivation
- TECH 230 : User Experience and Interface Design
- TECH 232 : Web Design
- TECH 300 : Technology and Society
- TECH 311 : Computers and Emerging Technologies
- TECH 322 : Digital Photography Fundamentals
- TECH 330 : Quality Assurance
- TECH 332 : Industrial Design
- TECH 340 : Cost Estimating
- TECH 341 : Digital Integrated Circuits
- TECH 373 : Advanced Manufacturing Processes
- TECH 396 : Field Experiences in Technology

- TECH 397 : Cooperative Education
- TECH 399 : Honors Tutorial
- TECH 400 : Teaching Technology Education
- TECH 403 : Product Research and Development
- TECH 420 : Facilities Design
- TECH 422 : Advanced Digital Photography and Imaging
- TECH 433 : Manufacturing Strategies
- TECH 440 : Occupational Safety
- TECH 442 : Industrial/Applied Graphic Design
- TECH 450 : Packaging Design
- TECH 451 : Computer Integrated Manufacturing
- TECH 452 : Multimedia Production
- TECH 493 : Workshop
- TECH 497 : Directed Studies in Technology
- TECH 498 : Senior Capstone I
- TECH 499 : Senior Capstone II
- TECH 500 : Introduction to Graduate Studies
- TECH 510 : Effects and Implications of Technology
- TECH 520 : Innovation, Creativity & Technology
- TECH 530 : Technology and Entrepreneurship
- TECH 537 : Graduate Cooperative Education
- TECH 545 : Seminar in Technology
- TECH 555 : Lean: Ideas and Practice
- TECH 570 : Sustainability Challenges & Opportunities
- TECH 575 : Technical Problem Solving
- TECH 590 : Special Topics in Industrial Technology
- TECH 591 : Readings in Technology
- TECH 996 : Continuing Enrollment
- TECH 997 : Independent Study
- TECH 998 : Thesis

## **II New Program**

- DPTLPP-GRCERT : Early Childhood Education Graduate Certificate
- EFR-GRCERT : Qualitative Inquiry Methods

## **III Program Reactivation**

- SOC-MA : MA in Sociology

## **Senate Approval is not required for the following report items**

## **IV Program Changes**

- ACCT-BACC: Bachelor of Accountancy



- ACCT-BBA: BBA with Major in Information Systems
- DPTLPP-CERT : Mastery Learning Certificate
- ECON-BBA : BBA with Major in Banking & Financial Economics
- ECON-BBA : BBA with Major in Business Economics
- ECON-MSAE : MS in Applied Economics & Predictive Analytics
- EHD-EDD : Doctor of Education in Educational Practice and Leadership
- ENTR-BBA : BBA with Major in Entrepreneurship
- FIN-BBA : BBA with Major in Finance
- FIN-BBA : BBA with Major in Managerial Finance & Accounting
- KIN-BS : Bachelor of Science in Esports
- MATH-MS : MS with Major in Mathematics
- MATH-UGMINOR : Minor in Mathematics for Elementary Education
- MGMT-BBA : BBA with Major in Airport Management
- MGMT-BBA : BBA with Major in Aviation Management
- MGMT-BBA : BBA with Major in Human
- MGMT-BBA : BBA with Major in Management
- MGMT-BBA : BBA with Major in Operations & Supply Chain Management
- MRKT-BBA : BBA with Major in Marketing
- MSCI-UGMINOR : Minor in Military Science
- N&D-UGMINOR : Minor in Nutrition
- PA-MPAS : Master of Physician Assistant Studies
- T&L-MS : MS in Early Childhood Education
- TLPP-PHD : Doctor of Philosophy in Teaching and Leadership

#### **V Course Changes: Undergraduate**

- AS 110 : Air Force ROTC Fitness
- AS 111 : Heritage and Values of the United States Air Force I
- AS 112 : Heritage and Values of the United States Air Force II
- AS 210 : Leadership Laboratory
- AS 211 : Team and Leadership Fundamentals I
- AS 212 : Team and Leadership Fundamentals II
- AS 321 : Leading People and Effective Communication I
- AS 322 : Leading People and Effective Communication II
- AS 410 : Leadership Laboratory
- AS 441 : National Security/Preparation for Active Duty I
- AS 442 : National Security/Preparation for Active Duty II
- ECON 201 : Principles of Microeconomics
- ECON 210 : Introduction to Business and Economic Statistics
- ECON 505 : Macroeconomic Theory & Applications
- ECON 545 : Quantitative Methods for Impact Evaluation & Causal Inference
- N&D 499 (199) : Special Topics in Nutrition and Dietetics
- PHIL 105 : Religions of Asia

- PHIL 245 : Death and Dying
- PHIL 380 : Buddhism

**VI Course Changes: Graduate**

- CSD 532 : Aphasia
- CSD 572 : Right Hemisphere Damage
- CSD 585 : Practicum in the School Setting
- MGMT 515 : Advanced Managerial Theory

## Recommendation to change “academic probation” to “academic alert” at the University of North Dakota

At the University of North Dakota, students who do not meet the cumulative and UND grade point average requirements stated in the “[Undergraduate Probation, Suspension, and Dismissal Policy](#)” in the Academic Catalog are placed on “Academic Probation” (UND, 2022). The purpose of the “Academic Probation” program is to alert students that they are not making successful academic progress and to assist them in making improvements through supportive intervention ([College Transition Collaborative \[CTC\]](#), 2023).

However, the term “probation” has long been associated with the criminal justice system and corrective action for those who have allegedly engaged in criminal behavior. Using the word “probation” to describe students, given the term’s connection to the criminal justice system, is inflammatory and has been found to negatively affect sense of belonging and cause feelings of shame among students of color (CSUF, 2021; CTC, 2023). The charged nature of the term “probation” and association with the criminal justice system is particularly harmful considering the cultural context we currently occupy. In the past two years, there have been multiple deaths of people of color in police custody and significant activism from social movements like Black Lives Matter. These realities have caused the association of what is supposed to be supportive programming at UND with the criminal justice system, which is particularly harmful for students with minoritized identities. Because of this, some institutions such as North Dakota State University and California State University Fullerton have replaced the word “probation” with words like “alert,” “warning,” and “notice” (CSUF, 2021; NDSU, 2022).

Given the history of the word “probation,” Academic Core Advisors recommend amending UND policies, programming, and documents to replace the phrase “academic probation” with “academic alert.” This change will ensure that the language used to describe students is neutral, rather than deficit-based, and supports UND’s core values of “community,” “diversity,” and “inclusivity.” This will create space for UND faculty and staff to support students through programming, rather than to isolate them. Additionally, in recognition of student growth and to avoid penalizing students unnecessarily, we recommend not including academic alert status on students’ official transcripts. If students on academic alert are eventually suspended or dismissed, the suspension and/or dismissal should still be listed on the transcript. This change would provide some standardization among NDUS institutions, as academic alert status is not listed on official transcripts at NDSU ([NDSU](#), 2022). Through these means, we can help students focus on improving their academic performance and working toward their academic goals.

If approved, Academic Core Advisors plan to meet with the Registrar to determine next steps for changing the word “probation” to “alert” on student documents, in the academic catalog, and in all other appropriate documents. The phrase “academic probation” is not used at the NDUS-level, meaning changes only need to be considered within UND’s institutional context. The suggested changes would be presented to the University Senate’s Academic Policies and Admissions Committee at or before the May 2023 meeting to ensure implementation for the Fall 2023 semester.

Signed in support,

Karyn Plumm, Vice Provost for Undergraduate Studies and Student Success

Ashley Vigen, Director, Student Academic Success and Career Engagement

Chelsea Mellenthin, Assistant Director, Career Services & Advising, Academic Core Advisor

Brittany Borgen, Academic Core Advisor

Daniel Cooley, Academic Core Advisor

Jake Vivier, Academic Core Advisor

Katie Meyer, Academic Core Advisor

Kaylee Scheer, Academic Core Advisor

The University of North Dakota offers Prior Learning Assessment (PLA) for some coursework among various programs.

### **College-Level Examination Program**

The University of North Dakota offers the opportunity to submit the results of CLEP for credit in most of the Subject Examinations. CLEP examinations are paid separately by the student and scores sent to UND.

CLEP Subject Examinations currently accepted by UND for transfer credits with minimum acceptable standard scores can be found at: <https://ndus.edu/lets-get-started/pre-college-credits/>. Credit earned through CLEP Subject Exams may be used to fulfill University Essential Studies Breadth of Knowledge requirements, to fulfill specific course requirements, or to be used as elective credits. CLEP credit will NOT satisfy Essential Studies Special Emphasis requirements. As soon as they become available, new examinations will be reviewed by university departments to determine their suitability for credit at UND.

The following guidelines have been established for utilization of the Subject Examinations:

1. A CLEP Subject Examination may not be taken to establish credit for a course in which a student has earned credit in a higher level sequential course.
2. Regarding CLEP Subject Examinations which offer a maximum of six to eight credits, a student with previously earned credit in one semester of a two-semester sequence must petition the CLEP Advanced Placement Committee for exception to this policy prior to taking the CLEP Subject Examination for the balance of the credit.
3. A Subject Examination may be repeated no sooner than six months after date of the last testing. Students should submit a petition to the UND CLEP Committee for permission to repeat an examination.
4. A Subject Examination may not be taken to establish credit in a subject in which the student has been enrolled, but from which he or she has withdrawn after the last day to add a course, until six months from the last class day of the term in which he/she was enrolled for the course.
5. A Subject Examination may not be used to establish credit in a subject which the student has previously failed. In addition, a Subject Exam may not be used to repeat a course.
6. CLEP credit is considered as equivalent to credit earned at another institution. UND students must earn 30 credits at UND. UND uses the ACE Recommended Credit-Granting Score as a guide to determine whether credit is granted.
7. For a listing of approved examinations, required scores, and transfer equivalents, go to: <https://ndus.edu/lets-get-started/pre-college-credits/>.

## Foreign Language Placement & Credit Test

Students with a background in a foreign language that is currently taught in the Department of Modern & Classical Languages & Literatures at UND, may receive credit in one of the following ways:

1. Lateral credits will be offered to students who want to get credit for previous experience and take additional language acquisition courses. Students with at least two years of language instruction in high school will be placed in the appropriate language course. Following the successful completion (e.g., a grade of at least “B” in LANG 102 or higher) of at least two courses at the next proficiency level in the language taken at UND, the lateral credits will be awarded.
2. Credits earned through the College Level Examination Program ([CLEP](#)) exam will be offered to students who want to get credit for previous language experience without taking additional courses (see [UND CLEP listing](#)).
3. Credits earned through the completion of the transfer credit equivalent to the language credit at UND will be awarded.
4. Credits earned through the completion of a French, German, Latin, or Spanish Advanced Placement course will be awarded with the appropriate test score. AP credit is normally equivalent to Levels I and II (LANG 101 and LANG 102) in that language ([AP Listing](#)).

Receiving these credits will enable the student to:

1. Apply them toward the total number of credits required for graduation, and
2. Apply them, where applicable, toward fulfillment of Essential Studies Humanities requirements. For example, 101/102/201/202 courses in all languages taught at UND fulfill 4 credits each toward the Humanities requirement of the Fine Arts & Humanities Breadth of Knowledge category of Essential Studies. (Note: Lateral and test credits do NOT count toward fulfillment of the Special Emphasis requirements in Essential Studies.)
3. Apply them toward the major, minor, or certificate in one of the language programs, International Studies, or any other degree with a language requirement.

Native speakers of a language other than English, who wish to take classes in that language, may enroll without special permission in any 400-level course, or in any 300-level course that emphasizes literary or cultural topics. Incoming students whose native language (as indicated on their TOEFL exam) is one offered at UND should consult with the Chair of the Department of Modern & Classical Languages & Literature about automatic approval.

### Additional PLA Requests

Additional opportunities for PLA must be made at the PLA request link. PLA is available only for specific courses in the areas offered. Please discuss PLA possibilities with your professional academic advisor and/or faculty mentor to determine the appropriate route.

The fee for any PLA request below must be paid upon the Department's acceptance to review (i.e., the fee is paid regardless of whether or not credit is awarded). The PLA request fee is determined by the number of credits being requested at a rate of 50% of base tuition for those credits. UND offers Prior Learning Assessment (PLA) for course credit in the following ways:

### **Special Examinations for Credit**

An enrolled student may apply to take "special" (challenge or validating) examinations to establish credit for approved University courses. A committee of three appointed by the chair of the department offering the course will administer and evaluate the examinations, a majority being necessary to award a grade. Special examinations must be searching and comprehensive. Grades of "Satisfactory" or "Unsatisfactory" will be recorded on the student's permanent record upon recommendation of the committee but will not be used to compute scholastic average.

Students may request to take challenge or validating examinations to establish credit in University of North Dakota courses that correspond to work taken at institutions that are not regionally accredited, or for courses in which they have superior preparation or knowledge gained through prior learning or independent study. These exams are offered for courses which have no equivalent CLEP subject exams. Students who have audited a course, or who have previously enrolled in a course and then dropped it, will not ordinarily be permitted to take a special examination in that course.

### **Portfolio Review**

An enrolled student may submit a request for portfolio review to receive PLA for credit. Only those departments or courses listed in the central request link are available for portfolio review. Some departments offer course credit to help students prepare portfolios for PLA. See your academic advisor to inquire about this opportunity. All portfolio submissions should aim to identify the ways in which the student has met the learning outcomes indicated for the course and should include the following materials:

1. A learning narrative indicating the activities engaged in and the outcomes learned for which the portfolio is being submitted.
2. Resume or CV.
3. Supporting documentation such as letters of recommendation, samples of work, certifications earned, etc.
4. Departments may request responses to specific questions as they pertain to the course request as part of the process.