

**TO:** Members of the Senate  
**FROM:** Scott Correll, Secretary of the Senate  
**SUBJECT:** Senate Meeting on April 2, 2020  
**DATE:** March 27, 2020

The March meeting of the University Senate will be held on Thursday, April 2, 2020 at 3:30 p.m. on Zoom (link to be provided in upcoming e-mail).

**CALL TO ORDER (Chair VanLooy)**

AGENDA

**SENATE CALENDAR:**

- 1) Chair Opening Remarks:
  - a. Senate Chairs Announcements
    - a. Madhavi Marasinghe – UIT Update
    - b. Michael Sadler – Novolution
  - b. Council of College Faculties Update
  - c. Staff Senate Update
  - d. Student Government Update
  - e. Provost DiLorenzo
- 2) Establish Quorum (Secretary Correll)
- 3) Review and approval of March 5, 2020 USenate minutes (attachment)
- 4) Senate Executive Committee Report (Chair VanLooy)
  - a. S/U Grading Options
  - b. Faculty/Staff and Student Forums
  - c. UND Funds for Student Support
- 5) Question period

**CONSENT CALENDAR:**

- 6) Essential Studies Annual Report (attachment)
- 7) Committee on Committees Annual Report (attachment)
- 8) Intercollegiate Athletics Committee Annual Report (attachment)

**BUSINESS CALENDAR:**

- 9) Curriculum Committee, Request for Approval (attachment; provided at later date)

Minutes of the University Senate Meeting  
March 5, 2020

1.

The March meeting of the University Senate was held at 3:30 p.m. on Thursday, March 5, 2020 in Room 113, Education. Chair Jeffrey VanLooy presided.

2.

The following members of the Senate were present:

Bailey, Tamba-Kuui	Jendrysik, Mark	Munski, Doug
Blackburn, Royce	Jeno, Susan	Nonte, Stephen
Carlson, Craig	Juntunen, Cindy	Oancea, Cristina
Correll, Scott	Kassow, Benjamin	Olson, Devon
Delhommelle, Jerome	Keengwe, Jared	Oltz, Tammy
DiLorenzo, Thomas	Legerski, Elizabeth	Orvedal, Casey
Dodge, Michael	Lian, Gracie	Pedersen, Daphne
Dusenbury, Mark	Linder, Meloney	Petros, Tom
Ernst, Julia	Lindseth, Paul	Pierce, David
Eilts, Caleb	Liu, Jun	Rundquist, Bradley
Gable, Christopher	Maine, Whitney	Shogren, Maridee
Gosnold, William	Matz, Adam	Sum, Paul
Halcrow, Steven	McGinniss, Mike	Tavakolian, Kouhyar
Halgren, Cara	Meek, Steve	Ternus, Matthew
Heitkamp, Thomasine	Mihelich, John	VanLooy, Jeff
Iiams, Michele	Millspaugh, Richard	Wild, Brandon
Iseminger, Colt	Mochoruk, James	Yang, Cai Xia

3.

The following members of the Senate were absent:

Alberts, Crystal	Kaste, Grant	Sens, Donald
Bateman, Connie	Khavanin, Mohammad	Sens, Mary Ann
Bjerke, Elizabeth	Kolodka, Edward	Shivers, Jed
Clauson, Tyler	Kostrzewski, Diana	Tande, Brian
Du, Guodong	McLean, Riley	Thorson, Erika
Gilbertson, Ryan	Murphy, Eric	Walker, Stephanie
Gjellstad, Melissa	Mussehl, Anthony	Wasylow, Megan
Gjerde, Quinten	Neubert, Jeremiah	Wilson, Nick
Henley, Amy	Robinson, Julie	Wolfgram, Meaghan
Hoffmann, Mark	Sauer, Michelle	Wynne, Joshua
Hume, Wendelin	Self, Noah	Zhao, Julia

4.

Mr. VanLooy made the following announcements:

- a) The Committee on Committees, Conflict of Interest/Scientific Misconduct Committee, Curriculum Committee, and Intercollegiate Athletics Committee annual reports are due next month.
- b) Novolution is the new online grant transmittal form, which will roll out in April for use university-wide.
- c) JAGGAER, the new e-Procurement system, will roll out university-wide in April.
- d) Mr. VanLooy called attention to the Senate Committee nomination ballot and asked for nominations from the floor. There were no nominations given; ballots were completed and submitted at the end of the meeting.
- e) Mr. VanLooy stated that there are serious considerations given to two possible emergency situations this spring: the first is flooding and

the second is the coronavirus or COVID-19. The possibility of flooding this spring may not be due to the river alone, but soil saturation as well. If the river reaches 52' or greater, all bridges will be closed. Another major concern is the large amount of water that is currently frozen in the ground. The addition of melting snow would lead to overland flooding. UND is located in a relatively good position in Grand Forks; however, we have students, faculty and staff who live outside this high ground. All official announcements will be made through the vice presidents or president of the University regarding closure. There is also a flood blog: [blogs.und.edu/flood](https://blogs.und.edu/flood), that will be updated regularly. Mr. VanLooy introduced Jennifer Berger from Emergency Management, Mark Johnson from Facilities, and Dara Faul from TTaDa. At this moment, if students need to go home, we will take it on a case-by-case basis. The Office of Student Rights and Responsibilities can coordinate absence notification, which is not an excuse. At this point, if a faculty member needs to leave, they need to contact their department chair or dean.

The second emergency situation is the coronavirus. It can spread rapidly, but those over 60 and with underlying health conditions are affected the most. Remember to wash your hands, avoid touching your face, and stay home if sick. Students should contact OSRR for an absence announcement. Faculty need to speak with department chairs and deans. Blackboard can be used for cancellations and announcements. Some contingency plans include converting your in-person class to an online class. TTaDa can provide assistance with making your class online as well as technological services. Mr. DiLorenzo stated that many concerns about Proctor U or other proctoring services are being considered. Ms. Faul asked everyone to reach out to TTaDa for assistance. Mr. VanLooy reviewed the many variables between class types including laboratories, field experience, and remote placements. The worst case scenario would be closing UND. The decisions to close are made by vice presidents and presidents.

- f) Mr. VanLooy introduced Jeff Holm and SYLLABI software. Mr. Holm discussed the history of SYLLABI at UND as well as the software itself. He described the ease of adjusting due dates and changing dates from term to term. The software can add due dates to Google and Outlook calendars. We are in the initial implementation changes and working with CTS to begin phasing in this product. It will be rolled out to online faculty first; using it is not required. Mr. Holm stated many of the options can be turned on or off at the consensus of the University.

5.

Ms. Legerski, on behalf of the Council of College Faculties, reported that the temporary clause allowing tenured faculty to be terminated with 180-day notice has been removed.

6.

Ms. Maine provided the following updates from Staff Senate:

- a. The next Staff Senate meeting is Wednesday, March 11, 3-4:30 p.m. in Nursing 210
- b. Nominations for Staff Senate President-Elect are due at the March 11 meeting
- c. The March 11 guest speaker is Coach Bubba Schweigert at 3:00 p.m. in Nursing 210
- d. Staff Senate is sponsoring a staff campus speaker event featuring Barry Brode. His presentation is called "Optimism 101," and will be on March 19 from 10-11:15 a.m. in O'Kelly 61. The April 8 guest speaker will be Major Michael Humble, US Army

- e. On Friday, March 6, a Special Denim and Spirit Day will be held to support the Circle of Friends Humane Society

7.

Ms. Lian provided the following updates from Student Senate:

- a. Student senate allocated funding for a student mural painting project in partnership with the Downtown Development Association. Students will be submitting artwork for proposals and those chosen will get a 24 foot by 16 foot area of wall to paint their artwork on downtown.
- b. Student Government recently established a partnership with Student Health to continue to grow the initiative that provides free menstrual products on campus that was begun last year.
- c. President Armacost visited Student Senate last week and posed two challenges to student leaders: 1) creating new opportunities for and focusing on young leaders and their development opportunities on campus; and 2) finding a way to incorporate online students into Student Government and making sure that they are represented in some way.
- d. Ms. Lian reported that student leadership has been involved in the discussions surrounding the corona virus and flood planning.

8.

Mr. DiLorenzo stated that an email was just released on guidance for dealing with the coronavirus. He reported that we do not have any Study Abroad students in Level 3 countries. Travel is banned (no university funding) for Level 3 countries. Mr. DiLorenzo said that all University activities will continue at this time. He also stated that if you need to plan ahead, you need to act now and also discouraged spring break travel.

9.

Quorum was established.

10.

With a correction proposed by Mr. Bailey to include a statement on if the university is aware of how racially charged the previous logo is, the minutes from the University Senate on February 6, 2020 were approved.

11.

Mr. VanLooy stated that at the last Senate Executive Committee meeting an early graduation request was approved, an honorary degree nomination was approved, and the possibility of a Faculty Club was discussed, especially with regards to interdisciplinary collaboration and morale.

12.

The twenty-minute question period opened at 4:39 p.m.

A question was asked about when coronavirus testing kits would be available in Grand Forks. Ms. Berger stated that only the state lab is testing at this time and only has about 100 kits.

Ms. Legerski asked for an update on the interstate commerce clause regarding the legacy line. Ms. Linder provided an update.

Mr. Sum commented on what could be done if international travel, conference costs, etc., had been prepaid and whether it would be covered by the University should the travel have to be cancelled. Mr. DiLorenzo is

interested in thoughtful comments about how to handle this situation. Ms. Maine stated that you can request to purchase travel insurance.

Mr. Matz asked about parliamentary procedure training and if other training is available for new Senate members. Mr. VanLooy stated this should be addressed through better communication.

Mr. Matz asked about the faculty contracts and the percentage of teaching and is there a committee that addresses these issues. Mr. VanLooy stated that the page two is empirically derived such as each class is worth 10%. Mr. DiLorenzo added that this was studied by a committee. He noted that there is more flexibility in each of the categories for next year. Mr. Matz asked if this was an ad hoc committee and if it is recurring? Mr. DiLorenzo stated that it was ad hoc committee.

The question period ended at 4:51 p.m.

13.

Without objection, the Administrative Procedures Committee Annual Report was approved and filed.

14.

Without objection, the Student Academic Standards Committee Annual Report was approved and filed.

15.

Mr. VanLooy called attention to the Curriculum Committee February request for approval. Mr. Jendrysik moved to approved, Mr. Mochoruk seconded, and the motion carried.

16.

The meeting adjourned at 4:55 p.m.

Scott Correll, Secretary  
University Senate

# Memo

**To:** Jeff VanLooy, Chair, University Senate

**From:** Karyn Plumm, Director, Essential Studies Committee

**cc:** Scott Correll, Registrar; Michael Dodge, Chair, Essential Studies Committee

**Date:** February 24, 2020

**Re:** ES Report

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The Essential Studies Committee decided on 47 student petitions during Spring 2019, Summer 2019, and Fall 2019. Thirty-one were approved and 16 were denied.

The Essential Studies Committee reviewed courses by departments due for revalidation and approved 44 course revalidations for Fall 2020: BADM 101, BADM 225, ENGL 110, ENGL 130, ENGL 226, ENGL 308, ENGL 225, ENGL 227, ENGL 271, ENGL 315, ENGL 408, ENGL 415, IDS 495, ME 480, ME 488, PHIL 101, PHIL 103, PHIL 104, PHIL 110, PHIL 120, PHIL 130, PHIL 201, PHIL 217, PHIL 300, PHIL 301, PHIL 311, PHIL 326, PHIL 355, PHIL 451, PHIL 480, PHE 101, PHE 102, KIN 491, PT 402 & PT 514, POLS 115, POLS 220, POLS 225, POLS 495, RTS 201, THEA 110, THEA 161, THEA 270, THEA 424

The Essential Studies Committee reviewed courses submitted for validation. This year, we had many more submissions for validation than usual as we get courses listed for the new Diversity of Human Experience and Analyzing Worldview Intercultural Knowledge & Skills special emphasis courses (these will replace the current Global and US Diversity courses). The Committee approved 94 courses for validation for Fall 2020: ACCT 501, ANTH 171, ANTH 172, ANTH 376, ANTH 377, AVIT 468, BIMD 220, BIMD 220L, BIMD 221, BIMD 221L, CHEM 115/L, CHIN 101, CHIN 102, CHIN 201, CHIN 202, CLAS 101, CLAS 102, CLAS 151, CLAS 152, CLAS 201, CLAS 202, CSCI 289, CSD 232, CSD 425, ENGL 230, ENGL 357, ENGL 365, ENGL 367, FREN 101, FREN 102, FREN 201, FREN 202, GERM 101, GERM 102, GERM 201, GERM 202, HIST 101, HIST 102, HIST 103, HIST 104, HIST 105, HIST 106, HIST 140, HIST 181, HIST 201, HIST 206, HIST 332, HIST 333, HIST 370, HIST 371, HIST 405, HIST 406, HON 101, HON 102, MRKT 201, MUSC 203, N&D 441, NORW 101, NORW 102, NORW 201, NORW 202, NURS 331, NURS 490, PHE 103, PHE 306, PHIL 105, PHIL 227, PHIL 245, PHIL 250, PHIL 251, PHIL 253, PHIL 282, PHIL 304, PHIL 312, PHIL 316, PHIL 320, PHIL 342, PHIL 360, PHIL 380, POLS 318, PSYC 365, SOC 110, SOC 250, SOC 436, SPAN 101, SPAN 102, SPAN 201, SPAN 202, T&L , 251, T&L 433, THEA 125, THEA 401, WGS 200, WGS 225

# Memo

To: UND University Senate  
From: University Senate Committee on Committees  
Re: Annual Report for Academic Year 2019-2020  
Date: 6 March 2020

The activities of the Committee on Committees (CoC) during the current academic year fall into three categories:

1. Filling periodic committee vacancies as they arise, mostly during the Fall 2019 semester. There were 11 such vacancies this year.
2. Developing, distributing, receiving, and compiling the responses to a committee service preference form sent to all University Council members. The preference form was distributed to 680 Council members, with 165 responses received.
3. Using the input from the committee service preference form to populate ballots for University Senate committee elections, which were held at the March 2020 University Senate meeting.

The committee will complete its work over the summer with its involvement in populating the ballot for University Senate elections held at the September meeting.

To be most effective, the CoC requires accurate and complete information on faculty preferences for committee service. To help achieve this ideal, work on increasing the response rate to the committee service preference form would be most helpful.

Respectfully submitted by the 2019-2020 Committee on Committees:

Melissa Gjellstad

Wendelin Hume

Kathy Smart

Paul Todhunter

Ryan Zerr

## Intercollegiate Athletics Committee

- **Intercollegiate Athletics Committee Members**
  - Chair
    - Richard Wise
  - Faculty Representatives
    - Cullen Goenner
    - Janna Schill
    - Gary Schindler
    - Eric Murphy
    - Jeremiah Neubert
    - Grant Tomkinson
    - John Fitzgerald
    - Brandon Wild
  - Faculty Athletic Representatives
    - Sue Jenó
  - Athletic Coach Representative
    - Jordan Stevens
  - Athletic Staff
    - Bill Chaves
    - Kara Helmig
  - Alumni Representatives
    - Jessica Sobolik
    - Lowell Schweigert
  - Student Representatives
    - Ian Stenerson
    - Allyson Rogers
    - Jacob Rastas
  
- **Fan Experience/Behavior and Facilities**
  - Agenda
    - Evaluate facility contracts of the athletics department
      - Review fan behavior policies for each home venue
      - Assess fan experience programs
  - Fan Experience/Behavior and Facilities
    - Athletics Facility Contracts
      - Ralph Engelstad Arena/Betty Engelstad Sioux Center
        - Sports || Men's Hockey, Volleyball, Men's Basketball, Women's Basketball, Soccer
          - Terms || 52% of ticket sales expensed as rent, REA net income distribution to Athletics at year end (FY19 was \$670,000)
          - Contract Expiration || 9/30/2030
          - Land Lease Expiration || 9/30/2030
      - Alerus Center
        - Sports || Football



- Terms || \$27,332.50 per game (rate increases annually by CPI index) with ancillary expenses and co-promotional splits and \$200k annual turf payment
    - Contract Expiration || 7/31/2022
  - Choice Health & Fitness
    - Sports || Men's and Women's Tennis
      - Terms || \$47,500 per year with last two years of contract to be \$50,000 per year (FY21 & FY22)
      - Contract Expiration || 7/31/2022
  - Apollo Field
    - Sports || Softball
      - Terms || \$10,000
      - Contract Expiration || 12/31/2019
  - King's Walk Golf Course
    - Sports || Men's and Women's Golf
    - Terms || \$300 per student-athlete per year
    - Contract Expiration || 12/31/2020
- Fan Experience/Behavior and Facilities
  - Fan Behavior Policies for Each Home Venue
    - Ralph Engelstad Arena/Betty Engelstad Sioux Center (see handout)
    - Alerus Center (see handout)
    - Non-ticketed sports
  - Fan Experience Programs || 2019-2020 Enhancements
    - Football
      - Steamatic Club Lounge
      - New concession items: Apple Tart w/ Ice Cream, Rice Bowls
      - Lactation Suite
      - New Marquees
      - Mobile Ticketing For Students
      - Digital Programs
      - #UNDFB125
    - Hockey
      - New Video Board, Facia Ring, Intelligent Lights
      - Metal Detectors
      - Digital Programs
      - Mobile Ticketing For Students
  - Fan Experience Programs || Attendance 2018-2019
    - Football: 9,336 (26<sup>th</sup> in NCAA, top FCS independent)
    - Volleyball: 1,001 (54<sup>th</sup> of 336 in NCAA, 1<sup>st</sup> Summit League)
    - Men's Basketball: 1,654 (6<sup>th</sup> Summit League)
    - Women's Basketball: 1,556 (3<sup>rd</sup> Summit League)
    - Hockey: 11,398 (1<sup>st</sup> NCAA)
  - Fan Experience Programs
    - Sioux Kids Club/Jr. Champions Membership

- Sioux Crew/NoDak Nation Membership
- **Compliance and Governance**
  - Agenda
    - Staffing
    - Institutional Control and monitoring
    - Education efforts
    - Legislation Cycle
    - NIL
  - Quick Takes:
    - Grievance Policy – SA
    - NCAA settlement payout – Fall 2019
    - Athletics Kinesiology Course
  - Staffing
    - Three full-time staff
    - Three part-time workers: two legal externs and one undergraduate sports business student
  - Institutional Control and monitoring
    - Per NCAA bylaws UND must have institutional control over the athletics program and boosters
    - This is maintained through our relationships and processes being housed in out-of-athletics offices: registrar, financial aid, admissions, housing
    - Monitoring is done through audits, Front Rush, conference reviews and compliance reviews.
    - Next review is spring 2020 – Ice Miller
    - Fall 2021 – Summit League?
  - Education efforts
    - All staff and coaches meetings – monthly
      - Now sport staff meetings 2-3 times a semester
    - Sport meetings at beginning & end of year and as needed
    - Newsletters
    - Campus meetings: Admissions, Housing, Registrar’s Office, Financial Aid, OSRR, Career Services, One-Stop, TREO, UCC, sports medicine, Union services, plus others
  - Legislation Cycle
    - Fall POPL
    - January Convention (voting)
    - April –Board of Directors actions
  - NIL – committed to by January 2021
    - Newly raised issue: international SA’s
  - Quick Takes
    - Grievance Policy to review
    - NCAA settlement payout – Fall 2019
    - Athletics Kinesiology course

- **Fiscal Integrity**

- Agenda
  - Staff and Reporting Structure
  - Recap of Fiscal Year 2019
  - Overview of FY20 Budget
  - Looking ahead to Fiscal Year 2021 – Challenges
- Business Operations Staff & Reporting Structure
- Recap of Fiscal Year 2019
  - For fiscal year 2019 (July 1, 2018 – June 30, 2019), Athletics submitted a balanced budget of \$23.2 million
  - Athletics made budget once again in FY19
    - FY19 Actual Revenue     \$ 24,090,854
    - FY19 Actual Expenses    \$ 24,005,859
    - Net Revenue             \$     84,995
- Overview of FY20 Budget
- Looking ahead to Fiscal Year 2021 – Challenges
  - Student Fee Allocation reduction of \$204,964
    - (6% reduction from FY20)
  - Increase in travel expenditures due to competition schedules
  - Increase in scholarships expense due to anticipated tuition rate increases
  - Increase in salary/fringe expense due to contractual and potential 2.5% MERIT-based salary increases

- **Academics**

- Directive Study Program
  - Creates a follow-through for at-risk/borderline students (<2.6 GPA)
  - Directive Study Assistants and Study Table Goals:
    - Assess current level of personal collegiate preparedness, engagement, organization, time-management, study skills (increase or improve)
    - Increase current GPA (or meet their goal GPA) and set short-term and long-term academic goals
    - Through weekly focus meetings (engagement with course material)
    - Providing Learning Strategies
  - Promote study skills and time management
  - Develop the student-athlete into an independent learner
  - Achieve and maintain academic eligibility
  - Refer and recommend appropriate campus resources for academic needs
- Student-Athlete Support Services
  - Quick Facts

- 85% of student-athletes registered for classes on the first day of Priority Registration (11/5/19)
    - 22 student-athletes completed the <12 credit waiver because they did not need a full credit load this spring in order to graduate
    - Major Breakdown: Business 26%, Kinesiology 10%, Engineering 9%, Communication 7%, Biology/Chemistry 7%, Nursing 6%, General Studies 6%, Aviation 3%
  - UND Health and Human Performance
    - Creation of “umbrella” approach with the following areas
    - Sports Medicine
    - Athletic trainers and physicians
    - Strength and Conditioning
    - Mental Health
    - Meetings between University Counseling Center and Assessment Therapy of Grand Forks.
  - Sports Nutrition
    - Altru agreement to provide services
    - Advisory Board Meeting held January 30<sup>th</sup>, 2020
- 
- **Gender Equity and Diversity**
    - Agenda
      - UND SA Ethnicities
      - Other MINS
      - African Americans Compared to Peers
      - Men SA’s Compared to Peers
      - Women SA’s Compared to Peers
      - Roster Numbers
    - All data presented is from the NCAA IPP Portal for 2018\*
      - UND SA Ethnicities
        - African American
          - 45
        - Other
          - 73
        - White
          - 340
      - Other MINS
        - ND
          - 73
        - All Division I
          - 96
        - FCS
          - 85
        - Summit League

- 75
- African Americans Compared to Peers
  - ND
    - 45
  - All Division I
    - 97
  - FCS
    - 105
  - Summit League
    - 43
- Men SA's Compared to Peers
  - ND
    - 242
  - All Division I
    - 261
  - FCS
    - 276
  - Summit League
    - 223
- Women SA's Compared to Peers
  - ND
    - 216
  - All Division I
    - 227
  - FCS
    - 216
  - Summit League
    - 182
- Roster Numbers
  - MBB
    - 15
  - MCC
    - 12
  - MFB
    - 104
  - MGO
    - 6
  - MIH
    - 26
  - MTE
    - 10
  - MTI
    - 35
  - MTO
    - 34

- WBB
  - 15
- WCC
  - 17
- WGO
  - 10
- WSB
  - 23
- WSO
  - 28
- WTE
  - 12
- WTI
  - 48
- WTO
  - 45
- WVB
  - 18