

**Provost & Vice President
for Academic Affairs**
Twamley Hall, Room 302
264 Centennial Drive Stop 8176
Grand Forks, ND 58202-8176
Phone: 701.777.2167
Fax: 701.777.4139

Request for Sponsorship of a Foreign National Employee

Requesting Department or Unit: _____

Employee Name (last, first, middle): _____

EmpID number (if any): _____ Citizenship: _____

Current Immigration Status/Dates (if in the United States): _____

| Offer of: | Status Requested (including extensions)” |
|--|--|
| <input type="checkbox"/> full-time employment | <input type="checkbox"/> TN, Canadian/Mexican Professional |
| <input type="checkbox"/> part time employment for ___ hours | <input type="checkbox"/> H-1B, Temporary Worker |
| <input type="checkbox"/> Extension of current immigration status | <input type="checkbox"/> O-1, Extraordinary Ability |
| | <input type="checkbox"/> PERM, Permanent Resident/Green Card |
| | <input type="checkbox"/> Other, _____ |

Employment Start Date: _____

Job Title: _____

Rate of Pay: _____

Departmental Contact: _____

Approval: the Signatures below authorizes the Academic Affairs Office to act on behalf of the University to engage with external legal counsel in pursuing an appropriate immigration status for Employee and acknowledges that the attorney’s fees and filing costs are the responsibility of the applicable department and in limited cases, the employee.

Department or Unit Head: Signature: _____ Date: _____

Dean or Other Administrator: Signature: _____ Date: _____

Return this completed form via email to Heather Wages at heather.wages@und.edu