

**MALL – LOW EFFORT, LOW EXAM – SCHEDULE AN APPOINTMENT AT THE MALL**

Sample Email to Students

[Student First Name],

I see that you are not quite completing your weekly MALL assignments and struggled on the recent exam. I would like to set up a meeting to discuss how I can help you succeed in [Course Name].

Please cut and paste the following link [Link is added into Notes] into a browser to schedule an appointment with me by [Due Date].

[Raiser Name]

[Raiser Email]