



University Senate Agenda

May 4, 2023 Meeting

TO: Members of the University Senate

FROM: Robert Newman, University Senate Chair, 2022-2023

SUBJECT: May 4, 2023 University Senate Meeting

DATE: April 27, 2023

The May 2023 meeting of the University Senate will be held on Thursday, May 4, 2023 from 3:30-5pm via Zoom. Voting members should use the personalized link they were sent to join the webinar as a panelist. Please check your clutter/junk/spam folder if you do not see the invitation in your inbox. A public link for visitors is posted on the Senate website and in the University Letter.

I. Call to Order (Chair Robert Newman)

II. Senate calendar:

- 1) Announcements
 - a. Election results for Senate Committees 2023-24 (attached)
 - b. Legislative session updates (Andy Armacost)
 - c. Council of College Faculties update (Doug Munski)
 - d. Staff Senate update (Paula Cox)
 - e. Student Government update (Faith Wahl)
 - f. Updates from the Provost (Eric Link)
 - g. CIO updates (Madhavi Marasinghe)
 - h. Experiential Learning Center (Karyn Plumm & team)
 - i. Reminder regarding Senate Committee Annual Report deadlines:
 - i. Due Feb. 16: Intellectual Property
 - ii. Due Mar. 23: Conflict of Interest/Scientific Misconduct ✓, Curriculum ✓. Intercollegiate Athletics ✓, Online & Distance Education ✓
 - iii. Due Apr. 20 : Budget, Open Education Resource, Scholarly Activities
- 2) Establish Quorum (Secretary Scott Correll)
- 3) Review and approval of March 2, 2023 minutes (attached) [no April meeting – weather closure]

4) Senate Executive Committee Report (Chair Bob Newman)

a. Senate testimony (attached)

HB 1446 “Tenure and presidential authority” - DEFEATED

SB 2247 “Divisive/Specified concepts” – PASSED and Signed by Gov. Burgum

HB 1205 & SB 2360 “Library book bans – PASSED and Signed (1205) or Vetoed (2360)/Overridden?”

b. UND LEADS Implementation Structure (attached, from President Armacost)

5) Question period (max 20 minutes)

III. Consent calendar:

1. Curriculum committee Report – April (attached) / ALREADY APPROVED BY SEC
2. Online & Distance Education committee report (attached)
3. Academic Policies and Admissions committee report (attached)
4. Conflict of Interest/Scientific Misconduct committee report (attached)
5. Intercollegiate Athletics committee report (attached)

IV. Business calendar:

1. Senate Honors Committee run-off election
 - a. Lavinia Iancu (A&S), or
 - b. Jane Loscheider (SMHS)
2. Senate Committee on Committees charge update (attached)
3. University Assessment Committee charge change (attached, with memo)
4. Resolution from the Senate Online & Distance Education committee (attached, with endorsement letter from Campus Accessibility Working Group)

V. Matters arising

VI. Adjourn



Supplemental Material ToC:

II. Senate Calendar material ([this doc, starting next page](#))

2) March 2, 2023 Minutes

III. Consent Calendar material

- 2. Online & Distance Education Committee Report**
- 3. Academic Policies and Admissions Committee Report**
- 4. Conflict of Interest / Scientific Misconduct Committee Report**
- 5. Intercollegiate Athletics committee report (attached)**

IV. Business Calendar items

- 2. Committee on Committee Charge Update**
 - a. Final clean copy**
 - b. Marked up changes**
- 3. University Assessment Committee Charge Change**
 - a. Memo**
 - b. Draft clean**
 - c. Draft**
- 4. Online & Distance Education Committee Resolution**
 - a. SODEC Resolution**
 - b. CAWG endorsement**

Informational items ([separate document](#)) _____

III. Senate Calendar material

- 1) Announcements**
 - a. Election Results for Senate Committees 2023-24**
- 4) Executive Committee Report**
 - a. Senate Testimony (for the record)**
 - HB 1446**
 - SB 2247**
 - HB 1205/SB 2360**
 - b. UND LEADS Implementation Structure**

V. Consent Calendar material



6. Curriculum Committee Report (already passed by SEC)

Minutes of the University Senate Meeting
March 3, 2023

1.

The September meeting of the University Senate was held at 3:30 p.m. on Thursday, March 2, 2023, via Zoom Conference. Chair Bob Newman presided.

2.

The following members of the Senate were present:

Adjekum, Daniel	Homstad, Stephanie	Pokornowski, Alex
Alberts, Crystal	Iseminger, Colt	Rundquist, Brad
Azizova, Zarrina	Jendrysik, Mark	Running Bear, Ursula
Bjorggaard, Stacy	Jordan, Rachel	Seddoh, Amebu
Clark, Travis	Juntunen, Cindy	Sela, Sapir
Correll, Scott	Kalbfleisch, Pamela	Sheridan, Bill
Cox, Paula	Kehn, Andre	Shogren, Maridee
Dada, Precious	Kinney, Anna Marie	Singhal, Sandeep
Dahlke, Rachel	Laguetta, Soizik	Smart, Kathy
de Silva, Renuka	Lawson-Body, Assion	Spaeth, Andria
Denny, Dawn	Legerski, Elizabeth	Sperle, James
Dhungana, Bebas	Lindseth, Glenda	Stone, Lucian
Dockter, Sally	Link, Eric	Traynor, Paul
Doze, Van	Liu, Jun	Tulin, Alexei
Fiedler, Kianna	Malloy, Art	Urban, Shanna
Gjellstad, Melissa	Mamaghani, Iraj	Wild, Brandon
Grijalva, Jim	Masursky, Danielle	Wilson, Nick
Halcrow, Steven	Mattingly, Shaina	Wise, Richard
Henley, Amy	Milavetz, Barry	Zerr, Ryan
Henneman, Emily	Newman, Robert	

3.

The following members of the Senate were absent:

Armacost, Andy	Linder, Meloney	Peterson, Karen
Berry, Whitney	Marquis, Jared	Rajpathy, Odele
Crotty, Tyanne	Maskaly, Jonathan	Robinson, Sarah
Emter, Adelyn	Mastrud, Morgan	Strand, Skyler
Germolus, Isaiah	Mihelich, John	Tande, Brian
Gupta, Surojit	Mongeon-Stewart, Karla	Wahl, Faith
Ji, Yun	Mosher, Sarah	Wallace, Alfred
Kraus, Robert	Niemi, Tyler	Weber, Bret
Kuznicki, Malissa	Olson, Katlyn	Wynne, Joshua
Light, Steve	Pappas, Brian	

4.

Mr. Newman called attention to the Election for Senate Committees. Ms. Hanson-Wald will distribute the electronic ballot later this afternoon via email. It will be open until 11:59 p.m. on March 8, 2023.

5.

Mr. Newman called attention to updates from the legislative session. Concealed carry was defeated in the house. HB1531 was also defeated. HB1446 and SB2247 are moving to opposite chambers, which includes the tenured faculty review bill. SB2247 was amended to exempt academic freedom and freedom of speech.

6.

Mr. Munski provided a Council of College Faculties update. The upcoming meeting of CCF will occur next Tuesday. There should be a resolution on additional bills already not considered for resolution.

7.

Ms. Cox provided an update from Staff Senate. They are calling for nominations for the upcoming election. UShine awards are now up to date. The Staff Senate is still looking for volunteer opportunities.

8.

Ms. Wahl provided the following updates on Student Government in her absence.

- Student Senate passed a resolution opposing HB 1146 last week.
- The Memorial Union Terrace is set to begin construction and is tentatively set to open in the fall of 2023.
- Student Senate will be holding the second joint city council meeting next week on Wednesday, March 8th.
- Student Senate will be voting on whether to allocate \$25,000 for the purchase of additional Indigenous Art on campus.
- Student Government Elections are set for April 19th, 2023. Please help encourage students to apply and remind them that elections packets are available for pickup.

9.

Mr. Link provided the following updates from the Provost Office. The framework for implementing UND Leads Strategic Plan is progressing forward. Work is underway for the MIRA model review. We are reviewing our HLC Quality Initiative regarding using High Impact Practices for student learning. On March 31st, we will celebrate the grand opening of the ESports competition space in Swanson Hall. There

are funds available for regalia rental and purchase subsidization to participate in commencement ceremonies.

10.

Mr. Clark provided the following Campus Security updates. There has been some concerns raised about locking classroom doors or providing barrier devices in case of an active shooter as well as concerns with glass on doors and office walls. UND will not move forward with this initiative. Security professionals do not support this idea. Please visit <https://northeastsecuritysolutions.com/why-security-professionals-oppose-classroom-door-barricades/> for details.

11.

Mr. Newman stated the following reports are due from senate committees:

Academic Policies & Admissions, January 19th
Diversity, Equity, and Inclusion, January 19th

Intellectual Property, February 16th

Campus Safety, March 23rd
Conflict of Interest/Scientific Misconduct, March 23rd
Curriculum, March 23rd
Intercollegiate Athletics, March 23rd
Online & Distance Education, March 23rd

12.

Quorum was established.

13.

Without objections, the minutes from the February 2, 2023, senate meeting were approved.

14.

Mr. Newman provide a report from the Senate Executive Committee. The SEC discussed legislation pending. UND does have a legislative affairs website. There is a University Council meeting scheduled for April 24. It will be hybrid in presentation.

15.

The twenty-minute Question and Answer period began at 4:08 p.m. Ms. Kalbfleisch asked what faculty and staff should do if the work in an office where they have a glass wall or door. Mr. Clark referred to the run, hide, fight doctrine. He stated pushing desks or cabinets are options. Furthermore, he stated that drywall does not prevent

bullets from passing through. Every situation is different with no one right answer. Mr. Jendrysik asked about outstanding faculty awards and dedicated funds to award a cash stipend. He also asked if we could we provide a plaque award versus paper in a frame? Mr. Link believes there are cash awards. The question period ended at 4:18 p.m.

16.

Mr. Newman called attention to the Curriculum Committee March report. Without objection, the report was filed.

17.

Mr. Newman called attention to the Administrative Procedures annual report. Without objection, the report was filed.

18.

Mr. Newman called attention to the Student Academic Standards annual report. Without objection, the report was filed.

19.

Mr. Newman called attention to the Essential Studies annual report. Without objection, the report was filed.

20.

Mr. Newman called attention to the proposed changes to the Council of College Faculties Constitution and Bylaws. Mr. Milavetz moved to approve. Mr. Jendrysik seconded. There was no discussion. The motion carried.

21.

Mr. Newman asked the senate members present for approval to submit testimony on behalf of the USenate for HB1446 and SB2247. Ms. Legerski moved to approve the request. Ms. Smart seconded. A discussion followed. The motion carried.

22.

There were no matters arising.

23.

The meeting adjourned at 4:49 p.m.

Scott Correll, Secretary
University Senate

Rhoda Owens, Chair (CNPD)
Travis Clark, Vice Chair (A&S)
Stacy Bjorgaard (CEM)
Steven LeMire (CEHD)
Michelle Liams (A&S)
Laura Hand (NCoBPA)
Karen Peterson (SMHS)
Paul Traynor (Law)
Gary Ullrich (JDOSAS)
Jeff Weatherly (A&S)
Jeff Holm (UND Online)
Dara Faul (Academic Technologies & TTaDA)
Lynette Krenelka (Office of Extended Learning & TTaDA)
Madhavi Marasinghe (CIO)
Jessica Gilbert Redman (Library Health Sciences)
David Haberman (Thormodsgard Law Library)
Kristin Borysewicz (Chester Fritz Library)
Stephanie Yarnell (Undergraduate Student)
Crystal Lundmark (Graduate Student)
Laurie Hart, Minutes (Office of Extended Learning & TTaDA)

Review of Goals

The goals/plans for 2022 - 2023 were outlined at the end of the previous academic year as follows:

1. Advise UND Online and TTaDA in determining initiatives based on the SODEC Faculty, Staff, and Student survey results.
2. Communicate online instruction faculty development opportunities to department faculty that are offered by UND, TTaDA, and other outside organizations.
3. Develop strategies to promote diversity, equity, and inclusion content in online education courses.

Summary of Committee Activities for 2022 - 2023

The Senate Online and Distance Education Committee met 6 times per Zoom during the 2022 - 2023 academic year (more specifically between September and March), with one additional meeting scheduled in April after the submission of this report. Rhoda Owens served as Chair during the 2022 – 2023 Academic Year. Travis Clark was elected as Chair Elect for the 2022-2023 Academic Year and will serve as Chair for the 2023-2024 Academic Year.

- During Fall Semester 2022, members reviewed the committee's charge (functions/responsibilities, purpose) and goals for the 2022 – 2023 academic year. These documents were used to guide the committee's work throughout the year.
- To meet Goal #1, we reviewed results of the UND's NSSE 2021 Topical Module Report Experiences with Online Learning given to first year students and seniors. Committee members noted that survey results are used by TTaDA and Instructional Designers to guide course development and revisions, faculty professional development offerings, and other initiatives. Many of the responses were related to the effects of the COVID-19 pandemic. The survey will be given to all first year and senior students again in 2023. The committee will compare the 2021 results with the 2023 results to determine any changes in the data results based on new initiatives, faculty professional development, and other program changes.
- To meet Goal #2, the committee served as a forum for members to discuss and provide recommendations based on our committee's charge and goals. Committee work primarily focused on updates about the ongoing challenges associated with online student recruitment, retention, and learning, access to and use of academic technologies. UND Online, TTaDA (faculty development and academic technologies), University Information Technologies, and Libraries provided monthly updates. Faculty professional development opportunities on best practices for online/distance students offered by TTaDA were communicated to members. Committee members also advised UND Online, TTaDA, and Senate as related to the committee's charge and goals. In addition, changes and updates were reported to members to help meet our three goals for the 2022 - 2023 academic year. Finally, all pertinent information was communicated and disseminated by committee members to their colleges and departments.

- Throughout the academic year, members received monthly updates on UND's Strategic Planning Committee. Spring 2023, the UND LEADS strategic plan's five strategic pillars were reviewed, and discussion occurred on how members can use the plan to guide the committee's future goals and initiatives. The committee developed Goal #2 for 2023 – 2024 to further focus their work and recommendations on the plan.
- Throughout the year, progress updates were provided to members on such items as ProctorU, Digital Badging and Micro-credentialing, Zotero campus wide funding, Blackboard Ultra updates and analytics, SPEA courses and financial aid, faculty stipend programs, Artificial Intelligence – ChatGPT3 and others, Pearson data updates, and other academic technologies related to online and distance education. Members provided recommendations on these updates based on the committee's charge and goals.
- A few members participated in a Zotero faculty panel discussion on March 22, 2023 to provide faculty and student education on Zotero's features especially on use for citation management, storage, and annotating documents. Zotero is offered free with limited storage. The committee recommended adding Zotero funding to various budgets for next academic year because funding could increase storage space for faculty and students. Funding progress updates will be provided to the committee for additional input.
- To meet Goal #3, members communicated professional development opportunities, such as the DEI symposium and other TTaDA offered DEI education to their departments and colleges. Members also offered suggestions on initiatives to promote DEI in online education courses such as the need to improve student accessibility in online course organization and documents.
- Members provided monthly updates from their colleges and departments pertinent to the committee's charge and related to online education.
- Committee discussion noted that some online courses follow best practices for online courses while other online courses need content updates, improvements in accessibility, and revisions based on online education best practices. **As a result, committee members are recommending that the University Senate endorse a resolution that encourages colleges to work with TTaDA in developing a standard process in which their online courses are periodically reviewed and revised with Instructional Designers to ensure courses are accessible, up to date, and conform to online course best practices. In addition, faculty support, workload considerations, and incentives should be provided to complete online course revisions with Instructional Designers.**
- During the Spring semester, the committee discussed the current charge of the committee and how best to spend our time as a committee during the 2023-2024 academic year. The committee identified four goals of focus for the 2023 -2024 academic year), all of which fall within the purview of the current committee charge:

Goals for the 2023-2024 Academic Year are as follows:

1. Communicate online instruction faculty development opportunities to department faculty that are offered by UND, TTaDA, and other outside organizations.
2. Use UND's LEAD Strategic plan and its five strategic pillars as a guide to inform the committee's initiatives and recommendations related to online education courses, faculty support and professional development, and supportive student learning environments.
3. Advise UND Online and TTaDA in determining initiatives based on UND's NSSE 2023 Topical Module Report Experiences with Online Learning given to first year and senior students.
4. Advocate for work with Colleges/Academic Departments to support Universal Design for Learning and best practices for course design. This will enhance accessibility for all learners.

To: Robert Newman, Chair, University Senate
From: Kanishka Marasinghe, Chair, Academic Policies and Admissions Committee, 2022-2023
Re: APAC Annual Report, 2022-2023
Date: March 24, 2023

During the 2022-2023 academic year, the committee met 1 time. It consisted of:
Kanishka Marasinghe, Chair (A&S),
Kim Kenville (JDO),
Zarrina Azizova (EHD),
Kathryn Rand, (LAW),
Steve Light, (NCoBPA),
Hannah Johnson, Student Government Appointee,
Heather Shea, Student Government Appointee,
Scott Correll, Registrar Office (Ex-Officio)
Jenn Aamodt, Admissions, (Ex-Officio)

The following issue was discussed and voted upon during the 2022-2023 academic year:

- Creation of a military absenteeism policy presented by the Department of Military and Veterans affairs to refine the current university attendance policy and procedure. The measure was passed and forwarded to the Senate Executive Committee.

Respectfully submitted,
Scott Correll, on behalf of
Kanishka Marasinghe, Chair

MEMORANDUM

TO: Scott Correll, Secretary, University Senate, Office of the Registrar
FROM: University Senate Conflict of Interest/Scientific Misconduct Committee
DATE: March 23, 2023
RE: 2023 Committee Report

Committee Membership

2022–2023 Elected Committee Members with Term End Date

- Rosemary Flynn (LIB) 2024 (Chair)
- Ric Ferraro (A&S) 2023
- Kathryn Rand (LAW) 2023
- Ursula Running Bear (SMHS) 2023
- David Hollingworth (NCoBPA) 2024
- Yun Ji (CEM) 2025
- Aaron Kennedy (JDOSAS) 2025
- Camilla Morrison (A&S) 2025
- Rhoda Owens (CNPD) 2025
- Ryan Summers (EHD) 2025

2022–2023 Staff Senate Member

- Chris Egeland

Ex-Officio Members

- Michael Sadler, Director, Research and Sponsored Program Development and Export Control Manager
- Stephanie Johnson, Office of General Counsel

The committee was short one Staff Senate member.

Report on Activities

The committee has met two times since the start of the 2022-2023 academic year. After another review of the existing functions and responsibilities with feedback from new committee members, at our early March meeting, the committee voted to redefine the functions and responsibilities rather than seeking to disband the committee.

Currently, the committee is tasked with the following:

1. Review federal and non-federal funding agency policies and develop/revise university compliance policies.

2. Take a pro-active role to inform faculty and university personnel of changes and potential areas of concern.
3. Receive conflict of interest management training.
4. Provide advice and consultation to the appropriate Vice Presidents and/or Executive Heads regarding referrals and complaints relative to conflict of interest and scientific misconduct.
5. Adjudicate referrals and complaints relative to conflict of interest and scientific misconduct.

The committee finds that many of these responsibilities, particularly functions 1-4, are currently facilitated by other units on the UND campus in part or in whole, particularly through Research & Sponsored Program Development in the Division of Research & Economic Development. While we work to redefine the committee's functions and responsibilities, we will be keeping the following in mind.

1. We need to be advocates for faculty and staff. We need to ensure that faculty and staff have a voice in the development of policies and procedures and that we can be a resource if or when there are questions or problems.
2. We need to remove redundancies to make clear what the committee is doing versus what others on campus are doing.

MEMORANDUM

TO: Scott Correll, Secretary; University Senate

FROM: Senate Intercollegiate Athletics Committee

DATE: April 19, 2023

RE: Intercollegiate Athletics Committee Report

2022-2023 Meeting Dates/Topics

September 21st, 2022 – Introductory Meeting
October 19th, 2022 – Facilities, Operations & External Affairs
November 16th, 2022 – Compliance/Governance
February 8th, 2023 – Fiscal Integrity
March 8th, 2023 – Equity & Diversity
April 12th, 2023 – Academics & SA Well-Being

- **Intercollegiate Athletics Committee Members**

- Chair
 - Tammy Gerszewski
- Faculty Representatives
 - Crystal Alberts
 - Donna Pearson
 - Amebu Seddoh
 - Mark Dusenbury
 - Jon Maskaly
 - Sandy Braathen
 - Dmitri Poltavski
 - Michelle Novak
- Faculty Athletic Representatives
 - Gary Schindler
- Athletic Coach Representative
 - Tom Boysen
- Athletic Staff
 - Bill Chaves
 - Kara Helmig
- Alumni Representatives
 - Annika Schwenzfeier
 - Brian Westlund
- Student Representatives
 - Claire Orth
 - Luke Labatte

President Armacost named Dr. Gary Schindler as the Faculty Athletic Representative

The following information has been compiled for Senate review of the Intercollegiate Athletics Committee Academic Year 2022-2023 activity. Dr. Tammy Gerszewski, Chair, respectfully submits this report.

September 21, 2022 Committee Meeting

Introduction: Bill Chaves introduced committee member and staff. He reviewed the purpose and functions/responsibilities of the Intercollegiate Athletics Committee – Found on UND website: <https://und.edu/academics/university-senate/committees/intercollegiate-athletic-committee.html>

Sub-Committee Structure: Bill reviewed the Sub-Committee structure and Lindsay (lindsay.m.sannes@und.edu) requested committee members to submit an email identifying their sub-committee preference. There are five subcommittees: Academics and SA Well-Being, Equity & Diversity, Operations & Marketing, Compliance & Governance, and Fiscal Integrity.

- Subsequent to this meeting, Sub-Committee structure was determined to be the following:
 - Academics & SA Well-Being – Crystal Alberts
 - Equity & Diversity – Donna Pearson, Crystal Alberts, & Amebu Seddoh
 - Operations & Marketing – Brian Westlund, Annika Schwenzfeier
 - Compliance & Governance – Donna Pearson
 - Fiscal Integrity – Tammy Gerszewski

Committee Chair: If interested in being the committee chair, members were requested to send an email to Gary. gary.schindler@und.edu

- Subsequent to this meeting, Tammy Gerszewski volunteered to be the Chair and was accepted by the Committee.

Updates:

- Athletic Department – Bill Chaves reported:
 - NCAA Transformation Committee – charged with overhauling and modernizing NCAA governance
 - Faculty Athletics Representative – Dr. Gary Schindler
- AY22-23 Meeting Dates/Times & Topics were proposed and approved. Meetings will be held at 4 pm on the second Wednesday of the meeting month, primarily held through Zoom.

Meeting adjourned 4:20 pm.

October 19, 2022 Committee Meeting

Welcome: Tammy Gerszewski welcomed committee members

Updates:

- Athletic Department
 - Bill reported the NCAA Transformation Committee should come to their conclusion in December on what changes will occur.
- FAR
 - Gary has upcoming meeting with academics and compliance athletic staff.

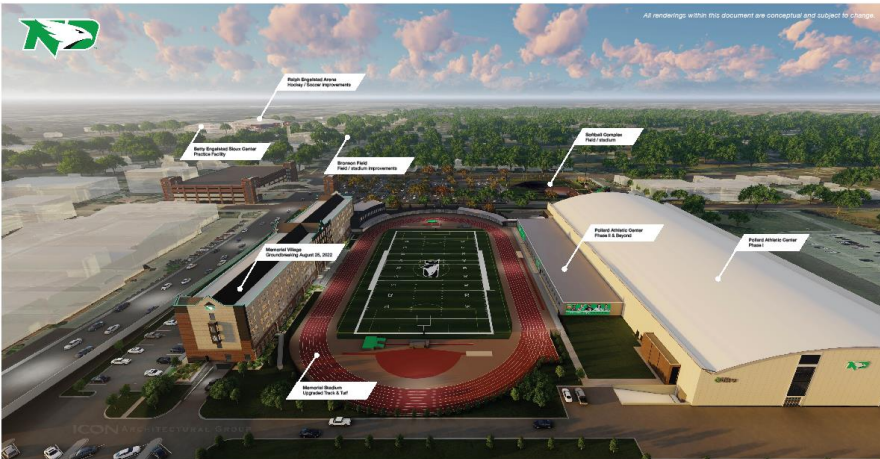
Facilities, Operations & External Affairs: Erik Martinson presented and informed members UND Athletics content is posted on the IHeart App, and streaming of UND games is in the Midco Sports App.

- **Athletics Facility Contracts**
 - Ralph Engelstad Arena/Betty Engelstad Sioux Center
 - Sports || Men's Hockey, Volleyball, Men's Basketball, Women's Basketball, Soccer
 - Terms || 52% of ticket sales expensed as rent, REA net income distribution to Athletics at year end
 - Contract Expiration || 9/30/2030
 - Land Lease Expiration || 9/30/2030
 - Alerus Center
 - Sports || Football
 - Terms || \$32K (under 10,501 scanned)/\$42k (over 10,500 scanned) per game with ancillary expenses and co-promotional splits
 - Contract Expiration || 7/31/2030
 - Choice Health & Fitness
 - Sports || Men's and Women's Tennis
 - Terms || \$65k in Yr1 escalating \$3k per year for 5 additional years
 - Contract Expiration || 7/31/2028
 - Apollo Field
 - Sports || Softball
 - Terms || \$11k in Yr1 escalating \$500 per year for additional 2 years
 - Contract Expiration || 12/31/2024
 - King's Walk Golf Course
 - Sports || Men's and Women's Golf
 - Terms || \$500 per student-athlete per year
 - Contract Expiration || 12/31/2022
 - Grand Forks Country Club
 - Sports || Men's and Women's Golf

- Terms || \$750 per program
- Contract Expiration || 12/31/2022

○ **Transformation – Year 0**

- Multi-Media Rights|Fighting Hawks Sports Partnerships
 - Assigned in Usage Agreement with REA
- TV Rights| Midco Sports
- Radio Rights| iHeart Radio
- Facilities Masterplan



**UND ATHLETICS
MASTER PLAN**

The vision outlined in the Master Plan is intended to serve as a planning tool to guide future development. The plan is a composite of many individual plans with each requiring separate efforts.



Meeting adjourned 4:51 pm.

November 16, 2022 Committee Meeting

Welcome: Tammy Gerszewski welcomed committee members

Updates:

- Athletic Department
 - Bill reported November 20th Football Selection Sunday on ESPNU, and he will attend the NCAA convention in January, 2023.
- FAR
 - Gary attended the Faculty Athletic Representative Annual Conference in Indianapolis where they discussed NCAA Governance, transfers and NIL among other topics

Compliance/Governance: Kara Helmig presented

SUPPLEMENT NO. 1

Summary of NCAA Core Values, Division I Commitments and the Division I Philosophy

Academics

Well-Being

Fairness

NCAA Core Values

The Association – through its member institutions, conference and national office staff – shares a belief in and commitment to:

- The collegiate model of athletics in which students participate as an avocation, balancing their academic, social and athletics experiences.
- The highest levels of integrity and sportsmanship.
- The pursuit of excellence in both academics and athletics.
- The supporting role that intercollegiate athletics plays in the higher education mission and in enhancing the sense of community and strengthening the identity of member institutions.
- An inclusive culture that fosters equitable participation for student-athletes and career opportunities for coaches and administrators from diverse backgrounds.
- Respect for institutional autonomy and philosophical differences.
- Presidential leadership of intercollegiate athletics at the campus, conference and national levels.

Division I Supports These Commitments to the Collegiate Model

Value-Based Legislation	Amateurism	Fair Competition
Integrity and Sportsmanship	Institutional Control and Compliance	Student-Athlete Well-Being
Sound Academic Standards	Responsible Recruiting Standards	Diversity and Inclusion

Division I Philosophy

A member of Division I:

- Subscribes to high standards of academic quality, as well as breadth of academic opportunity;
- Strives for regional and national excellence and prominence;
- Serves both the university or college community and the general public;
- Offers extensive opportunities for participation in varsity intercollegiate athletics for both men and women;
- Sponsors, at the highest levels, basketball and football [Football Bowl Subdivision (FBS) or NCAA Football Championship Subdivision (FCS)];
- Schedules contests primarily with other members of Division I, especially in basketball and football;
- Maintains institutional control over all funds supporting athletics; and
- Understands, respects and supports the programs and philosophies of other divisions.

Meeting adjourned 4:35 pm

February 8, 2023 Committee Meeting

Welcome: Tammy Gerszewski welcomed committee members to hybrid meeting: in person at the Memorial and some members on Zoom.

Updates:

- Athletic Department
 - Bill reported NCAA announces Governor Charlie Baker to be next president starts March 1st. Fall 2022 Semester was the highest GPA in our Division 1 era at 3.54. March is a busy month with Summit League Basketball tournament and hosting NCAA Regionals hockey in Fargo
- FAR
 - Gary reported that January through March is a busy time for Student Athlete's to apply for Post Grad Scholarships.

Fiscal Integrity: Chad Karthaus presented

- Agenda
 - NCAA Update
 - Staff and Reporting Structure
 - Fiscal Integrity Oversight – Internal Audit (UND)
 - Fiscal Integrity Oversight – EADA
 - Fiscal Integrity Oversight – AUP Audit
 - Fiscal Integrity Oversight – NCAA FRS
 - Recap of FY22 Financials & Comparisons
- **NCAA Update**
 - President Baker
 - SA's not employees
 - Narrow anti-trust exemption to make association-wide rules
 - Any federal law supersedes state laws – NIL
 - Transformation Committee – Congressional Committee
 - Membership expectations
 - Holistic SA benefits model
 - New decentralizing concepts and governance model
 - Championships
 - Some rules have been passed recently – Process
- **Business Operations Staff & Reporting Structure**
 - Odella Fuqua (Interim Associate VP Finance)
 - Chad Karthaus (Sr. Associate AD, Chief Financial Officer)
 - Deb Beiswenger (Senior Assistant AD, Business Operations)
 - Kristi Turano (Director of Student-Athlete & Sports Medicine Insurance Services)
 - Cathy Anderson (Business Operations Coordinator)

- **Fiscal Integrity – Internal Audit**
 - Office of Internal Audit: University of North Dakota
 - Provides an independent evaluation of the adequacy and effectiveness of internal controls and quality of performance
 - Also provides management with recommendations designed to improve department operations
 - Most recent report issued for the time period 2/1/2020 – 1/7/2021 (no change from last year)
 - Based on results, general opinion is the responsibilities of Athletics have been administered effectively and that an adequate system of control has been established

- **Fiscal Integrity – EADA**
 - EADA Survey: Equity in Athletics Disclosure Act
 - Web-based data collection that is required by all co-educational postsecondary institutions that receive Title IV funding (i.e. federal student aid programs)
 - Sponsored by the Office of Postsecondary Education and must be completed annually by October 31st
 - EADA is **not** an accounting report; it collects data about revenues and expenses that are similar to data from an income statement
 - Information must be made available to the public
 - <https://campus.und.edu/operations/realted-information.html#Reports>
 - Link can be found here: <https://ope.ed.gov/athletics/#/>

- **Fiscal Integrity – AUP Audit**
 - AUP Audit: Agreed-Upon Procedures
 - The NCAA requires institutions to have an independent public accountant review their revenues and expenses according to NCAA AUP Guidelines
 - Required annually for D-I members; once every three years for D-II members; not required for D-III members
 - Primary purpose is to ensure the President/Chancellor is made aware of all financial activity for athletic purposes
 - Must be completed annually by January 15th
 - RFP was awarded to James Moore & Co. in FY21
 - https://ncaaorg.s3.amazonaws.com/ncaa/finance/2022NCAAFIN_AgreedUponProcedures.pdf

- **Fiscal Integrity – AUP Audit**
 - James Moore – Independent Accountant’s Report



**INDEPENDENT ACCOUNTANTS' REPORT ON THE
APPLICATION OF AGREED-UPON PROCEDURES**

Dr. Andrew Armacost, President,
University of North Dakota:

We have performed the procedures enumerated below on the accompanying Statement of Revenues and Expenses (the Statement, see Exhibit I) of the University of North Dakota (the University) Intercollegiate Athletics Program (the Program) in compliance with the National Collegiate Athletic Association's (NCAA) Bylaw 3.2.4.17 for the year ended June 30, 2022. The University's management is responsible for the accompanying Statement and the Statement's compliance with those requirements for the year ended June 30, 2022.

The University has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of evaluating whether the accompanying Statement is in compliance with the NCAA's Bylaw 3.2.4.17 for the year ended June 30, 2022. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

Exceptions totaling the lesser of \$100,000 or 10% of the line item total to which an agreed-upon procedure has been applied to, other than exceptions related to internal control procedures of the Program, for which there are no thresholds, have been reported. The procedures and the associated findings are as follows:

Agreed-Upon Procedures Related to the Statement of Revenues and Expenses

<u>Procedure</u>	<u>Finding</u>
All Revenue Categories	
<ul style="list-style-type: none"> Compare and agree each operating revenue category reported in the statement during the reporting period to supporting schedules provided by the Program. If a specific reporting category is less than 4.0% of the total revenues, no procedures are required for that specific category. 	No exceptions noted.

Exhibit I

**UNIVERSITY OF NORTH DAKOTA
INTERCOLLEGIATE ATHLETICS PROGRAM
STATEMENT OF REVENUES AND EXPENSES
FOR THE YEAR ENDED JUNE 30, 2022
(UNAUDITED - SEE ACCOMPANYING INDEPENDENT ACCOUNTANTS' REPORT
ON THE APPLICATION OF AGREED-UPON PROCEDURES)**

	Men's Hockey	Football	Men's Basketball	Women's Basketball	Other Sports	Nonprogram Specific	Total
Revenues							
1 Ticket sales	\$ 4,755,443	\$ 859,547	\$ 126,276	\$ 105,414	\$ 27,723	\$ -	\$ 5,874,403
2 Direct state or other governmental support	-	-	-	-	-	-	-
3 Student fees	-	-	-	-	-	3,083,815	3,083,815
4 Direct institutional support	1,337,939	670,395	519,064	481,196	1,031,826	3,557,017	7,597,437
5 Transfers back to institution	-	-	-	-	-	-	-
6 Indirect institutional support	-	-	-	-	-	4,096,499	4,096,499
6A Indirect institutional support - athletic facilities debt service, leases and rental fees	-	-	-	-	-	-	-
7 Guarantees	-	400,000	272,500	26,000	14,000	-	712,500
8 Contributions	569,425	454,220	22,641	5,500	126,838	2,598,908	3,777,532
9 In-kind	13,065	16,219	11,378	11,378	(183)	48,030	99,887
10 Compensation and benefits provided by a third-party	-	-	-	-	-	-	-
11 Media rights	585,335	-	-	-	-	280,000	865,335
12 NCAA distributions	18,425	-	-	-	1,918	1,060,865	1,081,208
13 Conference distributions (non media and non football bowl)	16,310	-	13,500	45,847	-	225,796	301,453
13A Conference distributions of football bowl generated revenue	-	-	-	-	-	-	-
14 Program, novelty, parking and concession sales	145,158	61,444	-	-	-	2,828	209,430
15 Royalties, licensing, advertisement and sponsorships	-	-	-	-	-	1,041,243	1,041,243
16 Sports camp revenues	-	103,873	48,579	69,581	135,145	3,950	361,128
17 Athletics restricted endowment and investment income	949,786	100,233	20,563	21,469	139,989	18,329	1,240,369
18 Other operating expenses	278,459	24,903	997	3,103	24,208	184,988	516,658
19 Football bowl revenues	-	-	-	-	-	-	-
Total operating revenues	8,670,325	2,690,834	1,035,488	769,488	1,491,464	16,202,268	30,859,877
Expenses							
20 Athletic student aid	616,549	1,937,425	403,826	471,143	2,508,930	63	5,937,936
21 Guarantees	124,000	168,316	12,500	4,300	18,423	-	327,539
22 Coaching salaries, benefits and bonuses paid by the university and related entities	1,298,530	1,225,935	546,575	471,173	1,216,250	-	4,758,463
23 Coaching salaries, benefits and bonuses paid by a third party	-	-	-	-	-	-	-
24 Support staff and administrative compensation, benefits and bonuses paid by the university and related entities	288,468	91,559	97,441	52,997	88,286	2,581,604	3,200,355
25 Support staff and administrative compensation paid by a third-party	-	-	-	-	-	-	-
26 Severance payments	-	-	-	-	67,513	-	67,513
27 Recruiting	75,684	88,998	87,954	65,710	131,921	-	450,267
28 Team travel	960,203	678,560	197,360	219,730	1,266,166	-	3,322,119
29 Sports equipment, uniforms and supplies	399,391	233,595	74,951	31,986	344,141	-	1,084,064
30 Game expenses	445,701	149,155	106,696	69,647	157,220	193,355	1,121,774
31 Fund raising, marketing and promotion	63,953	75,532	17,373	17,305	6,007	668,238	848,408
32 Sports camp expenses	-	56,098	16,903	26,587	26,204	-	125,792
33 Spirit groups	-	-	-	-	-	39,428	39,428
34 Athletic facilities debt service, leases and rental fees	992,372	403,600	409,063	409,063	1,021,680	-	3,236,078
35 Direct overhead and administrative expenses	31,423	80,924	7,402	7,901	28,226	396,261	552,337
36 Indirect institutional support	-	-	-	-	-	4,096,499	4,096,499
37 Medical expenses and insurance	44,940	93,342	14,599	15,541	105,614	863,518	1,137,554
38 Memberships and dues	1,023	112,975	1,340	850	3,557	40,167	159,912
39 Student-athlete meals (non-travel)	100,141	12,398	650	-	68,747	61,574	243,510
40 Other operating expenses	25,003	11,722	2,828	3,381	4,077	81,209	118,220
41 Football bowl expenses	-	-	-	-	-	-	-
41A Football bowl expenses - coaching compensation/bonuses	-	-	-	-	-	-	-
Total operating expenses	5,467,681	5,420,134	1,997,461	1,897,314	7,063,282	9,021,916	30,837,768
50 Excess transfers to institution	-	-	-	-	-	-	-
Excess (deficiency) of revenues over (under) expenses	\$ 3,202,644	\$ (2,729,300)	\$ (961,963)	\$ (1,097,826)	\$ (5,571,798)	\$ 7,180,352	\$ 22,109
51 Conference realignment expenses	-	-	-	-	-	-	\$ -
52 Total athletics related debt	-	-	-	-	-	-	\$ -
53 Total institutional debt	-	-	-	-	-	-	\$ 404,690,153
54 Value of athletics dedicated endowments	-	-	-	-	-	-	\$ 40,960,930
55 Value of institutional endowments	-	-	-	-	-	-	\$ 352,098,998

- **Fiscal Integrity – NCAA FRS**
 - NCAA Membership Financial Reporting System
 - The NCAA requires institutions to submit revenues and expenses for their athletic department online annually
 - Revenue can be reported in one of 19 categories
 - Expenses can be reported in one of 22 categories
 - Revenue & expenses are allocated by sport
 - All information reported should match AUP Audit Report
 - Must be completed annually by January 15th
 - For FY22, the report for UND was 81 pages and included around 40K transactions from the general ledger
 - Because all NCAA schools are required to report their numbers in this format, it can be used as a means of comparison (WinAD)

- **FY22 Financials & Comparisons**
 - Fiscal Year 2022 Recap
 - Total Revenue exceeded Total Expenses
 - Return of Revenue to Pre-COVID levels
 - Ticket Sales
 - Royalties/Sponsorships
 - Guarantees
 - Direct Institutional Support
 - Return of Expenses to Pre-COVID levels as well
 - Athletic Facilities Rentals/Debt Service
 - Team Travel
 - Game Expenses
 - Increase in Generated Revenue covered operational costs increases (i.e. inflation)

- **FY22 Financials & Comparisons**
 - Comparisons to 230 Division I Athletic Departments
 - Data reported via USA Today using NCAA FRS: <https://sports.usatoday.com/ncaa/finances/>
 - Based on FY20 financial activity
 - Total Revenue (1) - University of Oregon, \$391,769,609***
 - Total Revenue (227) - Coppin State University, \$2,788,949
 - Total Expenses (1) - Ohio State University, \$215,209,566
 - Total Expenses (227) - Mississippi Valley State, \$3,911,542
 - North Dakota was #112 in Total Revenue (\$28,632,782), and #112 in Total Expenses (\$28,646,449)
 - ***One-time \$270M non-cash gift for Hayward Field renovation

Meeting adjourned 5:07 pm.

March 8, 2023 Committee Meeting

Welcome: Tammy Gerszewski welcomed committee members.

Updates:

- Athletic Department: Chad Karhouser updated the committee:
 - March is in full swing with sporting competition
 - Women's Basketball putting in bids for post season play
 - WNIT or WBI Tournaments
 - Men's Ice Hockey quarterfinals in Omaha March 10th, 11th, 12th
 - Men's Tennis vs Oral Roberts Friday March 10th at Choice
 - Women's Tennis vs Oral Roberts Saturday March 11th at Choice
 - Livestreaming for the matches is available
 - Softball travels to Orlando, FL for 5 games

- FAR
 - Gary reported he attended the MVFC Meeting in Chicago – nothing new is needed by FAR's as of yet with the new constitution. He is on the on the Sports Medicine Executive Committee and the Education Subcommittee of the Missouri Valley Football Conference.
 - Met and discussed health safety and prevention topics
 - Adam Zavalney (UND Football) was awarded a post-graduate scholarship

Equity & Diversity: Kara Helmig presented

- Reviewed the NCAA IPP (Institutional Performance Program) Website
- DEI programming within athletics during 2022-23:
 - NCAA Diversity & Inclusion Campaign
 - LGBTQIA Ally Training with the Pride Center
 - UNITY Games hosted by volleyball and soccer
 - T-shirts provided to all student-athletes
 - Hispanic Heritage Month celebration
 - National Girls & Women in Sports Day celebration
 - Close to 100 guests in attendance for mentorship, networking, service, and empowerment
 - Black Student-Athlete Summit stipend being provided
 - Los Angeles, CA
 - UNIV 101
 - DEI week with UND SDI and the Pride Center
 - Hawkademy programming being implemented into course
 - Hawkademy
 - Ally Training now a requirement
 - NoDak Net
 - New update will allow for more feeds and educational information to go out to the network

Crystal Alberts talked about the Law School and the UND Inclusion Ambassadors Event:

"Save the date"

The Law School and the UND Inclusion Ambassadors are planning an educational program on NAGPRA and Repatriation. Please mark your calendar for **Tuesday, April 11**, from **3:00 – 4:15 p.m.**, in **Law 334**. Tentatively titled "*It Belongs to Them, Let's Give it Back: A Conversation about Wrongs, Rights, and Repatriation*," the event will be a conversation with **Shannon O'Loughlin** (Choctaw), the CEO of the Association on American Indian Affairs and a faculty member in the Cultural Heritage and Museum Studies Graduate Programs at Johns Hopkins University, and **Mary Hudetz** (Crow), one of the reporters on ProPublica's recent NAGPRA reporting and a former President of the Native American Journalists Association, moderated by Dan Lewerenz (Iowa Tribe of Kansas and Nebraska), assistant professor, UND School of Law.

Meeting adjourned 4:41 pm.

April 12, 2023 Committee Meeting

Welcome: Tammy Gerszewski welcomed committee members.

Updates:

- Athletic Department:
 - Bill reported the spring season is underway. A few challenges with Mother Nature, therefore programs have to play on the road more.
 - March 29th the House Energy and Commerce Committee host a hearing to discuss NIL
 - Discussion was on how can they put parameters around NIL
 - NCHC Conference meeting will be held April 22nd-25th in Florida
 - Summit League Conference meeting will be held May 23rd-25th in Denver
- FAR
 - Gary reported he is going to administer a survey/questionnaire to the hockey and men/women tennis teams, which is required by the NCAA.
 - Senior day for tennis this weekend
 - Women's match is 4 pm on Saturday
 - Men's match is 10:15 am on Sunday

Academics & SA Well-Being: Andres Freeman, Assistant AD/Student-Athlete Support Services presented

- **Priority Registration**
 - Fall 2022 – 82% of our returning student athletes utilized PR on first day
 - Spring 2023 – 86% of our returning student athletes utilized PR on first day
- **Directive Studies Program** – Learning Specialist (Kelsey Wattenhofer)
 - Designed for students either coming in with a low high school GPA (below 2.5) or for current athletes with a GPA below a 2.6.
 - 2-3 weekly meetings with our Learning Specialist to go over course content, prepare for exams, weekly To-Do List, complete required study hours – Objective based learning
 - Goal is to establish better time management skills along with confidence to perform better on exams, assignments, and quizzes.
 - Athletes have access to the Todoist App on their phone where they can check of their weekly assignments and course reminders that Kelsey prepares from their course syllabi and from Blackboard.

- **Study Centers**
 - Arline and George Schubert Study Center – Hyslop Sports Center Building – Rooms 113 and 303
 - 25 Total computers with free printing between the two rooms
 - Study space provide for all teams that require study hours or for athletes that need a quiet place to study
 - Subject Tutors available: Math, Chemistry, Biology – looking for Accounting, Economics, Statistics

- **Academic Highlights (FA22)**
 - Report Card Graphic
 - 3.540 Overall Department GPA **
 - 29th Consecutive Semester with 3.0 Overall Department GPA
 - 15 of 15 Teams have a 3.0 semester GPA (ADDED)
 - 295 SA's with a Semester GPA of 3.0 or higher (88% of SAs) **
 - 109 SA's with a semester GPA of 4.0 in Fall 2022 (33% of SAs) **
 - 53 SA's with a cumulative GPA of 4.0 **
 - 56 SA's on President's Honor Roll
 - 82 SA's on Dean's List

**Highest in D1 History (Data that we have)

- Besides our department GPA being the highest in D1 era, the following programs had their best semester:
 - MIH (3.581)
 - MTF (3.594)
 - WSOC (3.725)
 - WGOLF (3.832)

- Grad Programs: 26 Student-Athletes (332 total)
 - Biomedical Engineering (PhD), Juris Doctorate, 6x MBA, 5x Kinesiology, 2x PT, OT, Special Education

- Summit League Scholar of the Championship Winners (New Academic Award this Year) – Highest GPA among their sport and participating in Championship – tiebreaker is credits completed at current school
 - WCC – McKenzie Burian – 4.0 Biology/Professional Health
 - WBB – Claire Orth – 4.0 Biology/Professional Health

- Steve Westereng – Chair for Sports Medicine presented on:
 - UND Athletics has two resources for SA Well-Being
 - Dr. Erin Haugen, Psychologist
 - University Council Center
 - <https://und.edu/student-life/counseling-center/crisis.html>

Elected new committee chair for academic year 2023-24 Per Provost Eric Link request.

Jon Maskaly was nominated

Tammy Gerszewski made motion to approve

Kara Helmig second the motion

All was in favor. Jon Maskaly will be the Chair for AY23-24.

Meeting adjourned 4:40 pm.

SENATE COMMITTEE ON COMMITTEES

Purpose	To nominate University Council members for membership on Senate and other University committees, and to conduct elections for positions on Senate committees.
Membership	Senate Previous Past Chairperson (one, voting) University Council Faculty (University Senate membership is not required) (four, voting)
Term	Previous Past Chairperson of the Senate - concurrent with office University Council Faculty (University Senate membership is not required) - two years with terms of two expiring each year
Selection	Senate Previous Past Chairperson - ex-officio University Council Faculty (University Senate membership is not required) - elected by the Senate at the March Senate meeting and assuming responsibilities in the fall.
Functions & responsibilities	Acting of its own volition, upon the request of the Senate and/or others, the Committee shall assume the following responsibilities: <ol style="list-style-type: none"> 1. Nominate faculty for Senate committees. 2. Fill vacancies which occur on Senate committees. 3. Recommend faculty nominees for appointment to all University (non-Senate) committees with faculty membership.
Report to Senate	Prepare an annual report which addresses each function and responsibility and submit it to the Senate secretary two weeks before the October Senate meeting.
Source of information	University Senate By-laws University Senate Minutes - May 3, 1962 University Senate Minutes - October 6, 1966 University Senate Minutes - November 3, 1966 University Senate Minutes - November 2, 1967 University Senate Minutes - March 5, 1981 University Senate Minutes - October 3, 1985 University Senate Minutes - March 4, 1999 University Senate Minutes – November 7, 2013 University Senate Minutes – December 5, 2013 Senate Executive Committee Minutes – May 8, 2019 University Senate Minutes – September 5, 2019

SENATE COMMITTEE ON COMMITTEES

Purpose	To nominate University Council members for membership on Senate and other University committees, and to conduct elections for positions on Senate committees.
Membership	Senate Previous Past Chairperson (one, voting) University Council <u>Faculty members who are also members of the Senate at the time of their election</u> (University Senate membership is not required) (four, voting)
Term	Previous Past Chairperson of the Senate - concurrent with office University Council <u>Faculty members</u> (University Senate membership is not required) - two years with terms of two expiring each year
Selection	Senate Previous Past Chairperson - ex-officio University Council <u>Faculty members</u> (University Senate membership is not required) - elected by the Senate at <u>first the March Senate meeting in the fall</u> and assuming responsibilities <u>immediately in the fall</u> .
Functions & responsibilities	Acting of its own volition, upon the request of the Senate and/or others, the Committee shall assume the following responsibilities: <ol style="list-style-type: none"> 1. Nominate <u>personnel for faculty for</u> Senate committees. 2. Fill vacancies which occur on Senate committees. 3. Recommend faculty nominees for appointment to all University (non-Senate) committees with faculty membership.
Report to Senate	Prepare an annual report which addresses each function and responsibility and submit it to the Senate secretary two weeks before the October Senate meeting.
Source of information	University Senate By-laws University Senate Minutes - May 3, 1962 University Senate Minutes - October 6, 1966 University Senate Minutes - November 3, 1966 University Senate Minutes - November 2, 1967 University Senate Minutes - March 5, 1981 University Senate Minutes - October 3, 1985 University Senate Minutes - March 4, 1999 University Senate Minutes – November 7, 2013 University Senate Minutes – December 5, 2013 Senate Executive Committee Minutes – May 8, 2019 University Senate Minutes – September 5, 2019

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Summary of Changes to University Assessment Committee Charge document:

Purpose:

- Updated to better reflect the functions and responsibilities, outlined below.

Functions and Responsibilities:

- Updated to shift the focus of overseeing all university assessment processes, which are now done by the Office of Assessment & Accreditation (Director & Assessment Specialist), to more focused on program learning outcomes, improving assessment processes, and helping educate others on assessment work (#1, #2, #3, #4)
- Serve in an advisory capacity (new #1) encompasses items #2 and #3 from the previous charge.
- Previous #5 regarding the University Accreditation Report has not been done by this committee in many years. The UAC has not been directly involved with the Accreditation Report review or provided any advisement for some time.
- Previous #6, due to changes in organizational structure, the Assessment website is updated by the Assessment & Accreditation Specialist, not the Institutional Research team.

The submitted UAC Charge was discussed by the UAC on 3/16/23 and approved via email vote on 3/24/23.

Senate University Assessment Committee Charge

Purpose	The Senate University Assessment Committee collaborates with the Office of Assessment & Accreditation as champions of the assessment of student learning at UND. This is done by supporting, guiding, and encouraging faculty and staff to utilize good practices, processes, and methodologies for assessment.
Membership	Vice President for Academic Affairs and Provost or designee (two, one voting and one non-voting) Vice President for Student Affairs or designee Essential Studies Director School of Graduate Studies Representative College Faculty Representative (eight, one from each college) Students (two) Representative from either Student Affairs or Academic Affairs
Terms	Vice President for Academic Affairs and Provost or designee - concurrent Student Affairs representative - concurrent Essential Studies Director - concurrent School of Graduate Studies Representative - one year College Faculty Representative- three years with approximately one-third elected each year Students - one year
Selection	Vice President for Academic Affairs and Provost or designee - ex- officio Student Affairs representative - ex-officio Essential Studies Director – ex-officio School of Graduate Studies Representative - appointed by Graduate Committee in consultation with Graduate Dean Faculty - elected annually by the Senate in April and assume responsibilities May 1 Students - elected by the Student Senate in April and assuming responsibilities May 1
Functions and Responsibilities	Acting of its own volition, upon the request of the Senate and/or others, the Committee shall assume the following responsibilities: <ol style="list-style-type: none">1. Serve as an advisory group to the Office of Assessment & Accreditation2. Serve as the liaison between the college and UAC regarding the assessment of student learning3. Provide assessment-related expertise and support to college, as needed4. Review assigned curricular and co-curricular assessment reports, provide feedback and suggestions for improvement, using a shared rubric5. Identify and facilitate development and training on key issues in assessment practice6. Review and discuss results of assessments administered by the Office of Assessment & Accreditation

Report to Senate	Annual report in alignment with Senate requirements.
Source of Information	University Senate Minutes - May 6, 1999 University Senate Minutes - February 7, 2002 University Senate Minutes - May 4, 2006 University Senate Minutes – February 7, 2013 University Senate Minutes – November 7, 2013 University Senate Minutes – November 3, 2013

Senate University Assessment Committee Charge

Purpose ~~The Senate University Assessment Committee provides faculty guidance and oversight in developing and implementing the University Assessment Plan, analyzing and interpreting assessment results, developing appropriate reports, and disseminating assessment results to the Office of Vice President for Academic Affairs and Provost, the University Senate and the University community.~~

The Senate University Assessment Committee collaborates with the Office of Assessment & Accreditation as champions of the assessment of student learning at UND. This is done by supporting, guiding, and encouraging faculty and staff to utilize good practices, processes, and methodologies for assessment.

Membership Vice President for Academic Affairs and Provost or designee (two, one voting and one non-voting)
Vice President for Student Affairs or designee
Essential Studies Director
School of Graduate Studies Representative
College Faculty Representative (eight, one from each college)
Students (two)
Representative from either Student Affairs or Academic Affairs

Terms Vice President for Academic Affairs and Provost or designee - concurrent
Student Affairs representative - concurrent
Essential Studies Director - concurrent
School of Graduate Studies Representative - one year
College Faculty Representative- three years with approximately one-third elected each year
Students - one year

Selection Vice President for Academic Affairs and Provost or designee - ex- officio
Student Affairs representative - ex-officio
Essential Studies Director – ex-officio
School of Graduate Studies Representative - appointed by Graduate Committee in consultation with Graduate Dean
Faculty - elected annually by the Senate in April and assume responsibilities May 1
Students - elected by the Student Senate in April and assuming responsibilities May 1

Functions and Responsibilities Acting of its own volition, upon the request of the Senate and/or others, the Committee shall assume the following responsibilities:

- ~~1. Address all issues regarding assessment of student achievement and development.~~
- ~~2. Develop, review and evaluate the University Assessment Plan in conjunction with the Assessment Director.~~

3. ~~Oversee the implementation of the University Assessment Plan, evaluate assessment activities and the interpretation of assessment results, and evaluate the overall effectiveness of the Plan.~~
4. ~~Make recommendations regarding how to address any deficiencies that are revealed by assessment activities.~~
5. ~~Review University Accreditation Report when issued and advise the Senate regarding the Report and its implications.~~
6. ~~Work with Institutional Research to keep the assessment website current.~~

1. Serve as an advisory group to the Office of Assessment & Accreditation
2. Members serve as the liaison between the college and UAC regarding the assessment of student learning
3. Provide assessment-related expertise and support to college, as needed
4. Review assigned curricular and co-curricular assessment reports, provide feedback and suggestions for improvement, using a shared rubric
5. Identify and facilitate development and training on key issues in assessment practice
6. Review and discuss results of assessments administered by the Office of Assessment & Accreditation

Report to
Senate
Source of
Information

Annual report in alignment with Senate requirements.

University Senate Minutes - May 6, 1999
University Senate Minutes - February 7, 2002
University Senate Minutes - May 4, 2006
University Senate Minutes – February 7, 2013
University Senate Minutes – November 7, 2013
University Senate Minutes – November 3, 2013

The Senate Online & Distance Education Committee (SODEC) noted in its 2022-2023 Annual Report to the Senate (delivered for 4/6/2023) that some online courses follow best practices for online courses while other online courses need content updates, improvements in accessibility, and revisions based on online education best practices.

SODEC members recommend that the University Senate endorse the following **resolution**:

The University Senate encourages colleges to work with TTaDA in developing a standard process in which their online courses are periodically reviewed and revised with Instructional Designers to ensure courses are accessible, up to date, and conform to online course best practices. In addition, faculty support, workload considerations, and incentives should be provided to complete online course revisions with Instructional Designers.

Equal Opportunity & Title IX
Twamley Hall, Room 102
264 Centennial Dr Stop 7097
Grand Forks, ND 58202-7097
Phone: 701.777.4171
Fax: 701.777.2077
UND.EO.TitleIX@UND.edu
campus.UND.edu/equal-opportunity

To whom it may concern:

The Campus Accessibility Working Group endorses the following recommendation from the Senate Online & Distance Education Committee as it relates to improving course accessibility:

SODEC members recommend that the University Senate endorse a resolution that encourages colleges to work with TTaDA in developing a standard process in which their online courses are periodically reviewed and revised with Instructional Designers to ensure courses are accessible, up to date, and conform to online course best practices.

We support this call to periodically review and revise online courses to increase the accessibility of our courses for all our students.

Thank you,

[Donna Smith](#), CAWG co-Chair

[Beth Valentine](#), CAWG co-Chair

Election results for Senate Committees 2023-24 (term end year)

Academic Policies & Admissions (2027)

- Steve Light (BPA)
- Kay Powell (BPA)

Administrative Procedures (2025)

- Sandra Moritz (EHD)
- Liz Legerski (A&S)
- Carolyn Williams (Law)

Budget (2027)

- Matthew Gilmore (JDOSAS)
- Kathy Smart (EHD)
- Hassan Reza (CEM)

Compensation (2026)

- Andre Kehn (A&S)
- Melissa Gjellstad (A&S)
- Daphne Pedersen (A&S)

Conflict of Interest / Scientific Misconduct (2026)

- Hanna Hove (SMHS)
- Ariana Meyers (LAW)
- Tom Petros (A&S)

Curriculum (2026)

- Mark Jendrysik (BPA)
- Mariia Goriacheva (CEM)
- Chris Felege (A&S)

Essential Studies (2026)

- Maylynn Riding In (EHD)
- Kim Kenville (JDOSAS)
- Krista Lynn Minnotte (A&S)

Faculty Handbook (2026)

- Timothy Prescott (non-TT, A&S)
- Cristina Oancea (tenured, SMHS)

Faculty Instructional Development (2026)

- Kay Powell (BPA)
- Amber Johnson (CNPD)
- Leslie Martin (JDOSAS)
- Donna Pearson (EHD)
- Jessica Zerr (A&S – at large)
- Meghan Mitchell (A&S – at large)
- Ariana Meyers (Law)

Honorary Degrees (2028)

- Maylynn Riding In (EHD)

Honors (2026)

- Kay Powell (BPA)
- Wayne Seames (CEM)
- + 1 (pending tiebreaker election)

Intellectual Property (2026)

- Brittany Fischer (LIB)

Intercollegiate Athletics (2026)

- Tanis Walch (EHD)
- Bret Weber (CNPD)
- Desiree Tande (CNPD)
- Margaret Jackson (LAW)

Legislative Affairs (2026)

- Bret Weber (CNPD)
- Sarah Nielson (SMHS)

Library (2026)

- Kristen Borysewicz (LIB)
- Brian Urlacher (BPA)
- Virginia Clinton-Lisell (EHD)

Online & Distance Education (2026)

- Cerynn Desjarlais (EHD)
- Marcos Fernandez-Tous (JDOSAS)

Open Education Resources (2026)

- Brittany Fischer (LIB)

Scholarly Activities (2026)

- Michelle Sauer (A&S)
- Rebecca Rozelle-Stone (A&S)
- Cristina Oancea (SMHS)

Student Academic Standards (2026)

- Andre Kehn (A&S)
- Assion Lawson-Body (BPA)

University Assessment (2026)

- Heather Terrell (A&S)
- Frank Bowman (CEM)
- Kim Kenville (JDOSAS)

University Senate

Twamley Hall, Room 201
264 Centennial Dr Stop 8382
Grand Forks, ND 58202-8382
UND.edu/university-senate

HB 1446

ND Senate Education Committee

March 10, 2023

Chairman Elkin and members of the Senate Education committee:

My name is Robert Newman. I am a professor at the University of North Dakota and Chair of UND's University Senate. On behalf of the UND University Senate I submit this **testimony in opposition to HB 1446**.

1. The bill, should it become law, would directly harm the state of North Dakota, its citizens and students by significantly degrading the tenure system, thereby dramatically reducing the ability of the eleven schools of the NDUS to meet their missions.

- Tenure is an essential protection for academic freedom and thus the quality of higher education.
- Our universities compete in a national job market for the best scholars, researchers, and educators at the college/university level. The bill is already putting North Dakota in a bad light and if passed will put us at a significant disadvantage in attracting faculty who could choose employment in other states.

2. The bill misrepresents the meaning of tenure.

- Tenure protects academic freedom, it does not protect against failure to perform the duties expected of faculty. The State Board of Higher Education already has policies and procedures in place to respond decisively to performance- or fiscally-related faculty deficiencies, including termination of tenured faculty.
- Faculty undergo years of education and rigorous evaluation to earn graduate degrees, and are required to demonstrate scholarly or creative productivity before they would even be considered for faculty positions. After they are hired, tenure-track faculty are evaluated annually over a 6 year probationary period. After being awarded tenure, they continue to be evaluated annually. There are no guarantees of job permanence for anyone.

Today, the University of North Dakota rests on the ancestral lands of the Pembina and Red Lake Bands of Ojibwe and the Dakota Oyate — presently existing as composite parts of the Red Lake, Turtle Mountain, White Earth Bands, and the Dakota Tribes of Minnesota and North Dakota. We acknowledge the people who resided here for generations and recognize that the spirit of the Ojibwe and Oyate people permeates this land. As a university community, we will continue to build upon our relations with the First Nations of the State of North Dakota — the Mandan, Hidatsa, and Arikara Nation, Sisseton-Wahpeton Oyate Nation, Spirit Lake Nation, Standing Rock Sioux Tribe, and Turtle Mountain Band of Chippewa Indians.

3. Involvement of faculty is critical to a fair and effective review system.

- Effective administration of a college or university requires faculty involvement. However good a President and leadership team may be, shared governance with faculty is the best way to ensure that the collective wisdom of the people delivering all aspects of the institution's mission (the faculty) is accessed for the benefit of students, research productivity, and service.
- Faculty who have experience doing the job are the people best positioned to assess the contributions of faculty and advise administrator leaders (Deans, Provosts, Presidents) on tenure decisions and renewal. Faculty are also the first to be impacted when other faculty underperform. The final decision is already made by administrators, based on the recommendations they receive.

4. Granting university presidents—or their designees—the unilateral power to terminate faculty without due process, is NOT the solution to ANY problem.

- Even as a restricted pilot project the bill, if passed, would set a damaging precedent that would have ripple effects throughout the entire NDUS.
- Allowing appeal of a president's decision to the chancellor does not provide the same protections for academic freedom that are established by current policy. If there is cause to terminate any faculty member, that must be established through policies and procedures already in place, based on evidence, and never based on personal disagreements or whim.

We urge the committee to oppose HB 1446 and vote Do Not Pass.

Respectfully,

Robert Newman, PhD. / Chair, University Senate, UND

University Senate

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UND.edu/university-senate

SB 2247

Mar. 5, 2023

Robert Newman, Chair, University Senate, University of North Dakota

Chairman Heinert and members of the House Education Committee:

My name is Robert Newman, I am a professor at the University of North Dakota and the Chair of UND's University Senate. On behalf of the UND University Senate I respectfully submit this **testimony in OPPOSITION to SB 2247.**

We oppose SB 2247 because it is not a remedy for any real problem, and because it creates problems by interfering with legitimate education and training. We appreciate that the House committee made some changes that reduced our concern about interference with academic freedom and free speech, but fundamental problems remain.

1. Section 1, 15-10.6-01 - 3 (lines 17 – 20) defines a series of “Specified concepts” (formerly labeled “Divisive concepts”) that are all clearly repugnant or contrary to the values of our state and country. NONE of these ideas are being promoted in education or training in higher education (or K-12 for that matter). Some of the concepts (a – d) are racist or sexist, others (e – p) are intended to elicit fear, anger or concern in citizens and state legislatures about the intended purpose of diversity training or classroom education (<https://www.mtsu.edu/first-amendment/article/2178/divisive-concepts>). The whole thing is a fabrication: “*the controversy is a manufactured one, a masterful disinformation campaign to silence advocates of anti-racism.*” <https://academeblog.org/2021/09/10/the-teachable-moment-of-divisive-concepts-legislation/>

In short, there is NO problem. There is certainly no need for legislation that would intentionally or unintentionally, directly or indirectly interfere with education either in K-12 or higher ed, or in training within institutions.

To be clear, we do have a history of racism, sexism, and other forms of discrimination in this country that have caused great harm, and which continue to impact people to this day. This is extremely well-documented and undeniable. Accordingly, it is important that students (all of us) learn the truth, the full

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story, so that we can learn from it and work towards a better future, one that matches the ideals of our founders.

2. 15-10.6-02 states that students, employees, and prospective employees may not be penalized or discriminated against for their support or opposition to any of the specified/divisive concepts, nor can anyone be asked to endorse or oppose them, or even be asked about their beliefs.

This is already policy and it is under the purview of the State Board of Higher Education. There is no need for legislation, nor would any be appropriate for issues under the jurisdiction of the SBHE.

3. 15-10.6-03 prohibits Specified Concepts training. This is the most egregious problem remaining in this bill. We appreciate that the Senate committee attempted to carve out an exemption for classroom, for-credit education that is protected by academic freedom policy. However, there are legitimate training needs that may include discussion or presentation of “Specified/divisive” concepts. As noted previously, these are repugnant concepts, but they are also things that have actually happened in our nation’s history and that continue to reverberate into the present. Racism, sexism, and other forms of discrimination are regrettably still with us. Sometimes that is overt, sometimes it is more subtle. Overt discrimination violates federal law and SBHE policy already addresses this. Microaggressions that flow from implicit bias are one example of more subtle behavior and are still a problem. Training is required to mitigate all forms of discrimination, so that people are aware of such problems, how to detect them, and how to avoid them. Even training of educators on how to mitigate problems that may arise in the classroom or on best practices to facilitate discussion of contentious topics such as these “Specified/divisive” concepts is essential. That may include viewing course material related to these concepts through an appropriate lens. But nobody is promoting or endorsing the “Specified/divisive” concepts.

With regard to point 2 under 15-10.6-03 (line 19-22), many institutions hire diversity officers to oversee efforts to make campuses more inclusive and welcoming. Intellectual diversity is already protected under State Board policy and is not the reason we need diversity offices and directors.

In short, training may be necessary to improve our ability to be aware of and remedy problems related to “Specified/divisive concepts”. Restricting our ability to provide that training would make matters worse by limiting our ability to address real problems and also projects state and institutional indifference. Moreover, this falls within the purview of the SBHE.

4. 15-10.6-04 is a matter that should be left to the SBHE.
5. 15-10.6-05 protections for academic freedom are a welcome addition to the original bill, but also falls under the purview of the SBHE.

We urge the committee to oppose SB 2247 and vote Do Not Pass.

Respectfully,

Robert Newman, PhD. / Chair, University Senate, UND

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HB 1205

ND Senate Judiciary Committee

March 11, 2023

Chairman Larson and members of the Senate Judiciary committee:

My name is Robert Newman. I am a professor at the University of North Dakota and Chair of UND's University Senate. On behalf of the UND University Senate I submit this **testimony in opposition to HB 1205.**

The House received a substantial volume of testimony opposing this bill, which collectively laid out the reasons why the bill, should it become law:

- solves no problem that does not already have an accepted solution, and
- creates the impression that North Dakota is a state with state-sponsored censorship.

I do not believe that members of the legislature would willfully cast our state in a negative light, for no good reason and that leads me to hope that you will reconsider this ill-advised bill.

Please remember the purpose of public libraries. They are repositories of knowledge and the arts, they are gathering places and community centers that support education and shared experiences, and importantly, they are fundamental to democracy by allowing access to these valuable resources for everyone.

Censorship and book banning have no place in a democracy. They are incompatible with the First Amendment right to freedom of speech and expression. Moreover, you simply cannot ban any information anymore in our modern information age. The only impact will be that citizens will lose trust in the government because the government is conspicuously attempting to prevent people from accessing material that is readily available online.

As a practical matter, we do not and do not want to live in a society where authorities are monitoring our every move (have you read Orwell's 1984?). I think we would all agree that is un-American, or at least we would like

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to think so. Moreover, librarians are professional information facilitators. It is not their job to prevent people from accessing information, quite the opposite in fact. Read the testimony they have submitted.

As to the concerns raised in this bill, as other testimony has already noted, libraries already have policies about acceptable material, age-appropriate access, and opportunities for public participation in the process. A bill that seeks to ban sexually explicit material will either be too vague or internally inconsistent. For example, Section 1, 1.a. contradicts itself (lines 9-12 vs lines 12-22). In any case, policing libraries in this way is almost certainly unconstitutional.

Finally, you may question why the faculty at one of our universities is offering an opinion about this. Actually, I hope you are not questioning that because it should be obvious. The mission of colleges and universities is to foster learning and discovery for all members of society. But students of all ages most likely first encounter local public libraries and school libraries long before they arrive on a college campus. The knowledge and learning skills they develop at home, in schools, and, yes, through access to local libraries sets the stage for success in higher education. Our mission in higher education builds on that foundation.

Let libraries and librarians do their job! If anything they are doing was causing harm, we would all have already been harmed long ago. It did not happen and is extraordinarily unlikely ever to happen. This bill is not a solution to any problem. It will only make life difficult for library patrons, your constituents.

We urge the committee to oppose HB 1205 and vote Do Not Pass.

Respectfully,

Robert Newman, PhD. / Chair, University Senate, UND

SB 2360

ND Senate Judiciary Committee

March 14, 2023

Chairman Klemin and members of the House Judiciary committee:

My name is Robert Newman. I am a professor at the University of North Dakota and Chair of UND's University Senate. On behalf of the UND University Senate I submit this **testimony in opposition to SB 2360.**

The Senate Judiciary committee received a substantial volume of testimony on this bill, much of it opposing the bill. The version under consideration now in your committee has already received an abundance of testimony, laying out the reasons why the bill, should it become law:

- solves no problem that does not already have an accepted solution, and
- creates the impression that North Dakota is a state with state-sponsored censorship.
- Is clearly un-constitutional (see for example the testimony of David Horivitz)

I do not believe that members of the legislature would willfully cast our state in a negative light, for no good reason and that leads me to hope that you will reconsider this ill-advised bill. Although the bill targets both retailers and public libraries, places where minors will allegedly be faced with what the bill deems "obscene material," I will focus on libraries in my testimony.

Please remember the purpose of public libraries. They are repositories of knowledge and the arts, they are gathering places and community centers that support education and shared experiences, and importantly, they are fundamental to democracy by allowing access to these valuable resources for everyone.

Censorship and book banning have no place in a democracy. They are incompatible with the First Amendment right to freedom of speech and expression. Moreover, you simply cannot ban any information anymore in our modern information age. The only impact will be that citizens will lose trust in the government because the government is conspicuously attempting to prevent people from accessing material that is readily available online.

Today, the University of North Dakota rests on the ancestral lands of the Pembina and Red Lake Bands of Ojibwe and the Dakota Oyate — presently existing as composite parts of the Red Lake, Turtle Mountain, White Earth Bands, and the Dakota Tribes of Minnesota and North Dakota. We acknowledge the people who resided here for generations and recognize that the spirit of the Ojibwe and Oyate people permeates this land. As a university community, we will continue to build upon our relations with the First Nations of the State of North Dakota — the Mandan, Hidatsa, and Arikara Nation, Sisseton-Wahpeton Oyate Nation, Spirit Lake Nation, Standing Rock Sioux Tribe, and Turtle Mountain Band of Chippewa Indians.

As a practical matter, we do not and do not want to live in a society where authorities are monitoring our every move (have you read Orwell's 1984?). I think we would all agree that is un-American, or at least we would like to think so. Moreover, librarians are professional information facilitators. It is not their job to prevent people from accessing information, quite the opposite in fact. Read the testimony they have submitted.

As to the concerns raised in this bill, as other testimony has already noted, libraries already have policies about acceptable material, age-appropriate access, and opportunities for public participation in the process. Criminalizing librarians because some community members are offended by their decisions is highly inappropriate and creates an impossible situation for them.

Finally, you may question why the faculty at one of our universities is offering an opinion about this. Actually, I hope you are not questioning that because it should be obvious. The mission of colleges and universities is to foster learning and discovery for all members of society. But students of all ages most likely first encounter local public libraries and school libraries long before they arrive on a college campus. The knowledge and learning skills they develop at home, in schools, and, yes, through access to local libraries sets the stage for success in higher education. Our mission in higher education builds on that foundation.

Let libraries and librarians do their job! If anything they are doing was causing harm, we would all have already been harmed long ago. It did not happen and is extraordinarily unlikely ever to happen. This bill is not a solution to any problem. It will only make life difficult for librarians, library patrons, both of whom are your constituents.

We urge the committee to oppose SB 2360 and vote Do Not Pass.

Respectfully,

Robert Newman, PhD. / Chair, University Senate, UND

UND LEADS Implementation Structure

Upon the recommendation of the UND LEADS Strategic Planning Committee and in alignment with the objective of ensuring UND LEADS becomes a dynamic instrument giving shape and significance to the work of the university, a framework for integrated, ongoing, transparent, campus-wide collaboration will be established to help perform the work of UND LEADS.

I. UND LEADS Implementation Team

Members:

Co-Chair (AVP or Exec Dir for Strategy & Implementation: *Recommended Ryan Zerr*)

Co-Chair (Staff lead: *Recommended Angie Carpenter*)

Chief Data Officer (Moske)

Director of Institutional Effectiveness and Accreditation (under hire)

Director of Strategy, Planning, and Communications (Clark)

Chief of Staff (Carolin)

Learning Lead

Equity Lead

Affinity Lead

Discovery Lead

Service Lead

Marketing and Communications

Administrative Support

Duties:

- Serve as a coordinating and leadership team responsible for the successful implementation of UND LEADS, to include coordinating executive strategy, making budget recommendations when appropriate, advising the president and the president's executive council on all matters related to UND LEADS strategy, implementation, and outcomes.
- Ensure that throughout the lifetime of UND LEADS that shared governance processes that encouraging campus-wide engagement in the work of the plan are promoted and that transparent processes are followed. This work should help enhance the diversity, quality, and quantity of voices across all dimensions of campus in the work of UND LEADS.
- Work to establish metrics and instruments (whenever needed and/or appropriate) that will allow the institution to track and report on the progress of UND LEADS across the lifetime of the plan.
- Facilitate campus wide UND LEADS events that provide meaningful reporting as well as opportunities for cross-campus collaboration and

conversation on matters related to the successful implementation of the plan and the furtherance of the university Mission and Vision. These activities may include, but are not limited to, the issuance of reports, website updates, town halls, workshops, and more.

- Establish and maintain a website (and related dashboards and other reporting instruments) that will allow for ongoing engagement by the UND community in the implementation of UND LEADS. Engage (through the website and other means) in ongoing campus-wide updates on the work of the university relative to UND LEADS. [*See the section on “Communication” below, adapted from the Strategic Planning Committee’s recommendation to the president.*]
- Produce an annual report (deliverable each January to the president of the institution and subsequently published each February, that provides an update on the implementation of the plan in the prior calendar year.
- Serve as counsel to the president, the provost, and the president’s leadership team on matters pertaining to the successful implementation of UND LEADS.
- Serve as the leadership team responsible for the updating and amendment of UND LEADS, upon approval of the president, in order to ensure that the plan remains a positive and dynamic instrument over the course of its lifetime.
- Provide leadership across campus for the integration of UND LEADS and all other strategic plans and related task force and/or working group reports, to help coordinate efforts across campus toward the successful realization of the Mission and Vision of the university. This would include college-level strategic plans, DEI plans, SEM plans, and beyond.
- Host and conduct the meetings of the *UND LEADS Integration Council* (described below).

Communication

Similar to the planning process that resulted in the creation of UND LEADS, the implementation team will encourage open, transparent, and continuous communication during the lifecycle of the plan. This communication should, whenever possible, take the form of transparent dialogue, engagement by stakeholders across all dimensions of the university, and robust and meaningful feedback processes. The UND LEADS communication plan should include items such as the following, whenever appropriate:

- Incorporating the Mission and Vision into print and spoken material to show how decisions we are making align with UND LEADS.
- Tag institutional stories according to any associated pillars and have these be automatically pulled to the Strategic Plan website

- The Mission, Vision and five Pillars, should be publicly displayed on signage in university facilities, on the website and routinely worked into official communication.
- The regular monthly or quarterly publishing of an electronic university newsletter that highlights initiatives happening across the institution and how these relate to the overall university plan.
- The deployment of regular feedback-generating processes on the strategic initiatives that are taking place as a part of this plan. When appropriate, these feedback mechanisms may include options for anonymous feedback.

II. UND LEADS Integration Council

This council will bring together key leadership across campus to engage in regular dialogue about the work on integrating UND LEADS across all units of campus, and to discuss strategies for the implementation of the plan, as well as to receive reports and updates on the work of the UND LEADS Implementation Team.

Meetings of the council will be held each fall (September) and spring (March). Meetings will be public and open to the campus community. This can be done as part of our monthly expanded Executive Council, which includes Deans and Senate Presidents, and may also coincide or be integrated with periodic meetings of the University Council.

Membership:

- Members of the UND LEADS Integrated Implementation Team
- Deans
- Members of the President's Executive Council
- Student Government Leadership
- University Senate Leadership
- Staff Council Leadership
- AVP for Facilities
- AVP for Finance
- UND CIO
- UNDAAF Leadership

III. Position and reporting structure

Title: Executive Director of Strategic Implementation and Integration

Reporting: to the President, with participation in Executive Council and dotted-line reporting to the Provost.

Supervision: the Executive Director will have direct supervision over any/all administrative support staff attached directly to this work. At the outset, this will constitute one full-time admin support specialist, but this may expand in the future to include additional support personnel (which may include faculty fellows, graduate internship support, and so forth) as deemed necessary by the President and the Provost in consultation with the Executive Director.

Duties:

The role of the **Executive Director of Strategic Implementation and Integration** will be to serve as the chief administrator charged with the implementation, tracking, and reporting on the UND LEADS strategic plan, and for providing vision, leadership, and administrative support for institutional efforts to integrate strategic planning efforts across the institution. In so doing, the Executive Director will help provide leadership and vision for the integration of UND LEADS with not only other sub-plans (at the college or unit level), but also to make sure that strategic recommendations that come to central administration through task forces and other bodies are integrated with UND LEADS as appropriate and necessary.

The Executive Director will co-chair the Implementation Team and serve as the principal facilitator and administrative lead for the Implementation Council. The Executive Director will also service, as needed and appropriate, on the HLC Reaffirmation Executive Committee (which will be lead by the Director of Institutional Effectiveness) and will work in close partnership with the Director of Institutional Effectiveness on all matters pertaining to maintaining institutional standing with the HLC and related accrediting bodies (as needed).

The Executive Director will work closely with the Director of Institutional Effectiveness, the Chief Data Officer, and the Director of Strategy, Planning, and Communications to ensure, and other UND leadership as needed, to ensure cross-unit collaboration and communication on all matters associated with UND LEADS implementation and reporting, and will provide vision and administrative oversight for the UND community on those efforts.

University Senate Curriculum Committee Report
April 6, 2023

I Course Deactivation

- CSD 586 : Advanced Clinical Practicum: Audiology

II Department Name Change

- Department name change from “Department of Petroleum Engineering” to “Department of Energy and Petroleum Engineering”

Senate Approval is not required for the following report items

III Program Changes

- ART-BFA : BFA with Major in Visual Arts
- GEOE-BSEG : BS in Environmental Geoscience
- GEOE-PHD: Ph.D. in Geological Engineering
- NURS-BSN : On-Campus BSN
- OT-DOT : Occupational Therapy Doctorate
- POLS-MPA : Master of Public Administration/Juris Doctor Combined Degree
- T&L-BSED T&L-BSED-ECE : BSED with Major in Early Childhood

IV Course Changes: Undergraduate

- CHEM 340 : Survey of Organic Chemistry
- CHEM 341 : Organic Chemistry I
- CHEM 342 : Organic Chemistry II
- CSD 223 : Phonetics
- CSD 231 : Anatomy and Physiology of the Speech and Hearing Mechanism
- CSD 232 : Survey of Communication Disorders
- CSD 235 : Speech and Hearing Science
- CSD 333 : Speech Sound Development and Disorders
- CSD 343L : Language Development Laboratory
- CSD 425 : Language, Multiculturalism and Communication Disorders
- CSD 431 : Introduction to Audiology
- CSD 434 : Aural Rehabilitation
- CSD 440 : Language Disorders I
- CSD 441 : Language Disorders II

V Course Changes: Graduate

- CSD 525 : Introduction to Research in Speech-Language Pathology and Audiology
- CSD 530 : Audiology for SLPs
- CSD 533 : Investigations in Child Language
- CSD 534 : Advanced Speech Sound Disorders

- CSD 536 : Stuttering Intervention
- CSD 538 : Management of Phonatory Disorders
- CSD 542 : Augmentative and Alternative Communication
- CSD 550 : Motor Speech Disorders
- CSD 583 : Evaluation and Service Delivery
- EFR 507 : Gender, Sexuality and Education
- GEOE 591 : Advanced Hydrocarbon Extraction in Engineering